ALBERTA REGISTERED MUSIC TEACHERS' ASSOCIATION

ANNUAL REPORT

October 2026

Executive Reports

Convenor Reports

Board Reports

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5. a) EXECUTIVE REPORTS

i. President's report

This past year has gone so quickly in all areas of my life, but particularly with ARMTA. Since this will be my last board meeting and AGM to chair, I want to thank our capable, supportive, kind and knowledgeable ARMTA Administrator Tamara Bowie for her contributions and continual help to me throughout the past two years. As well, I enjoyed dialoging, working with and communicating with the many convenors and ARMTA members as the opportunities arose and, of course, to thank Rosemarie Horne (Past-President) and Rose He (Vice-President) for their work and commitment to ARMTA. Our dedicated ARMTA convenors are so good at taking their responsibilities seriously and getting their responsibilities taken care of. Thank you to all the many volunteers in all areas of ARMTA. We couldn't run this professional association without you.

I continued the ongoing presidential duties of:

- proofreading the Tempo magazine, Polices and Procedures, and Minutes of Board Meetings of both ARMTA and CFMTA
- reviewing and approving monthly financials and e-transfers.
- preparing the President's message for the Tempo magazine.
- chairing the two regular board meetings and one special meeting throughout the year.
- communicating with and assisting convenors and branch presidents when needed.
- sending notes of encouragement, sympathy and thanks to members and convenors as I felt the nudge to do so.
- visiting the Lethbridge, Medicine Hat, Edmonton and Grande Prairie Branches between November and April this year to bring greetings, information to the branches from ARMTA and CFMTA, and presenting workshops at those branches that wanted some Professional Development at their meetings. I was able to visit all branches during my two-year term.
- Attending the CFMTA online board meetings to two days.
- Calling and emailing potential members to consider joining ARMTA.

Being on the competition committee for the inaugural Multidiscipline Provincial Competition, (which was formed due to the new initiative of CFMTA), has been ongoing. I have enjoyed working with the leadership of Nathene Arthur (chair), Leila Nielsen (piano), Rita Thurn (voice), Chrysanthema Nikol (strings), and Marlaine Osgood. CFMTA has opened up the biennial competition from being a separate piano and voice stream, to being one multidiscipline competition to be more inclusive and to encouragement more involvement of other instruments. We are excited to launch our in-person provincial final portion in Red Deer on February 6, 2027 and will be planning to choose two performers from different disciplines to represent Alberta in Nova Scotia in July, 2027 at the National CFMTA Conference and competition.

I was hoping to be invited to attend more ARMTA branch events and concerts throughout the province during my term, and hope that the branches realize that the ARMTA President is willing

to do this when possible. Thank you for your support and encouragement along the way that I received to serve as your Provincial President.

Sincerely, *Annette Bradley*

ii. Vice-President's report

As Vice-President, it has been a privilege getting to reach out to the milestone winners and inviting them to the AGM. Over the past two years. It has been a pleasure hearing the positive reflections members have shared in their experiences in ARMTA, including the welcoming community they have found here, and the joy they've experienced in watching students they've taught spread their wings and fly. These positive comments are also ones that we hope to receive consent to potentially share in part or in whole as part of ARMTA's promotion on our social media and website. I also met with Marlaine over the summer to discuss the P&P for the High School ARMTA Clubs as we lay out the groundwork for this to start.

Submitted by *Rose He*

iii. Past-President's report

I finished up the mission my husband and I were on in Guatemala so now I can focus more on what needs to be done for the past president tasks before the October meetings.

I have been working to find convenors for a few roles since my last report.

We need a new convenor for Publicity as Susan Henley will be stepping down.
There are also still two roles that require convenors:

- Archives
- Canada Music Week

When Rose He becomes the new president in October we will need a new Vice President. We would be open to anyone that has board experience that would be interested.

It has been a pleasure being involved with ARMTA over the years. I look forward to continuing my service and chatting with you as I look to fill the convenorships. Thank you to all who are volunteering and giving of your time and talents to improve and strengthen ARMTA.

Respectfully submitted, *Rosemarie Horne*

iv. CFMTA report

The past year of CFMTA business has continued to be progressive and goal oriented. After many years, Present Marlaine Osgood noted that Treasurer Lois Kerr is retiring after numerous years in the office. Lois was such an asset to our organization and will be missed in that capacity. Ashley Fanourgiakis was welcomed to take over the position as treasurer after many suitable and qualified applicants applied.

Our audited financial statements are done, and we are in a strong financial position to be able to continue to offer our many programs. The many programs, awards, and competitions include the Hugheen Ferguson Distinguished Teacher Award, the Memorial Pedagogy Award, the National

Membership Recognition Certificate, and the Certificate of Recognition of Professional Achievement.

The Canada Music Week program, which has been active since 1960, gives opportunity to celebrate Canadian music through local recitals, a focus on Canadian composers. Also included is student CMW Poster Competition, and the Call for Compositions for new works by Canadian composers.

Other CFMTA programs of interest to member teachers include Branching Out, the Young Artist Tour, Connecting Canada Year-Round, the National Conference, and the Connecting Canada Virtual PD Days. This year, the theme of Connecting Canada 2026 was "A Lifetime of Music Education", which was offered across the country virtually online throughout July with 14 workshops being presented. I enjoyed watching some of them on my travels and in the comfort of my own home. I really enjoyed the sessions I logged onto and was able to finish watching those that I missed as they were available online until August 31, 2026. Thank you to the committee that helped to connect us with the wonderful variety of PD sessions.

The Multidiscipline Competition committee is working hard to put everything in place for the CFMTA National Competition in Wolfville, NS at Acadia University. These semi-finals and finals are being held during the conference have always been an exciting part of the national conference, and I invite you to consider attending the conference and competition semi-finals and finals July 14-16,2027 and then touring around the Maritimes after or before if time permits. The National conference also connects Canada, and I have enjoyed re-uniting with so many colleagues who have become friends over the years when I attend them.

Not only are the competition convenors getting organized for the finals in Nova Scotia, but each province and territory is setting up their own provincial competitions in order to send the best representation of up to two disciplines to nationals. This will be a first where all potential vocalists and instrumentalists will compete in one competition. I am really looking forward to it. It will be the best of the best! One way for you as a member to support the provincial competition is to attend the Provincial finals on February 6, 2027, in Red Deer and/or also attending one or both finalist recitals when they do a Young Artist Tour in your region this spring.

Reading the "Of Note" emails are helpful in keeping up on the latest events, news and of course **The Canadian Music Teacher** magazine are full of articles, news, announcements and competition results, photos, and advertisements.

Lastly, thank you to our capable and conscientious officers, delegates and convenors who keep our federation running so smoothly.

Respectfully Submitted,

Annette Bradley
2nd Delegate. CFMTA
President, ARMTA

v. Membership report

Since our last AGM, there have been the following changes in membership.

New Members	Registered Subject
• Cari Astleford	Organ
• Carlo Santos	Piano
• Michelle McCartney	Piano
• Steven Morton	Voice
• Henry Mokken	Piano
• Eric Yang	Advanced Theory, Music History, Voice
• Paisit Tangkitsiri	Affiliate 10
• Soon-Young Kim	Voice
• Viktoriia Khutorna	Piano
• Mindy Su	Piano
• Amy Chau	Piano
• Alyssa de Gier	Viola
• Spencer Rayner	Upright Bass
• Amberly Steed	Piano
• Emilien Hamel	Voice
• Paisley Perrett	Voice
• Sami Valavaara	Guitar
• Carla Putnam	Affiliate Grade 9
• Matther Barnett	Piano
• Xi Wang	Affiliate Grade 10
• Jason Valleau	Upright Bass
• Lara Hyde	Flute
• Taylor Fawcett	Voice
• Natalie Stronks	Voice
• Sorena Cook	Piano
• Matthew Wicks	Piano
• Carrie-Ann Hubbard	Voice
• Tamara Beatty	Voice
• Stephanie Bend	Voice
• Marta Sembele	Violin
• Stacey Bobyn	Affiliate Grade 9
• Junelle Bouakir	Saxophone
• Nicole Leung	Voice
• Tayte Mitchelle	Voice

Reinstatements

• Raydene Koch	Piano
• Stephanie Astrope	Piano
• Sherry Steele	Piano
• Laura Hawley	Piano, Advanced Theory

- Shalee Konojacki — Piano
- Georgina Craig — Affiliate Grade 10
- Justine Harmer — Piano
- Sasha Bulai — Piano
- Jacqueline Serpas (de Mendoza) — Voice
- Gillian Lemire-Elmore — Piano

Transfers

- Liz Tremblay — Transferred out to ORMTA
- Yadi Chen — Transferred in from SRMTA
- Elizabeth Hammermeister — Transferred in from BCRMTA
- Katrina Finke — Transferred out to BCRMTA

Leave of Absence

- Denisha Vanier
- Erica Sorenson
- Jan Cherniak
- Jennifer Latta
- Katherine White
- Michael Parr

There are currently 6 members total on leave.

New Provincial Life Members

- Donna Holoboff (passed away Sept. 27,2026)
- Carol S Moore

There are currently 13 provincial life members.

Membership totals for Annual General Meeting

	Oct. 10, 2026	Oct. 10, 2025	Oct. 18, 2024	Oct. 1, 2023	Oct. 13, 2022	Sept.25 2021	Oct. 14, 2020	Oct. 07, 2019	Oct. 17, 2018
Full	431	410	407	398	401	413	418	422	412
Affiliate Grade 10	23	22	20	23	25	22	25	23	21
Affiliate Grade 9	13	13	13	16	14	12	12	13	9
Retired	21	18	18	22	25	24	21	14	15
Provincial Life Members	13	13	9	7	7	7	8	6	6
TOTAL	**501**	**476**	**467**	**466**	**472**	**478**	**484**	**478**	**463**

Branch Membership Totals

	Oct. 10, 2026	Oct.10, 2025	Oct. 18, 2024	Oct. 1, 2023	Oct. 13, 2022	Sept.25, 2021	Oct.14, 2020	Oct. 07, 2019	Oct.17, 2018
Calgary	195	184	186	181	185	191	193	192	196
Edmonton	154	150	145	146	153	153	159	165	157
Lethbridge	29	29	28	25	22	22	23	24	25
Red Deer	20	18	18	21	21	22	24	21	19
Grande Prairie	13	14	14	11	11	11	11	9	7
Medicine Hat	17	17	17	17	16	16	11	11	8
Members at Large	73	64	60	66	65	63	63	56	51
TOTAL	**501**	**476**	**468***	**467***	**473***	**478**	**484**	**478**	**463**

*one member is part of both Edmonton and Red Deer Branches

NEW MEMBERS

Calgary Branch has a discount code Calgaryfirstyear to have their first-year branch fees waived (save $65)

Lethbridge Branch has a discount code Lethbridgehalfyear for new members to receive 50% off branch fees after October 1.

At the last board meeting, the board voted to have prorated fees for new members after September 30th. The wording on the application form has been changed as follows.

Partial Year Memberships

For new members joining between April 1 and September 30, the rate is $185.

For applications submitted after October 1, fees are prorated monthly:

$93 - October
$77 - November
$62 - December
$46 + $170 for the following membership year - January
$42 + $170 for the following membership year - February
$185 for the following membership year - March

Applications received after the 20th of any month will be billed at the next month's prorated rate to allow time for processing.

To help with renewal costs and to make joining accessible at any point in the year, we offer a reduced rate for new members who join partway through the year. Applications received after December 20th will pay a minimum fee plus the next years membership fee including the Earlybird renewal rate.

This is what our application used to say regarding partial year discounts.

By default, applications received January 15 – March 31 are pre-approved to begin membership effective April 1, the beginning of our membership year. Applications received September 15-30 are approved to begin membership on October 1, for which a $50 discount for a half year membership is automatically applied. Half year memberships apply only to new members.

Submitted by *Tamara Bowie*, ARMTA Administrator

vii. Administrator's report

Edmonton Branch and Calgary Branch have been added onto our Directors Insurance as subsidiaries to our policy. The branch's cost is $200/year.

The Annual Society Return was received by Corporate Registries on May 12, 2026.

My administrative work continues to be steady and varied throughout the year. Much of my time is spent answering emails and phone calls, accepting new membership applications, forwarding them to the Examining Board, and welcoming new members once they are approved. The busiest time is always from February to April, when the majority of our income arrives through membership renewals and the budget board meeting happens. Recently, the Tempo magazine was completed, mailed to members who requested hard copies, and posted online. I also monitor Vulnerable Sector Checks, sending monthly reminders to members who need to update theirs, and I prepare and send our monthly newsletters through Mailchimp and targeted emails co-ordinated with Social Media postings.

In addition to member communication, I assist convenors with the information and tasks they require for their events and responsibilities when asked. As Secretary, I work to keep accurate records and maintain both digital files and physical filing-cabinet records. I am genuinely grateful for all the volunteers who give their time so diligently to help ARMTA run smoothly.

Hours worked by Tamara Bowie, administrator

MONTH	2021	2022	2023	2024	2025	2026
January		79.33	44.50	43.25	53.42	45.58
February		77.42	65.00	63.17	55.17	71.08
March		62.17	48.00	37.75	36.75	32.92
April		74.00	37.83	39.25	40.00	41.33
May		43.42	22.25	31.25	23.00	17.58
June		33.00	33.58	35.00	38.00	28.75
July	51.55	43.17	27.75	33.33	47.33	33.08

August	75.05	39.92	38.50	48.25	33.33	33.25
September	58.50	47.67	52.58	44.25	65.50	47.00
October	45.05	51.17	44.00	66.50	60.17	
November	32.45	20.08	24.42	28.00	20.17	
December	31.10	29.50	29.67	28.50	26.42	
Average/month	48.95	50.07	39.01	41.54	41.61	38.95

Submitted by *Tamara Bowie*

5. b) CONVENOR REPORTS

i. Archives

Vacant

ii. Bursary

In September of 2025, the Board approved an additional $2000 for Needs Based Bursaries due to the high number of applications that the committee had been receiving. In the 2025-2026 fiscal year, the Bursary committee gave out 17 needs-based bursaries, and one Newcomer Bursary, for a total of $14,300.00.

Since April 2026, the committee has awarded 9 needs-based bursaries, totalling $6,100.00. In April of 2026, the committee began using a quarterly schedule for bursary applications. We are finding it to be very helpful as it has further streamlined the process of reviewing applications. The fiscal year is divided into quarters, with deadlines for applications being the 15th of April, June, September, and December.

For students under 18, a parental letter is requested. The committee hears often of job loss, health issues, and falling behind in paying for lessons. Many parents also list the higher costs of living on a single income. For applicants over 18, they have been post-secondary students struggling to meet the rising costs of education.

The bursary committee consists of four members who remain anonymous.

Prepared by *Lorrie Wittke*

ii. Bylaws/Policies and Procedures

Policy and Procedure Manual Updates. As voted on by the board at the board meeting on October 3, 2026.

I. MEMBERSHIP PAGE 6

An Affiliate Member of ARMTA:

- May NOT use the designation ‘Registered Music Teacher’ or the abbreviation RMT.

- Is a member of the Canadian Federation of Music Teachers' Associations upon becoming a member of the Alberta Registered Music Teachers' Association (1982). ~~An Affiliate member may not hold a national office.~~

Membership Fees PAGE 7

- The application fee for new membership is $25.
- Annual membership in ARMTA is $185. New or reinstating members joining after October pay a ~~half year rate of $135~~. prorated fee till the end of the membership year. At renewal, there is a $15 discount for renewals received before the early-bird deadline of one month before the new fiscal year.

Secretary PAGE 26

1. Coordinates with the Tempo Layout and Design Editor and assists in the distribution, including:

a. Two copies to the National Archives
~~b. One digital copy to Archivist of CFMTA~~
c. Two copies to ARMTA Provincial Archivist
d. One copy to each advertiser, email a digital copy first then offer to mail hard copy upon request.

1. Keeps a record of the list of members reaching milestone years. Notifies the President of those who have achieved milestone years and asks the Vice-President to invite those members to be present at the Annual General Meeting for recognition. Milestone years are reached at 10 years and every five years after that. Recognition of milestone years are acknowledged with the following:

- A gift award given for 30, 40, 50, 55, 60, 65, and 70 years
- 55, 60, 65, 70 years: glass award with member's name, current year, and ARMTA logo.
- 50 years: A medium glass award with member's name, current year and ARMTA logo
- 40 years: A small glass award, with members name, current year and ARMTA logo
- 30 years: a keychain with ARMTA logo on the front and member's name engraved on the back
- 10, 15, 20, 25, 35, 45, ~~55, 60, and every 5 years after 60 and every year after 60 (except 65 and 70) a certificate.~~ Certificates will be unframed.

SOCIAL MEDIA PAGE 29

General Duties;

3. Work in tandem with Publicity Convenor to come up with ~~appropriate advertising~~ social media content which may also be used in ARMTA newsletters. Reference the Creative Briefs which guide content tone, advertising budget, and visual recommendations.

4. Maintain a calendar of upcoming posts and publicity campaign schedules - includes material from Social Media, Publicity, other Convenors, and may coordinate with Branch Representatives

- Maintain ARMTA Brand Standard for all material produced or posted
- Use brand-controlled ARMTA shared media software (such as CanvaPro)
- This includes adjusting or referring to Publicity Convenor any off-brand material before posting, regardless of source.
- Use the Stories feature to temporarily promote content which is in-line with ARMTA interests but does not match brand standards

TEMPO CONTENT CONVENOR PAGE 31

1. Send to Tempo Layout and Design Editor by ~~June 15th~~. June 30th or mutually agreed upon date. Potential exceptions to be made for July events.

Webmaster Convenor PAGE 33
Requirements:

6. Orient incoming Convenor: walk through job description, pass on templates and other documents or information. ~~Pass on current list of sponsors including their sponsor level.~~

STANDING COMMITTEE CONVENORS, LIAISONS

Archives Convenor PAGE 34

GENERAL DUTIES:

1. Collect and file documents that record ARMTA's history to be placed within the ARMTA records or the Provincial Archives. These documents include:
    a. Policies and Procedures
    b. Meeting minutes
    c. Correspondence
    d. Photographs
    e. Programs, newspaper clippings, newsletters, and records of special events pertaining to the history of ARMTA may also be accepted.
2. Contact Alberta Archives to find their current practices on accepting donations.

~~1. Receive submissions of historical interest regarding ARMTA to be placed within the ARMTA records or the Provincial Archives.~~
2. Submit an annual report for the Annual General Meeting.
~~3. Collect and file programs, newspaper clippings and records of special events pertaining to the history of ARMTA.~~
~~4. Collect and file Provincial and Branch newsletters and minutes.~~
5. Put in and retrieve archives, ~~as requested.~~
6. Liaise with the Webmaster, Publicity Convenor, Social Media Convenor, and other ARMTA Convenors as appropriate.

Bylaws/Policy and Procedures Convenor PAGE 38

GENERAL DUTIES:

1. Review the Bylaws at the February board meeting every 5 years. The next review is scheduled for 2031.
2. Notify the ARMTA Administrator of proposed revisions to the Bylaws at least 60 days before the Annual General Meeting.
3. In preparation for the fall meeting, send each Officer, Honorarium Position, and Convenor their portfolio from the Policies and Procedures Manual to review and update.
4. Review the Policy & Procedures Manual annually for conflicts with other departments, notify the Officers, and make recommendations to the Board for discussion, ~~and update the Policy and Procedures Manual as needed.~~
5. Update the Policy and Procedures Manual as needed and present to the Board for approval.
6. Confirm with the ARMTA Administrator any changes that were approved.

7. Liaise with the Webmaster, Publicity Convenor, Social Media Convenor, and other ARMTA Convenors as appropriate.

Canada Music Week Convenor PAGE 38

GENERAL DUTIES:

1. ~~Encourage branches to apply for the Bill Andrews Award: two awards of $250 are awarded annually to branches across Canada to support Canada Music Week activities.~~
2. Raise awareness and encourage members and composers to participate in the Call for Compositions.
3. Encourage members and their students to participate in the Provincial Student Composer Competition, and Canada Music Week Poster Competition. ~~and National Essay Competition.~~
4. Encourage branches to share their Canada Music Week experiences through documentation by photo/video and submit these to the Tempo and Canadian Music Teacher magazine. If the CFMTA Canada Music Week is promoted at the Alliance for Canadian New Music Project's (ACNMP) Contemporary Showcase Festival events, the Contemporary Showcase Festival can qualify as a CFMTA Canada Music Week event.
5. Raise awareness and encourage members and composers to participate in the National Essay Competition.
6. Check CFMTA website for any changes or updates to Canada Music Week.

COLLEGIATE CHAPTER RELATIONSHIP WITH ARMTA PAGE 41

1. The Alberta Registered Music Teachers Association has a mentorship relationship with Collegiate Chapters. Members of the student group are not members of ARMTA. As such, there are:

i. no membership fees
ii. no police check requirements
iii. no use of the Registered Music Teacher designation
iv. no benefits from CFMTA including liability insurance

2. As part of the Collegiate Chapters, students are eligible to:

~~i. enter the Student Composer Competition~~
~~ii. enter the Provincial Piano, Voice, and String competitions, and be recommended to represent Alberta in the CFMTA competitions~~
iii. apply for the ARMTA Music Pedagogy Scholarship
iv. apply for the ARMTA Bursary
v. enter their students in provincial-only competitions ~~(including the ARMTA Student Composer Competition),~~ recitals, awards

Conference Convenor PAGE 43

TERMS OF REFERENCE:

1. The mandate of the Conference Convenor is to work with Alberta Music Education Foundation (AMEF) and attend ~~Joint Planning Committee (JPC)~~ meetings to arrange ARMTA sponsored sessions at ~~Music Conference Alberta (MCA)~~ the Alberta Music Educators Summit (AMES) formerly Music Conference Alberta (MCA) in a conference for music educators, typically held in the fall.

REQUIREMENTS:

7. May consider other conference or professional development possibilities for ARMTA members to participate in at the time of the AGM, should collaboration with AMEF and ~~MCA~~ AMES ~~is~~ not be possible.
8. Attend the Alberta Music Educators Summit. ~~MCA Conference~~. Conference fees for the ~~MCA Conference~~ Music Educators Summit will be covered by ~~ARMTA~~ the Alberta Music Educators Summit.

Festival Liaison Convenor

TIME AND FINANCIAL REQUIREMENTS:

This position requires a minimum of 10 hours to complete the mandate of the Festival Liaison Convenor.

High School Student Network Convenor
TERMS OF REFERENCE:

1. The mandate of the Student Network Convenor is to establish and promote Alberta Registered Music Teachers' Association (thereby referred to as ARMTA) clubs in high schools across Alberta with music programs.

2. The purpose is to empower high school aged musicians to enrich their communities through ~~music and philanthropy~~, volunteerism/philanthropy and pedagogy/teaching while increasing community awareness of ARMTA in the local music scene.

~~3. The convenor will communicate with interested high school students and the high school music teacher to establish the Club as recognized by the local high school Student Union, and according to the following structure:~~

~~a. The Club will be student-led, fostering autonomy and leadership development.~~
~~b. Club leadership will consist of a minimum of 3 executives, including President, Secretary, and Treasurer with responsibilities defined annually.~~

~~4. The convenor will be the main ARMTA liaison for the high school ARMTA clubs once established and oversee an annual review of the club to ensure the following objectives are met.~~

~~a. Organize and promote a local teaching opportunity and/or music mentoring for students of underprivileged elementary schools. Assist a music instructor at Keyboards for Kids.~~
~~b. Plan and execute a community performance event each year to showcase student talent and engage local audiences.~~
~~c. Coordinate a fundraiser each year in support of ARMTA and club activities.~~
~~d. Clubs will operate in alignment with ARMTA's mission and values, and submit an annual report of their activities and finances to ARMTA administrator.~~

5. The convenor reports to (is responsible to) the ARMTA board.
6. The convenor signs the Confidentiality Agreement as provided by the ARMTA Administrator.
7. The convenor agrees that any templates and documents developed by the convenor in this position remain the property of ARMTA.

REQUIREMENTS: Same

GENERAL DUTIES:

1. ~~Identify ARMTA members who would be willing to serve as Club advisor to a high school club~~. The convenor will communicate with interested high school students and the high school music teacher to establish the Club as recognized by the local high school Student Union, and according to the following structure:

a. The Club will be student-led, fostering autonomy and leadership development.
b. Club leadership will ~~consist of a minimum of 3 executives, including President, Secretary, and Treasurer with~~ define responsibilities ~~defined~~ annually.

2. The convenor will be the main ARMTA liaison for the high school ARMTA clubs once established and oversee an annual review of the club to ensure the following objectives are met.

~~a. Organize and promote a local teaching opportunity and/or music mentoring for students of underprivileged elementary schools.~~ Consider assisting a music instructor at Keyboards for Kids.
~~b. Plan and execute a community performance event each year to showcase student talent and engage local audiences.~~ Student led volunteer events within their schools and in the wider community.
c. Coordinate a fundraiser each year in support of ARMTA and club activities. The club is self-funded.
d. Clubs will operate in alignment with ARMTA's mission and values, and submit an annual report of their activities and finances to ARMTA administrator.

3. Communicate that members are eligible for the Community Service Award.
4. Encourage branches to support high school clubs by inviting them to Branch pedagogy groups/workshops, master classes, or other professional development activities. Consider sending an ARMTA teacher as a guest speaker to the High School club..
5. Liaise with the Webmaster, Publicity Convenor, Social Media Convenor, and other ARMTA Convenors as appropriate.

Multidiscipline Competition Convenor

TERMS OF REFERENCE:

1. The mandate of the Provincial ~~Piano~~ Multidiscipline Competition Convenor is to organize the biennial competition in odd years.
2. The Provincial ~~Piano~~ Competition Convenor reports to (is responsible to) the ARMTA Board.
3. The Provincial ~~Piano~~ Competition Convenor and committee members sign the Confidentiality Agreement as provided by the ARMTA Administrator.
4. The Provincial ~~Piano~~ Competition Convenor agrees that any templates and documents developed by the Convenor or team in this position remain the property of ARMTA.

REQUIREMENTS:

1. Review terms of reference and this job description annually.
2. Recruit volunteers (a committee) as needed to carry out the mandate.
3. Plan and evaluate the committee`s work.
4. Submit budget requests to the ARMTA Administrator annually, at least three weeks prior to the winter budget meeting (usually February), using template provided by the Administrator.
5. ~~For non-competition years, request a lump sum of $1500. (Double for Multidiscipline?) For competition years, an itemized budget for the total of all expected income and expenses should be submitted and $1500.00 deducted from the request.~~

After the CFMTA Competition, the ARMTA Administrator will receive a bill at the end of July for travel for the competitor(s). The Competition convenor should request $1500 for both competitors.

ARMTA will consider reimbursing up to $500 to each competitor to assist with their hotel and meals. (maximum of two competitors)

~~Past expenses have been around $700 per competitor for travel (air, taxi, bus)~~

~~ii. For non-competition years, request an estimate for both competitors expenses at CFMTA Competition, including the equalized travel bill from CFMTA and $2000 ($1000 each) for hotel and meals.~~

6. Attend general meetings of ARMTA, and board meetings as invited by the President.
7. Orient incoming Convenor: walk through job description, pass on templates and other documents or information.
8. Organize the Provincial round of the CFMTA National ~~Piano~~ Competition, of which the winner represents Alberta in the biennial CFMTA National ~~Piano~~ Competition.

GENERAL DUTIES:

1. Budget will include:
   Income:
   1 Registration fees
   2 ARMTA budget amount

   Expenses:
   1 Venue
   2 1st Round Video Judges
   3 Final Round In Person Judges daily rate
   4 Judges' Expenses for food, travel, hotel
   5 Supplies(Colour program etc)
   6 Mileage/food/hotel for 3 convenors
   7 Mileage/food for AMDC Chair, President, any other representative
   7 Piano Tuning (if needed)
   8 Thank you cards for Judges

1. ~~Consider working with the voice competition convener for a combined event.~~ Work with voice, strings, and piano provincial competition convenors to select all judges.

2. Select a deadline date for the first round. Recommend to the ARMTA Board.

   i. Judging for the first round is done virtually.

   ii. Select a date at least a month before the final round.

3. Select a date for the final round. Recommend to the ARMTA Board and finalize the date

   i. ~~Spring (mid-March)~~ January or February

   ii. Saturday

4. Reserve a venue for the final round (example: 2023 Gaetz United in Red Deer) ~~$260, plus piano tuning $130).~~ i. Include piano tuning fee in the reservation agreement.

   ii. Check with the venue to see if we need to supply liability insurance.

   ii. Red Deer is an ideal central location

5. Hire judge(s) i. Contracts will be administered by the ARMTA administrator

   ~~i. Estimated Costs per judge as of 2018~~
   ~~1. Fees (estimate 4 hours @ $125.00)~~
   ~~Contract template stated $100 per participant = $500~~

~~2. Travel (from out of province) Cost may be higher due to airline prices – $800~~
~~3. Accommodation and per diem – $200~~

ii. First round Judges

1. Hire one judge per instrument. Judging is done virtually; judges can be from out of province.
2. 2026 fee: $30 per entry

iii. Final Round Judges

1. Hire one judge per instrument represented in the competition. Judges are to judge all instruments based on a rubric. .

2. 2026 fee: $450 per day per judge

~~d. If "round one" judges are used up to three judges may be engaged to create a 3-competitor list payment will be $25 per round one submission viewed – estimate $450~~

~~ii. Contracts will be issued by the ARMTA Administrator~~. Moved to the first point.

6. Confirm awards -

The major source of prize funding is the ARMTA Recognition Fund (~~which covers the former Buckley and Jablonski awards). The Thelma O'Neill prize has been ongoing as well but needs to be confirmed prior to each competition.~~ Moved to Monetary Prizes

1. $1000 is held back and presented after the National Competition to whomever actually plays in that competition – NOTE: the first place winner must be prepared to represent the province of Alberta in the CFMTA National ~~Piano~~ Competition. The runner up ~~must be prepared~~ is given the option of ~~to~~ replacing the winner should circumstances make it impossible for the winner to compete at the National Competition.

ii. The following prizes have been awarded in recent competitions:

2. MONETARY PRIZES AWARDED

a. 1st place (two winners) $1000 for each winner from the ARMTA Recognition Fund. An additional $1000 to each winner from the ARMTA Recognition Fund after representing ARMTA in the CFMTA Multidiscipline Competition.
b. Second place:: $750 from ARMTA Recognition Fund
c. ARMTA Best Performance of a Canadian Work: $500 from the ARMTA Recognition Fund
d. Thelma Johannes O'Neill Prize: $250 awarded to the first place winner. Sponsored by ARMTA Edmonton Branch. Check with the Edmonton Branch President one year before the competition to confirm the prize. -(two first place winners)

~~a. 1st Place ARMTA Recognition Fund Prize $1000~~
~~i. Plus $ 1,000 for representing ARMTA at the CFMTA National Competition~~
~~b. 2nd Place ARMTA Recognition Fund Prize $ 1,000~~
~~c. 3rd Place ARMTA Recognition Fund Prize $ 500~~

~~d. Best performance of a Romantic piece $500 from ARMTA Recognition Fund~~

e. ~~Best Performance of a Canadian work $250 Dorothy Buckley Award from ARMTA Recognition Fund~~
f. Other instrument-specific and special prizes may become available. Piano, voice, and strings convenors as well as committee members to search for special prizes
g. There may be a $200 travel bursary available upon request to each participant to help to cover expenses associated with the competition as needed. This amount is only given to competitors who do not win prizes. The competition convenor communicates after the competition to the eligible competitors how to apply for the bursary from the ARMTA Recognition Fund. The ARMTA Bursary committee will make the determination.

4. Update application package (online and downloadable on website)
    i. Registration fee should be the same as first-round judges' fee
    ii. Competitors can submit the application online and upload their screening recordings as well.
    iii. Check the CFMTA website (www.cfmta.org) application page to confirm rules and note any changes at that level (e.g. Application deadline, entry fee, repertoire selections, etc.)
    iv. Publish details in the Canadian Music Teacher's Magazine
    v. Require a Canadian work to be performed.
    vi. Ensure the application forms require a listing of the competitor's pieces
5. Promote the event, beginning a year in advance. It is important to liaise with the Webmaster, Publicity Convenor, Social Media Convenor, and ARMTA Administrator on all promotional activities. Please include all four people in all correspondence. The Publicity Convenor will advise on communication methods. ~~and using all means of communication (may include: email, Canada Post, newsletter announcements, website posting, social media, magazines and personal contact).~~ Liaise with ~~and~~ other ARMTA Convenors as appropriate.
6. Communicate with competitors via email, requesting confirmation of receipt of emails. CC the teacher.
7. Choose one contact person to receive all applications and spearhead communication with applicants, teachers and parents. Ensure this name and number are clearly stated in the application package.
8. A month before the competition, arrange with the Recognition Fund Convenor to have award letters sent to the ~~Piano~~ Multidiscipline Competition Convenor. Place these letters in envelopes, labeled with the name of the prize.
9. Keep records for ~~one~~ at least two years only of competition and scholarship applications and maintain the records of winners and who receives money.
10. Run the competition on the day
    i. Arrange for piano tuning
    ii. As far as possible, arrange a warmup schedule for competitors in advance. Firmly adhere to it.
    iii. Arrange for refreshments and lunch for judges and the committee members. ~~which can be sold at a nominal charge~~
    iv. Allow one hour per competitor for a maximum of 45 minutes playing and 15 minutes judging and snack time. This may be revised from competition to competition. ~~as we combine with the vocal competition.~~

v. Invite an executive member to present award envelopes to winners. These envelopes contain a note of congratulations, a history of the award, a thank you card and a stamped and addressed envelope to the donor. A cheque is not presented at this time. Once the thank you is mailed, the donor will issue the cheque.
vi. Invite the Young Artist Tour Convenor to present the Young Artist certificate.
vii. Include logos of sponsors in the ~~piano~~ competition program.
viii. Have competitors and judges sign a media release form so photos can be used.

11. After the competition:

I. Notify the Administrator of the winners and send them a program for archives.
ii. Request the cheques from the ARMTA Recognition Fund convenor by filling out the Recognition Fund Request form online. (in the prov exec tab of the website).

12. Follow up with the CFMTA National Multidiscipline Competition Chair
    i. Direct the winner to the national level entry form (www.cfmta.org). The winner is responsible to submit this form and pay the entry fee by the deadline.
    ii. ~~CFMTA makes all travel and accommodation arrangements. ARMTA will be billed for a portion of the travel costs~~. The competitor is responsible for booking their own travel arrangements then submits receipts to CFMTA.
13. Communicate with the Alberta Young Artist Tour Convenor
    i. The 1st place winners will be given the opportunity to tour as Alberta Young Artists.
    ii. Second place winner may participate in the tour if one of the 1st place winners is unavailable and will be notified before March 1st of the competition year.
    iii. The details and procedures for Regional Tours can also be found in both the ARMTA Policies and Procedures and CFMTA Policies and Procedures, available in the members' area of the respective websites.
14. Submit reports to ARMTA Board.

TERM: 2 year, renewable at the fall board meeting.

EVALUATION:

The ~~Piano~~ Multidiscipline Competition Convenor will use a reflection tool provided by the ARMTA administrator in September each year.

APPROVAL DATE: As revised by the ARMTA board on ~~2025 September 20~~ 2026 October 3

Piano Competition Convenor

TERMS OF REFERENCE:

1. The mandate of the Piano Competition Convenor is to organize the junior and/or intermediate competition in odd years.
2. The Piano Competition Convenor reports to (is responsible to) the ARMTA Board.

REQUIREMENTS:

1
6. Attend general meetings of ARMTA, and board meetings as invited by the President
7. Orient incoming Convenor: walk through job description, pass on templates and other documents or information.

8. ~~If there is a CFMTA National competition, assist the winner in the application process.~~
9. Liaise with the Webmaster, Publicity Convenor, Social Media Convenor, and other ARMTA Convenors as appropriate.

GENERAL DUTIES:

Consider working with the voice competition convener for a combined event.

5. Semi-finals (virtual) - Select a deadline date for selection of finals

   i. Judge(s) will select competitors for the finals from virtual submissions.
   ii. Judge is paid by the number of submissions they receive. The fee per submission is the same as the competitor's registration fee.

6. Finals: Select a date, recommend to ARMTA and finalize date
   i. Spring ~~(mid-March)~~
   ii. Saturday
7. Choose a deadline for applications
8. Reserve a venue
   i. Red Deer is a central location
      ~~Ex.~~ Or Calgary's Cardel Theater and Steinway Store are free (or inexpensive) venues
   ii. Include venue cost in budget request
4. Hire judge(s)
   ~~i. Estimated Costs per judge as of 2018~~
   Fees ~~(estimate 4 hours @ $125.00)~~ ~~= $500~~
   Travel ~~(from out of province)~~ ~~= $500~~
   Accommodation and per diem ~~= $200~~
   ~~TOTAL = $1200~~
   ii. Contracts will be issued by the ARMTA Office
5. Confirm awards
   i. Confirm with the ARMTA Recognition Fund Convenor what money is available for prizes
   ii. Optional: See what other sources of awards may be available, including vendor gift certificate, opportunities for recitals
6. Update application package (online and downloadable on website)
   i. ~~If the competition falls in the same year as the CFMTA Voice Competition, the age and repertoire requirements should be harmonized with the national competition requirements.~~
   ii. ~~If there is no national voice competition, the convenor may choose to revise the competition to include intermediate students and set a minimum standard.~~
   iii. Applicants must be current students of ARMTA members and the ARMTA member should be in good standing for at least 6 months before the application deadline.
   iv. Determine what the repertoire requirements will be, including genres of music, length of program.
   v. Determine the maximum number of competitors, considering the judge's time and venue time limitations. Use a screening process (submission of recordings and a panel to review) to be used as necessary
   vi. Develop an application form to be downloaded from www. ARMTA.ca and submitted online. Include the date, deadline, venue, list of repertoire that applicant has chosen to perform, prizes, contact person, etc.

7. Promote the event: beginning a year in advance, send updated material to the Publicity Convenor, Social Media Convenor, Webmaster, and Administrator. ~~and using all means of communication (email, Canada Post, newsletter announcements, website posting, social media, magazines and personal contact).~~
8. Communicate with competitors via email, requesting confirmation of receipt of emails. CC the teacher.
9. Choose one contact person to receive all applications and spearhead communication with applicants, teachers and parents. Ensure this name and number are clearly stated in the application package.
10. Keep records ~~for one year only from~~ of competition and scholarship applications and maintain the records of winners and who receives money.
11. Run the competition on the day.
    i. Arrange for piano tuning.
    ii. Create warmup schedule for competitors (comparable to length of program) in advance and firmly adhere to it.
    iii. Arrange for refreshments and lunch for judges and those working the competition.

~~which can be sold at a nominal charge.~~

    iv. Allow one hour per competitor for a maximum of 45 minutes playing and

~~12. If there is a national competition, follow up with the CFMTA National Competition Coordinator.~~

~~i. Direct the winner to the national level entry form. The winner is responsible to submit this form and pay the entry fee by the deadline.~~

~~ii. CFMTA makes all travel and accommodation arrangements. ARMTA will be billed for a portion of the travel costs~~

~~13. If there is a national competition, communicate with the Alberta Young Artist Tour Convenor.~~

~~i. The 1st place winner will be given the opportunity to tour as Alberta Young Artist~~

13. After the competition:
    I. Notify the Administrator of the winners and send them a program for archives.
    ii. Request the cheques from the ARMTA Recognition Fund convenor by filling out the Recognition Fund Request form online. (in the prov exec tab of the website).

14. Provide the Tempo Editor with a summary of the competition results and photos. Copy to the ARMTA Administrator and Social Media Convenor.
15. Submit reports to ARMTA Board.

TERM: 2 year, renewable at the fall board meeting.

APPROVAL DATE: As revised by the ARMTA board on ~~2023 October 14~~ 2026 October 3

ADDITIONAL INFORMATION REQUIRED FOR RECRUITING

Recognition Fund Convenor

Add at the end of italicized section

Any funds from the ARMTA Recognition Fund are not available to ARMTA members. Support from the Recognition Fund is generously provided by Edmonton Community Foundation and The Frank & Ethel (Weisbeck) Rusconi Fund. The mandate of the Edmonton Community Foundation is that funds must be

used to advance the appreciation and performing of the arts in Alberta. Funds must be awarded only to students living in Alberta, and performing in Alberta, in order to maintain our funding.

String Competition Convenor

TERMS OF REFERENCE:

1. The mandate of the String Competition Convenor is to organize the biennial junior and/or intermediate competition in ~~even~~ odd years.
2. The String Competition Convenor reports to (is responsible to) the ARMTA Board.
3. The String Competition Convenor signs the Confidentiality Agreement as provided by the ARMTA Administrator.
4. The String Competition Convenor agrees that any templates and documents developed by the Convenor or team in this position remain the property of ARMTA.

REQUIREMENTS:

1. Review terms of reference and this job description annually.
2. Recruit volunteers (a committee) as needed to carry out the mandate.
3. Plan and evaluate the committee`s work.
4. Submit budget requests to the ARMTA Administrator annually, at least three weeks prior to the winter budget meeting (usually February), using template provided by the Administrator.
5. ~~For non-competition years, request a lump sum of $1000. For competition years, an itemized budget for the total of all expected income and expenses should be submitted and $1000.00 deducted from the request. Also, determine whether students will receive any money to assist with expenses (travel, meals, accompanist) incurred for participation in the competition.~~

GENERAL DUTIES:

1. First round video - Select a deadline date for selection of finalists

1. Final round in person - Select a date, recommend to ARMTA and finalize date
    i. ~~Spring (mid-March)~~ Autumn (early November)
    ii. Saturday
2. Choose a deadline for applications
3. Reserve a venue
    i. Include venue cost in budget request
4. Hire judge(s):

a. First round video competition:
    i. Judge(s) will select competitors for the finals from video submissions.
    ii. Judge is paid by the number of submissions they receive. The fee per submission is the same as the competitor's registration fee.

b. Final round competition
    i. Estimated Costs per judge should include: ~~as of 2018~~
        1. Fees (for the day)~~estimate 4 hours @ $125.00)~~ ~~= $500~~
        2. Travel ~~(from out of province)~~ ~~= $500~~
        3. Accommodation and per diem ~~= $200~~
        4. ~~TOTAL = $1200~~
    ii. Contracts will be issued by the ARMTA ~~Office~~ Administrator

5. Confirm awards
    i. Confirm with the ARMTA Recognition Fund Convenor what money is available for prizes

ii. Optional: See what other sources of awards may be available, including vendor gift certificate, opportunities for recitals

6. Update application package (online and downloadable on website)
    i. Determine what ability levels will be offered. (reference RCM levels?) ~~whether there will be an intermediate competition or only an advanced competition.~~ Set a minimum standard.
    ii. Set the age requirements
    iii. ~~Applicants may be from any Alberta strings teacher and are not restricted to ARMTA teachers. Non-ARMTA members' student are included as an outreach must be current students of ARMTA members and the ARMTA member should be in good standing for at least 6 months before the application deadline.~~
    iv. Determine what the repertoire requirements will be, including genres of music, length of program
    v. Determine the maximum number of competitors, considering the judge's time and venue time limitations. Use a screening process (submission of recordings and a panel to review) to be used as necessary
    vi. Develop an application form to be downloaded from www. ARMTA.ca and submitted online. Include the date, deadline, venue, list of repertoire that applicant has chosen to perform, prizes, contact person, etc.
7. Promote the event: beginning a year in advance, send updated material to the Publicity, Social Media Convenors, Webmaster, and Administrator. ~~and using all means of communication (email, Canada Post, newsletter announcements, website posting, social media, magazines and personal contact).~~
8. Communicate with competitors via email, requesting confirmation of receipt of emails. CC the teacher.
9. Choose one contact person to receive all applications and spearhead communication with applicants, teachers and parents. Ensure this name and number are clearly stated in the application package.
10. Keep records ~~for one year only~~ ~~from~~ of competition and scholarship applications and maintain the records of winners and who receives money.
11. Run the competition on the day
    i. Arrange for piano tuning for accompanist.
    ii. Create warmup schedule for competitors (comparable to length of program) in advance and firmly adhere to it.
    iii. ~~Arrange for refreshments which can be sold at a nominal charge~~. Arrange for refreshments and lunch for judges and those working the competition.
    iv. Allow one hour per competitor for a maximum of 45 minutes playing and 15 minutes judging and snack time.
    v. Prepare envelopes to be presented to winners. These envelopes contain a note of congratulations, a history of the award, a thank you card and a stamped and addressed envelope to the donor. A cheque is not presented at this time. Once the thank you is mailed, the donor will issue the cheque.
    vi. Prepare a program, including logos of sponsors obtained from the Sponsorship Convenor, judges' bios, performers' bios, performers' repertoire lists.
    vii. ~~Have competitors and judges sign a media release form so photos can be used.~~
12. After the competition:

I. Notify the Administrator of the winners and send them a program for archives.

ii. Request the cheques from the ARMTA Recognition Fund convenor by filling out the Recognition Fund Request form online. (in the prov exec tab of the website).

12. Provide the Tempo Editor with a summary of the competition results and photos. Copy to the ARMTA Administrator.
13. Submit reports to ARMTA Board.

APPROVAL DATE: As revised by the ARMTA board on ~~2022 February 27~~ 2026 October 03

Voice Competition Convenor

TERMS OF REFERENCE:

1. The mandate of the Voice Competition Convenor is to organize the biennial junior and/or intermediate competition in odd years.
2. The Voice Competition Convenor reports to (is responsible to) the ARMTA Board.
3. The Voice Competition Convenor signs the Confidentiality Agreement as provided by the ARMTA Administrator.
4. The Voice Competition Convenor agrees that any templates and documents developed by the Convenor or team in this position remain the property of ARMTA.

REQUIREMENTS:

1. Review terms of reference and this job description annually.
2. Recruit volunteers (a committee) as needed to carry out the mandate.
3. Plan and evaluate the committee`s work.
4. Submit budget requests to the ARMTA Administrator annually, at least three weeks prior to the winter budget meeting (usually February), using template provided by the Administrator.
5. ~~For non-competition years, request a lump sum of $1000. For competition years, an itemized budget for the total of all expected income and expenses should be submitted and $1000.00 deducted from the request~~

GENERAL DUTIES:

Consider working with the piano competition convener for a combined event.

1. Semi-finals (virtual) - Select a deadline date for selection of finals

   i. Judge(s) will select competitors for the finals from virtual submissions.
   ii. Judge is paid by the number of submissions they receive. The fee per submission is the same as the competitor's registration fee.

2. Finals: Select a date, recommend to ARMTA and finalize date
   i. ~~Spring (mid-March)~~ Fall
   ii. Saturday
3. Choose a deadline for applications
4. Reserve a venue
   i. Red Deer is a central location
      ~~Ex.~~ Or Calgary's Cardel Theater and Steinway Store are free (or inexpensive) venues
   ii. Include venue cost in budget request
4. Hire judge(s)
   ~~i. Estimated Costs per judge as of 2018~~
   Fees ~~(estimate 4 hours @ $125.00) = $500~~
   Travel ~~(from out of province) = $500~~
   Accommodation and per diem ~~= $200~~

~~TOTAL – $1200~~

ii. Contracts will be issued by the ARMTA ~~Office~~ Administrator

5. Confirm awards
   i. Confirm with the ARMTA Recognition Fund Convenor what money is available for prizes
   ii. Optional: See what other sources of awards may be available, including vendor gift certificate, opportunities for recitals
6. Update application package (online and downloadable on website)
   i. ~~If the competition falls in the same year as the CFMTA Voice Competition, the age and repertoire requirements should be harmonized with the national competition requirements.~~
   ~~ii. If there is no national voice competition, the convenor may choose to revise the competition to include intermediate students and set a minimum standard.~~
   iii. Applicants must be current students of ARMTA members and the ARMTA member should be in good standing for at least 6 months before the application deadline.
   iv. Determine what the repertoire requirements will be, including genres of music, length of program.
   v. Determine the maximum number of competitors, considering the judge's time and venue time limitations. Use a screening process (submission of recordings and a panel to review) to be used as necessary
   vi. Develop an application form to be downloaded from www. ARMTA.ca and submitted online. Include the date, deadline, venue, list of repertoire that applicant has chosen to perform, prizes, contact person, etc.
7. Promote the event: beginning a year in advance, send updated material to the Publicity and Social Media Convenors, Webmaster, and Administrator. ~~and using all means of communication (email, Canada Post, newsletter announcements, website posting, social media, magazines and personal contact).~~
8. Communicate with competitors via email, requesting confirmation of receipt of emails. CC the teacher.
9. Choose one contact person to receive all applications and spearhead communication with applicants, teachers and parents. Ensure this name and number are clearly stated in the application package.
10. Keep records ~~for one year only from~~ of competition and scholarship applications and maintain the records of winners and who receives money.
11. Run the competition on the day.
    i. Arrange for piano tuning for accompanist.
    ii. Create warmup schedule for competitors (comparable to length of program) in advance and firmly adhere to it.
    iii. Arrange for refreshments and lunch for judges and those working the competition.

~~which can be sold at a nominal charge.~~

   iv. Allow one hour per competitor for a maximum of 45 minutes ~~playing~~ singing and 15 minutes judging and snack time.
   v. Request that envelopes are prepared for the winner from the Recognition Fund Convenor and other donors. These envelopes contain a note of congratulations, a history of the award, a thank you card and a stamped and addressed envelope to the donor. A cheque is not presented at this time; once the thank you is mailed, the donor will issue the cheque.

vi. Prepare a program, including logos of sponsors obtained from the Sponsorship Convenor, judges' bios, performers' bios, performers' repertoire lists. A template for the program and other documents will be available from the ARMTA Administrator.
vii. Have competitors and judges sign a media release form so photos can be used.

~~12. If there is a national competition, follow up with the CFMTA National Competition Coordinator.~~

~~i. Direct the winner to the national level entry form. The winner is responsible to submit this form and pay the entry fee by the deadline.~~
~~ii. CFMTA makes all travel and accommodation arrangements. ARMTA will be billed for a portion of the travel costs~~

~~13. If there is a national competition, communicate with the Alberta Young Artist Tour Convenor.~~

~~i. The 1st place winner will be given the opportunity to tour as Alberta Young Artist~~

13.- After the competition:
I. Notify the Administrator of the winners and send them a program for archives.
ii. Request the cheques from the ARMTA Recognition Fund convenor by filling out the Recognition Fund Request form online. (in the prov exec tab of the website).

14. Provide the Tempo Editor with a summary of the competition results and photos. Copy to the ARMTA Administrator and social media convenor.
15. Submit reports to ARMTA Board.

Young Artist Tour Representative Convenor

TERMS OF REFERENCE:

1. The mandate of the Young Artist Tour Representative is to arrange a performing tour for the winner of the ARMTA competition (odd number years) who is preparing to represent Alberta at the CFMTA ~~piano~~ Multidiscipline competition.

REQUIREMENTS:

1. Review terms of reference and this job description annually.
2. Recruit volunteers (a committee) as needed to carry out the mandate.
3. Plan and evaluate the committee`s work.
4. Submit budget requests to the ARMTA Administrator annually, at least three weeks prior to the winter budget meeting (usually February), using template provided by the Administrator.
5. Attend general meetings of ARMTA, and board meetings as invited by the President.
6. Orient incoming Convenor: walk through job description, pass on templates and other documents or information.

GENERAL DUTIES:

1. Follow the CFMTA job description for Regional Young Artist Series Convenor, located in the CFMTA Policies and Procedures Manual. Contact the CFMTA secretary for access to information.
2. Work with the branches to arrange one or more recitals for the candidates representing ARMTA ~~representatives~~ at the CFMTA competitions. The second place candidate may participate in the Young Artist Tour if the first place candidates are unable to participate.

3. Request Young Artists to create a promotional video for social media.

Respectfully submitted by *Marlaine Osgood*

iv. Canada Music Week

Vacant

v. Collegiate Chapters

U of C – Jani Parsons is promoting starting an ARMTA Collegiate Chapter as the new term begins.

2026-2027 ARMTA UofA Collegiate Chapter

August 31,2026 Meeting

At our August 31 meeting, we established a concrete vision for the Chapter this upcoming academic year. Building on the growth of the Peer Teaching Program developed last year, we would like to provide our teachers with additional tools and opportunities to develop both their teaching and professional skills. We discussed plans for the following events:

- Mid-October 2026: Workshop on techniques and strategies for private teaching.

- Late November 2026: Presentation on the business side of music (marketing your studio, copyrights, taxes, etc.)

- Mid-February 2027: Workshop focused on group/classroom teaching, or alternatively, strategies for dealing with performance anxiety.

- End of Year: Student recital.

David (President) also shared notes from a meeting he had with a representative from the Edmonton Oil Kings regarding the possibility of utilizing their facilities for future Chapter events. Potential opportunities could include performing before a hockey game or during a pause in the game. We concluded that an event of this scale would be feasible through collaboration with other student clubs.

September 23, 2026 Meeting

Since our August meeting, we have made progress on several of these initiatives. For our mid-October event, we have confirmed Dr. Merlin Thompson as the presenter. The workshop will introduce students to techniques and approaches for private teaching.

We have reached out to the Business Student Association (BSA) to explore a collaboration on an event focusing on the intersection of business and music. We are aiming to hold this event in late November and have received confirmation from Dr. Guillaume Tardif as presenter for “Business

in Music." We hope this collaboration will provide professional development and networking opportunities for students from both groups.

The continued growth of our Peer Teaching Program has led us to consider expanding the program next year to include small-group lessons of 1–4 students, providing our teachers with experience in a different teaching format. Thus, for our February event we are planning to invite a Teaching Artist from YONA Sistema to speak about classroom teaching within the YONA program. This would give our students an opportunity to learn more about group teaching in a practical community-based setting.

Finally, David has spoken with Sanjna, President of the Music Student Association, about the possibility of collaborating on future events and initiatives to increase awareness of the ARMTA UofA Collegiate Chapter and collaborate on fund-raising events.

Submitted by *Marlaine Osgood*

vi. Community Service Award

Last year there were no applicants in both January and June.
Advertisements were posted on social media well in advance of both deadlines.
Submitted by *Rhonda MacEachen*

vii. Conference

The Alberta Music Educators Summit (AMES) takes place at the Red Deer Polytechnic on Oct. 24, 2026, in Red Deer.

Sessions for studio teachers, presented in partnership with Alberta Music Education Foundation (AMEF), are:

- Gamifying Music: Apps, Games, and Multi-sensory Strategies for Student Engagement – Sarah Molenaar
- Building an Efficient Music Studio: Software, Financial Awareness, and Studio Policies – Sarah Molenaar
- Attracting the Right Students: Marketing, Branding, and Website Design for Private Music Studios - Sarah Molenaar
- An Introduction to EFT (Emotional Freedom Techniques) or "Tapping" – Ina Dykstra
- ADHD and the Wiggly Student – Cheryl Emery-Karapita
- Performance Presence: Supporting Musicians Through Performance Anxiety – Leah Callao and Max Wood from Core Psychology

For 2026, the three associations planning the summit – ARMTA, AMEF, and the Alberta Band Association (ABA) – are sharing in both the income and expenses.

Respectfully submitted by *Marlaine Osgood*
Also involved: Tamara Bowie, ARMTA Administrator

viii. Continuing Education

The ARMTA Continuing Education budget is determined based on $500 per Branch or Members-at-Large contingent, plus additional funds for general CE projects that have the potential to

benefit the entire province. The $500 allocation is assured for each Branch up to an application deadline of January 31st, contingent on a completed application for a reasonable project on a Continuing Education topic that benefits ARMTA members and/or their students. After that date, both first-and second-project applications from Branches (or Members-at-Large) will be considered totalling over the $500 amount.

Approved CE Funding Applications for Projects, to date since September 2025

GRANDE PRAIRIE
Musiking: Together - On-Purpose
November 15, 2025
Forbes Presbyterian Church, Grande Prairie
Funding amount $500 (For clinician fee)

Event Description:
Morning lecture. 1.5 hours
This lecture explored the importance of informal, group or shared music-making and how it can help build a foundation of joy in our musical lives.
10:00am –11:30am
Break for lunch, provided by GPMTA, 11:30am – 1:00pm
Afternoon masterclass with local conductors and choirs 1:00pm – 3:30pm,

Clinician: Dr. John Wiebe, D.Mus., ARCT
Director of Music, Director of Choral Activities -
University of Alberta, Augustana Campus
VP Development - Choir Alberta

CALGARY
Masterclass and Teaching Presentation by John Burge
Sunday February 22, 2026, 1:30-4:30
Summit View United Church, Calgary
Funding amount $795 (For full event expenses)

The Calgary Branch invited the well-known Canadian composer and teacher John Burge to give a two-part event in Calgary on Sunday afternoon February 22, 2026.

Part 1: John Burge Masterclass for students playing performances of his works.

Part 2: He presented his approach to teaching through a lecture-demonstration “Piano Teaching Tricks I Have Learned Over the Years” for our teachers, leaving time for a Q and A session afterwards.

John Burge has a long-standing reputation as a wonderfully creative, energetic and passionate teacher. As a composer, he has a unique perspective on teaching all aspects of the repertoire – technical, theoretical, and artistic. We are confident that his ideas and approach will benefit all who attend, our teachers and our students.

We have extended the invitation to this event to other teaching groups around the city, such as APTA, MRC, NATS, UofC for an attendance fee of $30 if they are not ARMTA Calgary Branch members.

EVENT BUDGET
Clinician fee: $500
Venue rental fee $195
Catering fee $100

LETHBRIDGE
Keys to Piano Workshop
March 6-7, 2026 University of Lethbridge Music Conservatory at Casa
Clinicians: Kathy Dornian and Dr. Chris Kayler
Funding Amount -- $650 (Fee for one clinician)

Event Description:
This was the 11th *Keys to Piano* since the first one in 2014. This event included a Friday evening presentation for teachers and senior students by senior RCM examiner Kathy Dornian which allowed teachers to observe a mock RCM exam, providing valuable insight into examiner expectations and the RCM evaluation process.

On Saturday, students performed in masterclass sessions and received comments and direction from the clinicians. Students and teachers also participated in breakout sessions including those led by Carmen Letourneau—Anatomy for Pianists; Christine Rogers—Harpsichord 101; Breeanne Fuller—Name that Classical Tune; Lloyd McArton—Digital Music 101; and Marc Vantol—Snare Drum. These extra sessions provided wonderful opportunities for teachers and students to learn something new!

Between the morning and afternoon Saturday sessions during the lunch break, pianists, Christopher Kayler, Brad Parker, Deanna Oye, and Carolyn Herrington performed a wonderful program of collaborative piano music including: *Three Preludes* by George Gershwin, arranged by Christopher Kayler for 2 pianos, 8 hands; *Sinfonia* from Cantata BWV 29 by J.S. Bach, arranged by Christopher Kayler for 1 piano, 4 hands; and *Five Spanish Dances*, Op. 12 by Moritz Moszkowski, arranged by Bernhard Wolff for 2 pianos, 8 hands.

Over 50 teachers and students participated in the weekend event, including 30 student performers.

ARMTA was acknowledged in social media posts, information emails, as well as verbally during the event sessions, and its logo appeared on the lunch concert program and social media posts.

RED DEER

Mother's Day Tea Concert (May 2026)
Venue Rental -- $700
Funding Amount -- $700

Event Description:

A three-hour event with tables all centred around a grand piano. The venue is the largest expense.
Branch will decorate and give roses to the mothers, grandmothers, etc. who will be attending to support the students as well as an assortment of savory and sweet snacks.
With a large number of students, there will probably be assigned time slots for each teacher like with last year's Jazz Cafe.

Report respectfully submitted by Deanna Oye, ARMTA Continuing Education Convenor

ix. Examining Board

SEPTEMBER 2025 – AUGUST 2026

Chair: Judith Elliott

Board Members: Ruston Vuori, Twila Baker, Roger Admiral, Bronwyn Schumann, LaDona Ahenda

Applicants/Subject Areas Accepted for Full Membership:

Voice.....8
Piano.....9
Violin.....1
Organ.....1
Avd. Theory/Hist. . 1
Viola.....1
Upright Bass.....2
Guitar 1
Flute.....1
TOTAL – 25

Affiliate Applicants:
Affiliate 9.....1
Affiliate 10 3
TOTAL – 4

We have had fewer applications to process in the past 12 months. There have been few complications in the past year. This is perhaps indicative of clear application requirements we have in place and adherence to those requirements.

No changes in Board members this past year. I wish to, once again, express my gratitude to the members who serve and provide their time, insights, comments, and wisdom to our discussions and decisions.

Respectfully submitted by *Judith Elliott*, Examining Board Chair

x. Festival Association Liaison

The Alberta Music Festival Association's 2026 Provincial Music Festival was held May 25 -30 at Allard Hall, MacEwan University, Edmonton. The Choral Classes were held at All Saints' Anglican Cathedral in Edmonton. ARMTA provided two $250 scholarships. The Alberta Music Festival

Association is very grateful for the financial support of the Alberta Registered Music Teachers' Association.

Oscar Hanqi Zhang of Calgary was awarded a $250 Alberta Registered Music Teachers' Association scholarship in Piano 15 and under and completed a thank you card mailed to ARMTA.

Bowen Li also of Calgary was the winner in the 15 & under Upper Strings class and received a $250 Alberta Registered Music Teachers' Association Scholarship and completed a thank you card mailed to ARMTA.

The Canada West Performing Arts Festival was held July 24-25 in Allard Hall, MacEwan University in Edmonton. The festival brought together two competitors from Alberta, British Columbia and Saskatchewan in each 13, 17 and 22 and under piano, strings, woodwinds, brass, voice, speech, musical theatre and chamber music classes. Choral Music classes were adjudicated by video. The Alberta Registered Music Teachers' Association sponsored an $800 scholarship along with the Olds and District Kiwanis Music Festival and Wendy and Rudy Durieux for the 13 & Under Strings class.

Nine-year-old cellist Adrian Zheng, representing British Columbia, was the First-Place Winner in 13 & Under Strings class and completed a thank you card mailed to ARMTA for ARMTA's portion of the scholarship. Adrian also performed in the Canada West Performing Arts Festival Showcase on Saturday July 25th in the Betty Andrews Theatre. The Canada West Performing Arts Festival is very grateful for the financial support of the Alberta Registered Music Teachers' Association.

An ARMTA newsletter featuring the three ARMTA scholarship award winners was published on August 13, 2026.

I would encourage ARMTA to continue supporting the Alberta Music Festival Association's 2027 Provincial Music Festival and the 2027 Canada West Performing Arts Festival which will be held in Victoria, BC. These aspiring and passionate young musicians need our support both financially and in spirit, we are making a difference!

Respectfully submitted by *Carolyn Steeves*

xi. High School Student Network

Worked out the Policy and Procedure with Marlaine Osgood.

Submitted by *Rose He*

xii. Members at Large

xiii. Multidiscipline Competition 2027

The inaugural ARMTA Provincial Multidiscipline Competition committee members are Annette Bradley, Marlaine Osgood, Chrysanthema Nikol (Strings Convenor), Leila Noonan (Piano Convenor) and Rita Thurn (Voice Convenor), Nathene Arthur (AMDC Convenor).

Our committee has met seven times since our inception October 3, 2025. We have created the competition parameters, two rounds (video first round and in-person final round), judges' duties,

timelines, convenors' duties, budget, and the new Policies and Procedures wording for this inaugural ARMTA competition. We have secured the venues, judges' contracts, and been in contact with the ARMTA Recognition Fund Convenor regarding the main prize amounts at the in person competition February 6, 2027 in Red Deer, in addition to seeking "Special Prizes" from the ARMTA branches, Alberta businesses, the ASA, and private teachers. We have provided information to the ARMTA website, social media and publicity convenors. All is going well. We appreciate the helpful guidance and support of Tamara Bowie with certificates and other administrative paperwork.

On the side, we recently drafted up new P&P for the Junior/Intermediate Strings, Voice and Piano Provincial competition guidelines also. This competition is geared to help ARMTA select two students to send to the CFMTA National Multidiscipline Competition in Nova Scotia in July 2027. Also, the top two First Place winners will be offered the Young Artist Tour in the spring months of 2027. While the CFMTA guidelines accept ANY music discipline that CFMTA teachers teach, ARMTA elected in this inaugural year to keep it to the three disciplines we have already had provincial competitions for in the past: piano, voice and strings. CFMTA guidelines state that if we send two competitors, they need to be in two different disciplines. So, we are appraising the final round judges of these details also. Each of the three final round judges are specialists in one of the disciplines. It will be interesting and exciting to see how this all works out.

For future years, would ARMTA consider opening the current three disciplines to include - as CFMTA does - any discipline that our ARMTA teachers teach? That would then be woodwinds, brass, harp, etc.? Even Speech Arts? This would represent every member of ARMTA and the CFMTA in Alberta.

Submitted by *Nathene Arthur*, AMDC Convenor
September 13, 2026

xiv. Piano Competition

xv. Publicity

xvi. Recognition Fund

The balance of the Recognition Fund is $49,655.47. The Rusconi donation from the Edmonton Community Foundation arrived on April 27, 2026, and was $26,419.00. An updated copy of the spreadsheet will be sent quarterly to the Administrator for ARMTA records.

Lois Kerr recently retired, and Ashley Fanourgiaki is now the treasurer for the CFMTA. Welcome to Ashley! We appreciate her assistance with this fund.

Since Sept 2025- the Recognition Fund has supported the following:

-Needs-based Bursaries
-Newcomer Bursaries
-Branch Awards
-Edmonton Contemporary Showcase
-Calgary Contemporary Showcase
-CASSA Calgary
-Student Composer Competition

-Calgary Rotary Concerto Competition

- An online form has been created for requesting support from the Recognition Fund. This form is available on the ARMTA website in the Members' Area, currently under *Provincial Executive*. Lorrie Wittke will receive the submitted form and follow up with the ARMTA member making the request. Please use this form when requesting Branch Awards.

- Funds from the ARMTA Recognition Fund are **not available to ARMTA members**. Support from the Recognition Fund is generously provided by Edmonton Community Foundation and The Frank & Ethel (Weisbeck) Rusconi Fund. The mandate of the Edmonton Community Foundation requires that the funds be used to advance the appreciation and performing of the arts in Alberta.
- Funds **must be awarded only to students living in Alberta, and performing in Alberta**, in order to maintain our funding.

Respectfully, *Lorrie Wittke*
ARMTA Recognition Fund Convenor

xvii. Scholarship

2026 Recipients
Continuing Education Scholarships (members of ARMTA)
Heather McGuire -$750
Kaylee Read -$250

Bette Joan Rac Scholarship
William MacNeill

The two Music Pedagogy Scholarships were not awarded this year as there were no qualifying applicants.
Ida Edwards, Scholarship Convenor

xviii. Social Media

2025–2026

Over the past year, ARMTA's social media presence has focused on increasing awareness of the association, communicating opportunities for members and their students, celebrating achievements, promoting professional development, and demonstrating the broader value of membership. ARMTA currently has 298 followers on Instagram and 773 followers on the public Facebook page.

Major Post Themes

1. Celebrating Members and Students

A significant focus has been on celebrating the accomplishments of ARMTA members and their students. Posts have highlighted:

- Student competition winners and national-level accomplishments
- Student composers and their original works
- Scholarships and awards
- Benefits of membership
- Member contributions to the profession
- Fun, seasonal content

2. Promoting ARMTA Programs and Opportunities

Social media has been used consistently to bring attention to programs and important dates, including:

- Student competitions
- Scholarships and bursaries
- Community Service Awards
- Multidiscipline Competition
- Professional development opportunities
- Conferences and summits
- Branch activities
- Calls for articles and contributions to Tempo
- Important application and registration deadlines

3. Professional Development

Posts have promoted opportunities for teachers to learn, connect, and develop professionally.

The *Alberta Music Educators Summit* has been a major recent example, with social media used to encourage registration and provide session information. *Tempo* has become an important source of ongoing social-media content rather than a single publication.

4. Membership Awareness

Communicating the tangible benefits of ARMTA membership. Posts have highlighted benefits such as:

- The Registered Music Teacher (RMT) designation
- Liability insurance
- The Find a Teacher directory
- Networking and professional community

This is particularly important for prospective members who may know ARMTA's name but not understand what membership actually provides.

What the Social Media Strategy is Accomplishing

The social media presence is increasingly accomplishing three complementary objectives:

INFORM: Keeping teachers and families aware of ARMTA programs, deadlines, competitions, publications and professional-development opportunities.

CELEBRATE: Showing the accomplishments of ARMTA teachers and students and recognizing the work being done throughout Alberta.

ATTRACT: Increasing public awareness of ARMTA and demonstrating the value of professional music teaching and ARMTA membership to prospective teachers, students and families. This function is particularly important for long-term membership growth.

Suggested Directions for 2026–2027

1. Move further toward people-first content. Potential recurring features:

- Meet an ARMTA Teacher
- "Why I Joined ARMTA"

2. Make Membership Benefits More Story-Based

The question behind the content should increasingly be: *What does ARMTA membership actually make possible?* Instead of simply saying "ARMTA offers professional development," show a teacher attending a workshop, participating in a conference, or describing something they learned.

3. Increase Branch Visibility

Social media could do more to demonstrate that ARMTA is active at the local level. Potential content:

- Photos from branch events
- Branch member spotlights
- Local professional-development opportunities
- "What's happening in your ARMTA branch?"
- Introductions to branch executives
- Regional teacher stories

This would reinforce the idea that ARMTA is both a provincial organization and a local professional community.

The posts with real people doing real things are always the most impactful. If there are items you would like to see featured on our social media accounts, please send them directly to me via DM, or to karen@gerelusmusic.com. I want to the world to know how hard you all work and feature your efforts. Thank you for all that you do!

Respectfully submitted by *Karen Gerelus, PhD*
Social Media Convenor, ARMTA

xix. Sponsorship

For the Tempo magazine 2026 we have the following sponsors:

Steinway/ Tom Lee Music – Gold Sponsorship Level $500

Long & McQuade – Gold Sponsorship Level ($500) – they didn't pay anything this year as we didn't run their add last year. They got free advertising this year and also the chance to place an article which they took advantage of. Apology accepted!

Yamaha Music – Gold Sponsorship Level $500
St. John's Music – Silver Sponsorship Level $250 – paid early so their funds ended up in last year.

Total Sponsorships for this fiscal year - $1000

In summary, all donors will receive benefits depending on their level of donation. They all receive appropriately placed ads for their donations in the Tempo Magazine. Depending on their level, some will be listed on our website with a link to the sponsor's website and they will be advertised at Alberta Band Summit and ARMTA Sponsored events on a display board.

Thank you letters have been sent to all the sponsors with a link to the Tempo Magazine. We expect to have the same or more sponsors as last year.

We value our sponsors so please consider using them for any of your business needs.

Respectfully submitted, *Rosemarie Horne*

xx. Strings Competition

xxi. Student Composer Competition

This year there were 47 entries submitted from 41 students from 22 teachers. Adjudicator Jesse Plessis (composer and pianist) was joined by Dr. Michalis Andronikou (composer and musicologist) to co-adjudicate this year's competition, as Dr. Plessis had some unforeseen personal problems arise.

Eight first-place prizes were awarded across the Preparatory P1, P2, A1, A2, B1, B2, C, and D Categories, advancing to the CFMTA National Competition. A total of seven Alberta winners placed at the national level.

ARMTA Provincial Winners

Category	Age Group	Composer	Winning Piece	Teacher
Preparatory P Class 1	8 years and under	Sebastian Dafoe	Pengy's March in C Major	Jamie Deibert
Preparatory P Class 2	8 years and under	Autumn McClung	A Zebra was Walking Down the Street	Jamie Deibert
Category A Class 1	11 years and under	Serenity Zhang	My Heart Soars	Linda Kundert

Category A Class 2	11 years and under	Emily Dietrich	I'm Happy	Jamie Deibert
Category B Class 1	15 years and under	Mason Green	Cascade	Marc Houde
Category B Class 2	15 years and under	Kira Boehm	Weeping Willow	Christina Kolos
Category C	19 years and under	Heinreich Schmuhl	Strixen	Rafael Hoekman
Category D	Open	Julia McClung	Crepuscule	Jamie Deibert

CFMTA National Alberta Placements

Category & Level	Placement	Composer & Piece	Teacher
Preparatory Level – 8 & under Class 2, Voice	Honourable Mention	Autumn McClung *A Zebra Was Walking Down the Street*	Jamie Deibert
Category A – 11 & under Class 1, Solo Instrument	Honourable Mention	Serenity Zhang *My Heart Soars*	Linda Kundert
Category A – 11 & under Class 2, Voice	First Place	Emily Dietrich *I'm Happy*	Jamie Deibert
Category B – 15 & under Class 1, Solo Instrument	First Place	Mason Green *Cascade*	Marc Houde
Category B – 15 & under Class 2, Voice	Second Place	Kira Boehm *Weeping Willow*	Christina Kolos

Category	Amount	Description / Notes

Category C – 19 & under	Second Place	Heinreich Schmuhl *Strixen – Tone Poem No. 1 for Orchestra*	Rafael Hoekman
Category D – Open	Second Place	Julia McClung *Crepuscule*	Jamie Deibert

Respectfully submitted, *Danae Turgeon*, ARMTA Student Composer Convenor

xxii. Tempo Content

It has been a pleasure collecting content for another edition of Tempo. I envision Tempo as a method of connecting our community through recognizing ARMTA award recipients, the various events our branches have hosted as well as a means of professional development. We have moved up the deadline for content submissions to be earlier than previous years to allow for sufficient time to edit, polish, and prepare layout design. I believe this allowed us to showcase a variety of original articles that provides food for thought and contemplation, spanning from personal reflections on teaching to incorporating the mind-body relationship and movement breaks, to the implications of the ever-growing prevalence of AI on us as music and speech art teachers. I have worked with the Social Media Convenor to showcase snippets of last edition's articles, which I believe was an asset in both recruiting future article authors and in promoting the magazine itself.

Submitted by *Rose He*

xxiii. Tempo Layout and Design

xxiv. Voice Competition

xxv. Webmaster

ARMTA Provincial Website Report – OCTOBER 2026

1. ARMTA Provincial Website & Maintenance:

We use WordPress for our content management system. The last redesign was in Spring 2022. Our current theme is called “Sinatra”. All 6 branch websites are using the same theme. Images & layouts are different to give each branch their own identity while still maintaining a unified look across the province using our new logo & brand colours.

I continue to offer website technical assistance to all branches when requested.

I have been making changes and updates to the events & information posted on our website as instructed by the administrator & event coordinators.

2. Public Member Profiles:

Add your photo & update your profile information for our Find A Teacher directory.

Send your logo or photo to web@armta.ca to be added beside your name on our Find A Teacher directory page. We currently have 27 member photos or logos in our directory.

Members are encouraged to add information (text and/or photos) into their member profiles in the Find a Teacher directory so they will be found in more searches on our website & on Google search. Click the "Profile" tab when logged into "Manage Account" section of the member's area. (You can edit the Profile Gallery & Profile Description)

3. Local Branches Hosted under ARMTA Provincial (shared hosting):

ARMTA Provincial can host unlimited websites on their account for no additional hosting fees. The website's branch is only responsible for their domain name registration fee (usually $20-$30 per year).

Local branches hosted under ARMTA's account:
Edmonton Branch www.armtaedmonton.ab.ca
Calgary Branch www.armta-calgary.com
Lethbridge Branch www.lrmta.com
Red Deer Branch http://www.armtareddeer.ca

Local branches hosted under ARMTA's account with a sub-domain:
No name registration fee required for a sub-domain (yournamehere.armta.ca)
Grande Prairie grandeprairie.armta.ca
Medicine Hat Branches medicinehat.armta.ca

4. Member Custom Websites Hosted under ARMTA Provincial (shared hosting):

Members have access to our shared hosting for a $50 per year fee so they can have a custom website. The first year is $25. (Details in Feb 12/27, 2022 minutes). This brings in some income to help cover the cost of our provincial hosting expense ($503.58/year from 2025-27) Members would be responsible for their domain name registration fee (usually $15-$30 per year).

We are currently hosting 16 member's websites who are all expected to pay $50 with April 2027 renewal ($800 total). Five of those added their website since February's report & paid $25 for this 2026-27 year.

I help the members get their websites up & running and am available for assistance in future editing as requested.

Full details are located in the member's area of our website: armta.ca/member-websites

5. Google Workspace (formerly G Suite) for nonprofits:

We have a Google Workspace since Feb 2020. Contact me if you want access to use Workspace features.

Currently Edmonton Branch is using it for a shared Google drive for their Executive members. Executive members can easily organize, access & edit agendas/minutes & other documents.

6. Website traffic stats:

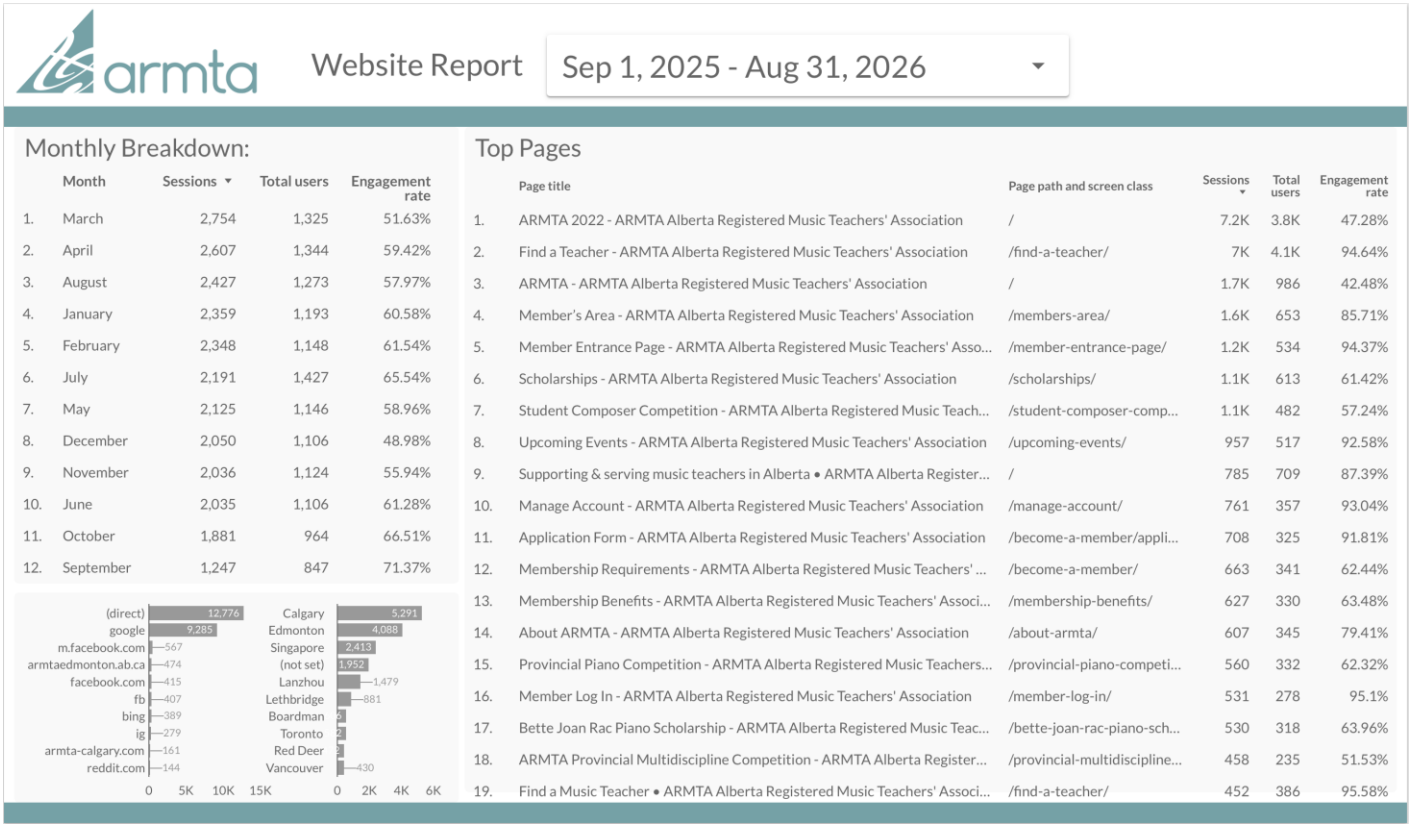
View our website traffic stats anytime by visiting the link below (also found in the member's only area of our website). Select the date range you would like to view.

Sessions: the number of times someone visited our site.
Total users: the number of users visiting our site 1 or more times.
Engaged sessions: sessions that last at least 10 seconds or include 2 or more pageviews.

Scroll down the top pages section to see the top 500 pages viewed.

https://datastudio.google.com/reporting/f28b09fa-6dd0-4b63-b9a1-872907942adb/page/S33B

Here are the traffic stats for: Sep 1, 2025 – Aug 31, 2026



armta Website Report Sep 1, 2025 - Aug 31, 2026

Monthly Breakdown:

	Month	Sessions	Total users	Engagement rate
1.	March	2,754	1,325	51.63%
2.	April	2,607	1,344	59.42%
3.	August	2,427	1,273	57.97%
4.	January	2,359	1,193	60.58%
5.	February	2,348	1,148	61.54%
6.	July	2,191	1,427	65.54%
7.	May	2,125	1,146	58.96%
8.	December	2,050	1,106	48.98%
9.	November	2,036	1,124	55.94%
10.	June	2,035	1,106	61.28%
11.	October	1,881	964	66.51%
12.	September	1,247	847	71.37%

Top Pages

	Page title	Page path and screen class	Sessions	Total users	Engagement rate
1.	ARMTA 2022 - ARMTA Alberta Registered Music Teachers' Association	/	7.2K	3.8K	47.28%
2.	Find a Teacher - ARMTA Alberta Registered Music Teachers' Association	/find-a-teacher/	7K	4.1K	94.64%
3.	ARMTA - ARMTA Alberta Registered Music Teachers' Association	/	1.7K	986	42.48%
4.	Member's Area - ARMTA Alberta Registered Music Teachers' Association	/members-area/	1.6K	653	85.71%
5.	Member Entrance Page - ARMTA Alberta Registered Music Teachers' Asso...	/member-entrance-page/	1.2K	534	94.37%
6.	Scholarships - ARMTA Alberta Registered Music Teachers' Association	/scholarships/	1.1K	613	61.42%
7.	Student Composer Competition - ARMTA Alberta Registered Music Teach...	/student-composer-comp...	1.1K	482	57.24%
8.	Upcoming Events - ARMTA Alberta Registered Music Teachers' Association	/upcoming-events/	957	517	92.58%
9.	Supporting & serving music teachers in Alberta • ARMTA Alberta Register...	/	785	709	87.39%
10.	Manage Account - ARMTA Alberta Registered Music Teachers' Association	/manage-account/	761	357	93.04%
11.	Application Form - ARMTA Alberta Registered Music Teachers' Association	/become-a-member/appli...	708	325	91.81%
12.	Membership Requirements - ARMTA Alberta Registered Music Teachers' ...	/become-a-member/	663	341	62.44%
13.	Membership Benefits - ARMTA Alberta Registered Music Teachers' Associ...	/membership-benefits/	627	330	63.48%
14.	About ARMTA - ARMTA Alberta Registered Music Teachers' Association	/about-armta/	607	345	79.41%
15.	Provincial Piano Competition - ARMTA Alberta Registered Music Teachers...	/provincial-piano-competi...	560	332	62.32%
16.	Member Log In - ARMTA Alberta Registered Music Teachers' Association	/member-log-in/	531	278	95.1%
17.	Bette Joan Rac Piano Scholarship - ARMTA Alberta Registered Music Teac...	/bette-joan-rac-piano-sch...	530	318	63.96%
18.	ARMTA Provincial Multidiscipline Competition - ARMTA Alberta Register...	/provincial-multidiscipline...	458	235	51.53%
19.	Find a Music Teacher • ARMTA Alberta Registered Music Teachers' Associ...	/find-a-teacher/	452	386	95.58%

Submitted by *Carolyn Garritano*

ARMTA Provincial Database Report – OCTOBER 2026

Since April 2015 we have been using a membership management system for storing our provincial member's information called Membership Works (MWs): https://membershipworks.com

This is a subscription-based service that is $1140 USD / year ($95 per month) starting January 2024.

I have been making changes and updates to the membership registration form, events & other areas of our Membership Works system as instructed by the administrator & event coordinators.

I help members with their accounts & member profiles as requested.

I have assisted the administrator with customization & issues that arise with our Membership Works account.

Reminder: only members with a current VS check will in included in our public Find-a-Teacher directory page.

Provincial Executive Label:
Reminder: Members who are part of the provincial executive have had a label added to their account so they can access the "Prov Exec" tab in the member's area of our website. If you are on the provincial executive, you will automatically have access when you login to the member's area with your usual email & password.

Admin Access:
Any branch can have a Branch Admin set up to gain access to their Branch members' information & set up events for registration & online payment. Calgary & Edmonton branches are making use of this.
If your branch would like admin access contact web@armta.ca.

Event List:
Any branch can post their events in Membership Works so members can register online (offline & online payment options available). Membership Works keeps track of registrations & payments received. You can put the registration form right on your own branch website.

Currently Provincial, Edmonton & Calgary make use of this feature regularly. Lethbridge does occasionally & Red Deer has used this feature in the past.

Contact web@armta.ca if you would like to start using this feature.

Submitted by *Carolyn Garritano*

xxvi. Wellness

xxvii. Young Artist Tour

The Alberta Young Artist Tour is anticipated to begin sometime in 2027, pending results of the ARMTA Provincial Multidiscipline Competition.

Submitted by *Louisa Lu*

5. c) BRANCH REPORTS

i. Calgary

Events and meaningful benefits for our Calgary Branch members and their students:
1. November 2025: ARCHERFEST 2025 was held in collaboration with Canadian Music Centre and ARMTA Calgary, to celebrate the life and works of Violet Archer.

2. A workshop in February with pedagogue and composer John Burge was a highly informative and lively session. His perspective extends from many decades as a multi-faceted musician. It

was an excellent opportunity for students to perform and receive feedback. Our next workshop in October is an online presentation by Josée Allard on the practice and benefits of improvisation.

3. Members have expressed a desire for more interaction between teachers within the Branch, so we plan to include more “member-led” workshops with our own teachers offering their pedagogical approaches and expertise. This idea builds camaraderie within the Branch, which has potential benefits of retaining membership, keeping workshop costs low, and providing teachers an opportunity for presentation experience. Also, in response to members wanting more social interaction, we are planning an annual Pizza Party/Social for Board members and volunteers at the home of Nathene Arthur.

4. Student Recitals and Adult Student Recitals continue to be held throughout the city.

5. Our two large celebratory events acknowledge outstanding students: ARMTA Calgary Recital & Awards (ACRA, January) and Outstanding Student Recital (OSR, February).

6.Our Music Marathon (May) annual fundraiser is held at a local shopping mall, which provides an excellent opportunity for our students to participate in a casual performance atmosphere and a great chance for ARMTA to be seen and heard in the community. With a lack of volunteers to step forward as Convenors for ACRA and Music Marathon, this year the Board will have to proceed with a team approach to bring these events to fruition.

7. Student competitions continue to be an attractive draw for our students: these include Video Creations, Story Writing, Poster Creations and the Dual Excellence Teenage Superstar Awards. We are fortunate to have an energetic team in the Endowment Society steering these opportunities for our students.

8. Our *Impromptu* newsletter (March and September editions) showcases the achievements of our students who have placed in our competitions and offers meaningful content submitted by our members. Our tireless administrator Maryellen Pankratz has taken over the Editor position.

9. We decided to offer new members a full waive of Branch fees for their first year, in the hopes to attract more new members. While we are not sure whether this incentive has made any impact, we are happy to have welcomed several new members this past season.

10. We offer financial support to our members to attend conferences and have updated our Conference Grants parameters and eligibility in the hopes of encouraging members to attend.

11. The Rising Stars Concert (June) featured winners of the Rotary C3 (Calgary Concerto Competition). Barbara Robertson, our ARMTA Calgary Branch representative on the RC3 Board, gave out the awards and represented our Branch throughout the March competition.

12. In spring, we had a “music donation” drive for Alberta Palliative Care Services who requested music scores. Now patients who want to play their keyboards have music!

13. The Board voted to discontinue the honorarium for Board members. This is another cost-saving measure.

14. Our Sponsorship area is flourishing with the dedicated work of Andrea Case. In one year, she secured more sponsorship than we had previously received in several years.

Submitted by *Sandra Joy Friesen*
Other Calgary Branch Representative: Barbara Robertson

ii. Edmonton

One of our special events in any academic year continues to be the Northern Alberta Concerto Competition (NACC). This competition took place for the first time in the Winspear Centre, Studio A, in downtown Edmonton. The participants and parents alike shared that they were happy to be in this facility.

The responsibilities for this event is shared for the two levels of this competition: Preliminaries with convenor Etelka Nyilasi and Finals with convenor Kanykei Mukhtarova continue to provide strong leadership.The winners of this competition play their concerto with the Edmonton Youth Orchestra (EYO) at the March concert at the Winspear. .

In 2025, the concerto competition focused on Woodwinds and Strings. The entries saw a huge increase of competitors to include twelve Intermediate Strings, 7 Senior Strings, and 4 Senior Woodwinds. These were full days for the jurors.
In this past year of 2025, because there were two disciplines, there were two Senior level prizes of $1000 each, and one Intermediate prize of $500.
ARMTA Edmonton branch is fortunate to partner with the EYO for these prizes.
We also look forward to hosting the NACC 2026 competition, which will be for Piano.

Written by Esther Madsen (Edmonton Branch President)
Respectfully submitted by *Wendy Nieuwenhuis and Susan Henley*

iii. Grande Prairie

At our September meeting, we voted on the executive:
Beth Peters: President
Ashley Clayton: Vice President
Esther Thompson: Secretary
Breanna Girvan: Treasurer

The Grande Prairie Music Teachers' Association held a mixer event on October 19th, 2025 at the residence of Beth Peters. Members were encouraged to invite a local music teacher to the event who was not a member of the group. Eight people attended the event, with three teachers attending that were not ARMTA Grande Prairie Branch members. The event included enjoyable conversation, and refreshments. At the end of the event two draws were made for door prizes. Non-members were given contact information for the branch in order to join the group if they wished.

In November of 2025 we held a Lecture and Masterclass workshop with Dr. John Wiebe. The lecture was entitled “Musiking Together on Purpose”. The afternoon Masterclasses involved 3 local choir conductors together with their own choirs if possible. It was a well attended event and enjoyable for all participants. We are grateful to the Continuing Education fund for sponsoring this workshop.

We formed a committee to decide on the Recognition Fund award recipients. Member teachers submitted candidates and several awards were made to local students.

In March of 2026, Ashley Clayton donated her time to run a workshop on using MuseScore free software. This was done as a fundraiser for our group, so all fees paid went directly to the branch.

We were delighted to host Annette Bradley, the president of ARMTA in April. She met with our branch and also presented a couple of short workshops on A Day by Day Approach to Practicing and Memorization. After the workshops we went to a local restaurant for lunch.

In June we had a retirement lunch to say goodbye to Gwen Richardson, a former president of our branch.

Submitted by *Beth Peters* Grande Prairie branch president

iv. Lethbridge

The Lethbridge Branch currently has 29 members who meet on the first Thursday of the month, 8 times a year. Brad Parker has returned from his sabbatical and resumed the president’s position. Cheryl Emery-Karapita and Mary Lee Voort continue with their positions as treasurer and corresponding secretary respectively, and Tamara Bowie has assumed the role of secretary. The ARMTA Rep and vice president positions are currently vacant. Coffee and conversation meetings continue to take place several times during the year.

Keys to Piano was presented March 6-7 by the University of Lethbridge Conservatory of Music in collaboration with The Lethbridge Branch of the Alberta Registered Music Teachers’ Association and featured clinicians Kathy Dornian and Dr. Christopher Kayler. This event included a Friday evening presentation for teachers and senior students by senior RCM examiner Kathy Dornian, which allowed teachers to observe a mock RCM exam. On Saturday, students performed in morning and afternoon masterclasses and participated in breakout sessions including Anatomy for Pianists, Harpsichord 101, Name that Classical Tune, Digital Music 101, and Snare Drum. During the lunch break, pianists Christopher Kayler, Brad Parker, Deanna Oye, and Carolyn Herrington performed a program of collaborative piano music including: Three Preludes by George Gershwin, Sinfonia from Cantata BWV 29 by J.S. Bach, and Five Spanish Dances, Op. 12 by Moritz Moszkowski, over 50 teachers and students participated in the weekend event, including 30 student performers.

Many students participated in the Lethbridge and District Music and Speech Arts Festival which took place April 20th - May 1st. Students prepared by performing in a Branch recital on April 18th which featured senior student performers, pianists Keitaro Tatsuno and Lev Zienchuk.

The Lethbridge Branch sponsored a free series of 3 workshops presented by Dr. Merlin Thompson of Calgary, designed to help teachers of any instrument or voice build on, expand, and enrich their musical knowledge and expertise. The first session on March 28th, examined "The 20-year Question - music in our lives, lifelong music-making, and curriculum models.". "Create the Student's Journey - student info sheet, report cards, parent check-ins" was the theme for the 2nd session on April 25th. The series concluded with "Music Lessons for Trust - student autonomy, the role of reflection, review and refinement" on June 4th.

The year finished with a Branch student recital in the University of Lethbridge Recital Hall on May 23rd, and a community recital on May 30th welcoming students of all teachers in our community.

Our Canada Music Week Recital and Annual Awards Presentation is scheduled for Saturday November 28th, 2026

Submitted by *Christine Rogers*, Past President

v. Medicine Hat

Hello from the Hat!

Our branch membership is holding steady at 17 members. Our branch executive consists of: Sheryl Schnare (president), Jamie Diebert (secretary) and Justine Wilkes (treasurer).

A highlight of our year was our Canada Music Week concert on November 22, 2025. Branch member Patricia Swan spearheaded this partnership with the Medicine Hat Public Library and co-ordinated the details of the afternoon. Branch teachers and their students contributed to a gallery of Canada-themed artwork and displays of music by Canadian composers. The concert in the library theatre featured ARMTA students, community choirs and local composers showcasing their compositions. Dignitaries included our Medicine Hat mayor, council members and ARMTA president Annette Bradley, who brought greetings and met briefly with branch members. All enjoyed treats at the reception afterward.

Our local Rotary Music Festival took place in March. ARMTA Medicine Hat sponsored five festival scholarships. We are proud of our students who represented at the Alberta Provincial and Canada West festivals in May and July respectively.

Nine branch members met for brunch and a meeting at a local restaurant on March 28, 2026. Over breakfast, each attendee shared a bit about their music journey and what led them to join ARMTA. It was fun learning a bit more about one another!

On Wednesday, May 20, the Medicine Hat College Girls' Choir once again graciously allowed us to present ARMTA Recognition Awards and feature performances by some recipients at their spring concert.

The combination of Recognition funds, generous donations from the Medicine Hat Live Music Club, an award sponsored by Evangelos Music & a memorial award from one of our teachers, enabled us to present over 20 students with monetary awards and certificates!

Submitted by: Sheryl Schnare

vi. Red Deer

ARMTA Red Deer has participated in and enjoyed various activities over the past year.

We were lucky enough to be included once again for the Seats-For-Students program that the RDSO offered. Teachers got to submit their names for a lucky draw for each concert. Each winner got to send four students to that particular RDSO performance. In order to allow each studio an opportunity to win the draw, a winning teacher/studio would not be permitted to enter a second draw for that season. We are happy to report that RDSO have extended the same opportunity to our branch again for this season (2026/2027).

Our branch also got to enjoy a fun-filled presentation by one of our members (Angela Siemens). The topic "Keeping the Spark Alive" was geared toward young and beginner students. It was very well received by our members.

To celebrate all that the parents' mothers do for them, our branch decided to present a Spring Mothers' Day Recital in May. It was held on the Saturday before Mothers' Day Sunday. Our members submitted students to perform and volunteered to bake treats for the event. The recital was highly appreciated by the parents. There was no entry fee. This was our way of giving back to the community. ARMTA banners were on display during the recital and we received great feedback and enquiries about our organization.

Some of our branch members continue to be involved in various concerts and performance opportunities. These include CACO concerts, vocal recitals, and student performances at a number of senior residences, as well as the Red Deer Hospice.
All in all, it has been an eventful and successful year.

Our Executive for the next two years are as follows -
President - Amanda Michel
Vice President - Anita Kennedy
Secretary - Audrey Morrison
Treasurer - Estelle Carpenter

Submitted by *Estelle Carpenter*