



AGENDA

ARMTA PROVINCIAL BOARD MEETING

Saturday Oct. 3rd, 2026 9:00 AM - 3:00 PM via Zoom

The Alberta Registered Music Teachers' Association unites professional music teachers in their aim to:

- promote the love of music
- promote the knowledge of music by providing superior music instruction
- advocate for the availability of quality music instruction
- provide cultural events and continuing education events
- provide performance opportunities and scholarships for the students

1. Call to Order

2. Welcome and Introductions

3. Consent Agenda

- a. Agenda for October 3rd, 2026, board meeting
- b. [Minutes of February 28th, 2026](#)
- c. [Minutes of April 27th, 2026](#)
- d. Minutes of [September 21st, 2026](#)
- e. Business completed by email -none
- f. [Executive Reports](#) (the Reports link is the same for Exec, Convenor, and Branch)
- g. [Convenor Reports](#)
- h. [Branch Reports](#)

4. Business

a. Old Business

i. ARMTA Service Award

Discussion:

- President's service award or not at all?
- Do we want a second award?
- Funding for recipients if not on the board to travel to receive the award?
- Lifetime limit or can a person receive it more than once?

- ii. What was the reasoning in awarding milestone awards every year after 60 years membership for our provincial life members? (Instead of for instance every 2 years or 5 years?)
-Rose He

i. Strategic Planning (Points from our last meeting discussion to continue)

- Not sure what the future is from the provincial level, being an organization that supports ALL instruments. What ARMTA offers at the provincial level may not be what is needed and wanted anymore. 30-40 years ago, music teachers had part-time or spouses. Now they may be the primary provider. What they may need is benefits and other things that CFMTA can lobby for. We need to understand the changes as a board so we can be sustainable into the future.
- How much has ARMTA evolved? What are the goals of ARMTA and the recognition fund? How much should be done in Provincial or how much is done in the branches. Different needs for different branches.
- Broader questions raised about ARMTA's identity, mandate, and alignment with the Charter. As a governing board, we need to know who we are as ARMTA. Do we focus on programs for a demographic that we teach, philanthropy, or other things?

b. New Business

i. Booth at Alberta Music Education Summit

- Sign up sheet to be at the booth during marketplace times.
- [Google spreadsheet -Volunteer sign up](#)

ii. Examining Board <https://armta.ca/become-a-member/application-form/>

iii. Community Service Award Convenor: Is this a position that needs to be filled by a volunteer, or could it be handled administratively? Are ARMTA teachers aware that this award exists? -Rhonda MacEachen (Convenor)

iv. Festival Liaison Convenor: Obtaining the material necessary for publication in Tempo Magazine by June 30th is challenging to collect, parents just don't respond to emails. I managed to collect the Provincial information in late July when I saw the two AMFA scholarship winners at Canada West. Sharing the material by Newsletter is appropriate but being able to proof before publication would be helpful, this year a photo was missed. I always share the publication with the scholarship winners; they are all very grateful for the financial support and support for their continuing music studies. - Carolyn Steeves (Convenor)

5. Policy and Procedure amendments [Policy and Procedure Manual September 2025.docx - Google Docs](#) (will share screen and review full document)

a. Collegiate Chapter (Page 41 of P & P link)

i.#2. Relationship with ARMTA can we remove all references to competitions? -Rose He

b. High School Student Network Convenor (Page 50)

- i. Can we offer the High School Students eligibility for the Community Service Award?
-Rose He

c. Competitions P & P

[P & P Multidiscipline and Piano, Voice, and Strings Jr Competitions Google](#)

- i. Multidiscipline competition. **Requirements #5** in P & P regarding attending the CFMTA National Multidiscipline Competition

“Other expenses such as hotel and food are the responsibility of the competitor or their sponsoring association.”

To clarify: CFMTA asks competitors to book their own travel and then they submit receipts to CFMTA. CFMTA then averages the expenses and sends a bill to ARMTA to pay for an equal portion of travel expenses, which is usually around \$600-\$800 per competitor. This has been the assumption for the \$1500 in the budget of a non-competition year, to cover this expense. For two competitors, \$1500 should be sufficient for travel.

Does ARMTA want to continue to pay for our competitors' hotels and food? We need a clear decision so it can be clearly communicated to the competitors.

Recommendation: 3 nights hotel based on double occupancy (\$250) and \$60 per diem/day for meals for 4 days. (\$1000 x 2 competitors)

HISTORY

2025 Piano Competition. It was not clearly communicated, and the family requested their hotel paid. There was budget left in the \$1500 so the Piano Convenor and President decided to pay \$1200 of their Hotel expense.

2023 Competition was hosted in Edmonton. The Board decided to give every competitor coming to the competition \$600 from the ARMTA Recognition Fund to help with the hotel costs. \$545 for prorated costs of travel for Piano Competitor and \$640 for Voice Competitor CFMTA

2021 -No National Competition

2019 ARMTA Paid for \$1183 for our Piano competitor's Hotel, Meals, and Parking at the CFMTA Competition. Plus \$586 for prorated cost of travel. Also paid \$828 for Voice Competitors hotel and meals.

2017 ARMTA Paid \$1,226.62 for Piano Competitors Hotel and Meals at CFMTA Competition.

MOTION:

- ii. Recommend deadline for replacement (if first place winners can't attend) be the same as CFMTA's application deadline which is March 1st, 2027

MOTION: (to add to P & P)

-Nathene Arthur

- iii. For future years, would ARMTA consider opening up the current three disciplines to include - as CFMTA does - any discipline that our ARMTA teachers teach? This would include woodwinds, brass, harp, as well as Speech Arts. Such an expansion would represent all ARMTA members.

Recommended motion: ARMTA includes all subjects that our ARMTA teachers teach as being able to enter and compete in future AMDC competitions.

-Nathene Arthur (Convenor)

(Lorrie Wittke -Recognition Fund Convenor would like to be present for this discussion; she is available to join at 12:00 p.m.

- iv. There will be \$200 available to each participant to help to cover expenses associated with the competition. This amount is only given to competitors who do not win prizes. (from ARMTA Recognition Fund)
(does the board want to keep this in the P & P, amend it, or remove it?)

- v. Three Junior/Intermediate Competitions

Tabled until next meeting. (End of February)

MOTION:

- **Next Board Meeting**
- **Date of Annual General Meeting (October 24th, 2026, in Red Deer)**
- **Adjournment**