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3. d) EXECUTIVE REPORTS

i. President's report

It has been a quiet fall and only four months since my last report. Our board meeting in October went beautifully and we were finished with the agenda covered and a few spare hours. I hope that convenors and board members feel that they can contribute all they need to our meetings. Because of their advance preparation and concise comments, we can stay on track and finish in a timely manner. Thank you for your attendance, wisdom and contributions.

Music Conference Alberta was held in Edmonton again this year. We had a great conference in person! Heartfelt thanks go to Marlaine Osgood and her fantastic team of volunteers. Tom Power was the keynote speaker and did an excellent job. David L. McIntyre, composer, came to present some of his compositions at the ARMTA sessions. Carmen Letourneau from ARMTA Lethbridge presented on Mindful Self Compassion and being self aware. Sylvia Shadick-Taylor ARMTA Edmonton and Jani Parsons from ARMTA Calgary were panel members discussing Canadian Repertoire. Gloria Chu from ARMTA Calgary presented on Developing Intentional Music Habits. It is wonderful when our ARMTA members contribute to make our Conferences so meaningful. Thanks to all the session greeters and organizers.

I am working with AMEF and Choir Alberta to rectify all the financial records of MCA back to 2021. Stay tuned on how that will turn out. MCA involves many people and organizations, but we have some good people helping us work to reconcile the financials and put measures in place going forward.

We also have 4 new convenors – thanks to Nathene Arthur (see her report for the details) for her great job as Past President in filling those vacant positions.

I continue to work with Lethbridge Branch to answer their queries regarding the new branding of ARMTA. Hopefully I can visit them in the springtime. There are plans to visit all the other branches this spring as well.

Thank you to all the convenors and board representatives for all you do for your branches and for our provincial body. Your work is noticed and appreciated.

Respectfully Submitted, *Rosemarie Horne*

ii. Vice-President's report

It seems to have been a quiet few months since our fall ARMTA Provincial Board meeting and AGM, I have approved some spending and expenses that our administrator has incurred, emailed with various board members and officers regarding contracts, questions and concerns. Tamara and I will have gone over the budget this week over a zoom call. I enjoyed presenting the Milestone Awards at the AGM in October and have promoted ARMTA whenever possible.

Respectfully, *Annette Bradley*

iii. Past-President's report

Wishing ARMTA members the very best of wintry greetings!

It seems like a long time since our last ARMTA Provincial meeting, but that is probably because I was unable to attend the MCA and the AGM in Edmonton. I look forward to our Zoom meeting in February 2024, to at least see our Board members' smiling faces again.

The past six months has kept me occupied with CFMTA 1st Delegate duties and serving on the Program Funding and Grants committee. For ARMTA Provincial, I am planning the November 2024 ARMTA Provincial Strings Competition alongside Chrysanthema Nikol and Marlaine Osgood.

The highlight thus far was reaching out to our membership in the late fall of 2023 and requesting volunteers to join us on seven different Convenorships. Of the seven, five are now filled. Many thanks to Josina Leder-Sears (Canada Music Week), Susan Henly (Publicity), Ida Edwards (Scholarship), Rosemarie Horne (Sponsorship), and Rose He (Tempo Content Editor). Their special talents ensure that these programs will continue and grow in the year ahead.

The Student Composer Competition is continuing for now. Christine Rogers will hold this together for one more year. However, we still need to look ahead if this opportunity for our young Alberta composers is to continue. We need a new Convenor, or a Convenor team. Help?

One convenorship is yet to be filled: Bylaws/Policy and Procedures. This position is only a few hours twice a year and can easily be done online. Hopefully we will find the perfect ARMTA member with a little bit of time to help us with this.

Once again, it is my privilege and honour to join with our ARMTA Provincial members in enabling our organization of gifted musicians and speech arts/drama teachers to reach out and spread joy in our province. In this time of social instability, music and speech can reach out to heal hearts, give hope, and bring some beauty back into our lives and the lives of our students.

Thank you for all that you do. Every day is new, every day makes a difference.
Submitted by *Nathene Arthur*

iv. CFMTA report

The CFMTA Bi-Annual Directors and Delegates zoom meeting was held online Saturday February 3, 2024.

As the ARMTA Provincial Past President, I serve as 1st Delegate and attended this meeting. I would like to share the following relevant-to-ARMTA notes I took today:

1 The CFMTA bi-annual "National Music Competition" Task Force has created two options for moving forward after the piano-only 2025 Conference in Montreal. One option is to have a multi-disciplinary competition open to piano, voice and strings; the second option is to have multi-disciplinary option open to all instruments, voice, speech arts etc., that encompass what our CFMTA members teach. Each province could hold their own competition and could elect to

send up to THREE finalists of their choosing to the CFMTA finals. Does ARMTA have any feedback on this for CFMTA before their March 15th deadline from the provinces/territories?

2 New deadline for 2025 CFMTA PIANO COMPETITION entries is March 1st, 2025. We will need to begin advertising our Provincial Piano Competition and choose our winner before that date.

3 Donations. CFMTA would welcome donations towards the 2025 CFMTA National Piano Competition from provinces, branches, and individuals. Danielle McIntyre is the current Convenor. Do we have anything in the budget for this?

4 CFMTA Poster Competition. Very few entries, so this would be good to promote across Alberta once again.

5 CFMTA Essay Competition. Donations needed by May 1st, 2024. There is a High School category, so if anyone knows of a strong High School Music program, please let me know and I can add them to the CFMTA Essay Competition contact list. This will enable our CFMTA Convenor to contact the school directly with information, application forms etc. This competition is still seeking donations, \$1500 is collected, and needs another \$1,000 by May 1st.

6 Eligibility to apply for CFMTA Competitions. With the exception of the Essay Competition, all CFMTA competitions will be open to "Canadian citizens and legal residents of Canada." Please note that new wording/clarification for our Provincial entries to CFMTA competitions.

7 Young Artist Tour. A task force has been struck to look into helping this program out. This tour can occur anywhere from Fall of 2024 to late Spring of 2025. Another idea was to somehow include a national YA Tour as part of the winners' packages for the CFMTA's National 1st place winners. Thoughts? *And I will contact Rosemarie Horne about her taking part on this task force.**

8 Branching Out. So far only two entries are in. Two more are expected. Prizes are \$100 each up to the first six entries, and then there is a draw if there are more than six. Deadline to take part is March 15th. Deadline to send in: March 31st. The year 2024-2025 theme is: "Choose Your Own Adventure" for each branch to bring music into our communities and benefit them (while also showing some provincial team spirit). Some ideas brought up were "Serenade a Senior", going to an Ice Cream Parlour, etc. Possible to also make it more of a provincial/territorial theme - for us like something at the Calgary Stampede, Klondike Days, while hiking in the mountains, etc. Singing at a ranch? Alberta animal theme? Thoughts?

9 CFMTA "Of Note" will need a new Editor. This is a paid position., \$150 per issue (monthly). Requires some tech skills, plus someone who keeps well ahead of CFMTA news and events. Preference to a CFMTA member, with a skill for both communication and fun.

10 Program Funding and Grants. In addition to fundraising through "Grant Advance" and the online CFMTA "Honour Your Teacher" link, we are asking all members of CFMTA to reach out to those among their students, parents, and organizations with whom they have a relationship, whom they can contact directly. This third method of fundraising is actually very successful. Please let the people in your own acquaintance know about CFMTA and our

fundraising for the bi-annual Conferences, National Music Competitions, Essay/Poster/Student Composer competitions, Scholarships etc., which they may want to consider donating to?

11 CFMTA “Canadian Music Teacher Magazine”. I did mention that ARMTA is considering another “Resolution” to be presented regarding the almost-doubled cost of the hard copy magazines. CFMTA meets again July 3, 2024. So, our Resolution, should we decide to make one, would need to be sent in no later than May 3, 2024. Discussion?

Those are the notes I highlighted to share with ARMTA Provincial at our February 2024 meeting.

If you have any other questions about CFMTA, I would be happy to talk with you.

Nathene Arthur
1st Delegate, CFMTA
Past Present, ARMTA
February 3, 2024

v. Membership report

Since October 1st, 2023, we have had the following changes in our membership.

New Members October 1st, 2023 – February 1st, 2024

<u>NAME</u>	<u>REGISTERED SUBJECT</u>	<u>BRANCH JOINED</u>
Emily Koopmans	Piano	Medicine Hat
Daniel Beeson-Bergeron	Guitar	Lethbridge
Sara Vopni	Piano	Grande Prairie
Dorcas Ng-Tsang	Piano	
Mark Ward	Trumpet	Medicine Hat
Sarah MacDonald	Flute	
Jennifer O'Donnell	Voice	Edmonton
Yi Fang	Voice	
Julia Rusinova	Piano	
Eunice Mok	Piano	Calgary
Clara Chu	Piano	Calgary

Reinstatements

Jaclyn Ruddy	Affiliate Grade 9	Calgary
Margaret Dahlberg	Piano	Calgary

Transfers

Petya Stavreva ORMTA	Piano	Transferred in from
Aurora Claire Borin BCRMTA	Piano	Transferred out to

Upgrades

Jaclyn Ruddy

Affiliate Grade 10

Calgary

Leave of Absence

Requesting LOA extension for 2024-2025 year (see agenda)

- Julie Forbes
- Erica Sorenson
- Kate Freisen

There are currently 10 members on leave.

New Provincial Life Members

Pauline Ashley

Calgary

There are currently 9 provincial members. (2 have passed away this year leaving 7 as of April 1st)

Membership totals:

	Jan 26, 2016	Feb 17, 2017	Feb 8, 2018	Feb 15, 2019	Feb 14, 2020	Feb 13, 2021	Feb. 1, 2022	Feb. 11, 2023	Feb. 2, 2024
Full	402	400	414	416	421	421	417	411	417
Affiliate 10	14	18	18	22	24	25	23	25	23
Affiliate 9	5	5	8	8	15	11	12	14	16
Retired	12	15	14	15	17	21	25	24	20
Provincial Life	2	2	5	5	8	8	7	7	9
TOTAL	437	442	460	468	485	486	484	481	485

Branch membership totals:

	Feb 17, 2017	Feb 8, 2018	Feb 15, 2019	Feb 14, 2020	Feb 13, 2021	Feb. 1, 2022	Feb. 11, 2023	Feb. 2, 2024
Calgary	190	193	198	194	194	192	192	189
Edmonton	138	148	158	166	160	155	155	148
Lethbridge	23	27	25	24	24	23	23	27
Red Deer	19	18	20	23	24	22	22	21
Grande Prairie	5	4	7	9	11	13	11	12
Medicine Hat	8	8	9	11	11	16	16	19
MAL	59	62	51	59	63	64	63	70
TOTAL	442	460	468	486*	487*	485*	482*	486*

*one member is part of both Edmonton and Red Deer Branches

Provincial Life Membership: At the last board meeting, the board asked me to find more information and provide an analysis of Provincial Life Membership costs.

This item was brought up because I had questions about the wording in the Policy and Procedure manual. Does a member become a Provincial Life member after 50 years AND retired? I have since found the answer in the minutes from 2017 when it was created.

“ Minutes October 26, 2017 board meeting.

Life Memberships for 50 plus year members

Amended Motion: *That Life memberships be granted to retired members who have reached 50 years as RMTs.*

Moved: Nathene, Melodie

Discussion: *To give life membership to all 14 members would cost \$35 for insurance plus \$35 for CFMTA membership, a total of \$980, plus we would no longer be receiving their membership fees, which makes this an almost \$3000 decision. To give free memberships to retired members would only cost \$35 for their CFMTA memberships and only applies to 2 current members. This allows them to continue to receive the CFMTA magazine and ARMTA newsletters to stay in touch with the music community.*

All in favour

MOTION CARRIED”

We currently have 17 members that have been members for over 50 years. 7 of those are retired and therefore are Provincial Life members. To give Life memberships to members before they are retired (10 members) would cost ARMTA approximately \$1800/year.

Submitted by *Tamara Bowie*

vi. Financial report

ARMTA is in sound financial position.

Our three GIC's totaling \$35,176.88 are invested at the fabulous interest rates of 3.7%, 4.55%, and 4.6% until spring 2026. Our spending for the current year is well under budget, with a \$14,299 difference between the \$23,608 deficit that was budgeted and our actual spending. There are still some expenses to be paid out before the end of our year on March 31st.

The balance sheet shows the financial position at a point in time. During the pandemic, the balance of our operating account rose because of reduced expenses. Therefore, the board voted on a deficit budget to reduce our account balance for the last few years. As you can see from the balance sheet, our general account balance is going down. We still have enough funds to sustain a deficit budget for a few more years if the board chooses to.

If/when the board wanted to raise membership fees, it would take effect the next fiscal year because it needs to be voted on by the membership at the AGM in October. Our last membership increase was in 2020 for the 2021-2022 membership year when fees were

increased by \$20 because of an increase in insurance cost. In 2022, CFMTA increased their fees by \$5 but ARMTA did not raise fees at that time.

If fees were raised by \$5/member, it would increase our membership income by \$2330. Fees raised \$10/member would increase \$4660 and a \$15 increase/member would result in approximately \$7000 more per year in membership income.

Income and Expenses Budget vs. Actual

As of February 6, 2024

	2023-2024			2022-2023		
	Apr '23 - Mar 24	Budget	\$ Over Budget	Apr '22 - Mar 23	Budget	\$ Over Budget
Income						
Advertising Income	50.00	0.00	50.00	0.00	50.00	-50.00
Conference Income	1,427.52	0.00	1,427.52	0.00	0.00	0.00
Donations						
Donations of Gifts in Kind	0.00	0.00	0.00	0.00	50.00	-50.00
Donations - Other	0.00			5.00	0.00	5.00
Total Donations	0.00	0.00	0.00	5.00	50.00	-45.00
Interest Income	125.79	1,350.00	-1,224.21	413.19	323.00	90.19
Membership Income	81,429.01	81,700.00	-270.99	81,257.00	82,151.00	-894.00
Projects Income						
CFMTA Student Composer Comp.	65.00	850.00	-785.00	1,165.00	800.00	365.00
Piano Competition	0.00	0.00	0.00	200.00	150.00	50.00
String Competition	0.00	0.00	0.00	250.00	200.00	50.00
Vocal Competition	0.00	0.00	0.00	350.00	150.00	200.00
Website Hosting Income	175.00	200.00	-25.00	75.00	200.00	-125.00
Total Projects Income	240.00	1,050.00	-810.00	2,040.00	1,500.00	540.00
Sponsorship Income	1,800.00	2,000.00	-200.00	2,200.00	2,000.00	200.00
Total Income	85,072.32	86,100.00	-1,027.68	85,915.19	86,074.00	-158.81
Expense						
Administration						
Administrator Contract	13,200.00	14,400.00	-1,200.00	11,466.00	11,466.00	0.00
Bank & Service Fees	-127.88	1,500.00	-1,627.88	1,992.36	1,200.00	792.36
	Apr '23 - Mar 24	Budget	\$ Over Budget	Apr '22 - Mar 23	Budget	\$ Over Budget
Cell Phone	415.80	450.00	-34.20	418.95	420.00	-1.05
Computer Expenses	250.00	250.00	0.00	251.62	250.00	1.62
Mileage	699.36	770.00	-70.64	371.49	268.00	103.49
Office Supplies	603.01	700.00	-96.99	648.43	600.00	48.43
Rent						

	2023-2024			2022-2023		
Total Administration	15,590.29	18,670.00	-3,079.71	15,748.85	14,804.00	944.85
Social Media	0.00	1,000.00	-1,000.00	487.57	1,500.00	-1,012.43
Total Advertising & Publicity	2,505.05	7,000.00	-4,494.95	5,727.19	9,000.00	-3,272.81
Board Expenses						
AGM Expenses						
Hotels	501.84	1,700.00	-1,198.16	836.40	1,750.00	-913.60
Meals	365.35	1,000.00	-634.65	220.75	1,200.00	-979.25
Travel	2,862.18	3,830.00	-967.82	1,580.74	3,830.00	-2,249.26
Total AGM Expenses	3,729.37	6,530.00	-2,800.63	2,637.89	6,780.00	-4,142.11
Board Meetings Travel & Meals						
Catering	0.00	0.00	0.00	0.00	0.00	0.00
Hotels	0.00	0.00	0.00	0.00	0.00	0.00
Meals	360.00	600.00	-240.00	570.00	800.00	-230.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00
Total Board Meetings Travel & Meals	360.00	600.00	-240.00	570.00	800.00	-230.00
Conferencing	220.07	220.00	0.07	212.07	220.00	-7.93
Directors Insurance	1,152.00	1,152.00	0.00	1,152.00	1,152.00	0.00
Meeting Room Rental	0.00	0.00	0.00	0.00	200.00	-200.00
Total Board Expenses	5,461.44	8,502.00	-3,040.56	4,571.96	9,152.00	-4,580.04
Member services						
CFMTA Conference	4,795.00	5,500.00	-705.00	0.00	0.00	0.00
CFMTA Delegate Expenses	1,129.94	900.00	229.94	0.00	200.00	-200.00
CFMTA Dues	19,926.00	20,076.00	-150.00	17,672.00	17,760.00	-88.00
Conference/AGM						
Catering						
Meal payments	0.00	0.00	0.00	-220.00	-300.00	80.00
Catering - Other	1,010.69	1,140.00	-129.31	764.36	1,140.00	-375.64
Total Catering	1,010.69	1,140.00	-129.31	544.36	840.00	-295.64
Conference						
Registrations	354.39	400.00	-45.61	183.51	895.00	-711.49
Printing, Postage, and Supplies	105.70	200.00	-94.30	160.62	150.00	10.62
	Apr '23 - Mar 24	Budget	\$ Over Budget	Apr '22 - Mar 23	Budget	\$ Over Budget
Sessions & Seminars						
Clinician Travel Expenses	1,455.09	1,000.00	455.09	929.28	1,200.00	-270.72
Session Honorariums	1,400.00	1,300.00	100.00	1,300.00	800.00	500.00
Sessions & Seminars - Other	1,633.55			0.00	250.00	-250.00
Total Sessions & Seminars	4,488.64	2,300.00	2,188.64	2,229.28	2,250.00	-20.72

	2023-2024			2022-2023		
Total Conference/AGM	5,959.42	4,040.00	1,919.42	3,117.77	4,135.00	-1,017.23
Directory						
Directory Printing	258.16	300.00	-41.84	236.38	285.00	-48.62
Total Directory	509.41	700.00	-190.59	552.70	685.00	-132.30
Honoraria & Gifts	624.23	550.00	74.23	268.74	250.00	18.74
Insurance						
Members Insurance						
Postage	0.00	500.00	-500.00	477.50	500.00	-22.50
Insurance - Other	24,060.00	25,500.00	-1,440.00	24,780.00	27,300.00	-2,520.00
Total Insurance	24,060.00	26,000.00	-1,940.00	25,257.50	27,800.00	-2,542.50
Membership Renewals						
Membership Renewals						
Postage	268.57	350.00	-81.43	308.13	350.00	-41.87
Membership Renewals						
Printing	0.00	0.00	0.00	0.00	0.00	0.00
Total Membership Renewals	268.57	350.00	-81.43	308.13	350.00	-41.87
Tempo						
Editor Honorarium	750.00	750.00	0.00	750.00	750.00	0.00
Postage	250.94	400.00	-149.06	305.55	400.00	-94.45
Printing	457.05	570.00	-112.95	440.55	570.00	-129.45
Total Tempo	1,457.99	1,720.00	-262.01	1,496.10	1,720.00	-223.90
Website and Database						
Webmaster Contract	1,500.00	1,500.00	0.00	1,500.00	1,500.00	0.00
Website Hosting	1,128.84	1,450.00	-321.16	1,307.14	1,333.00	-25.86
Total Website and Database	2,628.84	2,950.00	-321.16	2,807.14	2,833.00	-25.86
Total Member services	61,359.40	62,786.00	-1,426.60	51,480.08	55,733.00	-4,252.92
Partnerships						
CASSA Musical Arts	500.00	500.00	0.00	500.00	500.00	0.00
Total Partnerships	500.00	500.00	0.00	500.00	500.00	0.00
President's Expenses						
CFMTA President Visit	0.00	0.00	0.00	548.03	500.00	48.03
	Apr '23 -	Budget	\$ Over	Apr '22 -	Budget	\$ Over
	Mar 24		Budget	Mar 23		Budget
Conference Registrations	0.00	0.00	0.00	183.51	300.00	-116.49
General	0.00	0.00	0.00	26.25	50.00	-23.75
Visits to Branches	771.81	1,800.00	-1,028.19	558.76	2,268.00	-1,709.24
Total President's Expenses	771.81	1,800.00	-1,028.19	1,316.55	3,118.00	-1,801.45
Projects						
ARMTA Recognition Fund						
Donation	100.00	100.00	0.00	200.00	200.00	0.00
Collegiate Chapters	0.00	75.00	-75.00	0.00	0.00	0.00
Community Service						
Certificates	0.00	25.00	-25.00	0.00	0.00	0.00

	2023-2024			2022-2023		
Continuing Ed./Travelling Work.	2,358.02	3,400.00	-1,041.98	970.00	3,400.00	-2,430.00
Recognition Fund Postage	35.95	100.00	-64.05	66.22	100.00	-33.78
Student Composer Competition	1,682.35	1,850.00	-167.65	1,687.22	1,850.00	-162.78
Vocal Competition	640.74	500.00	140.74	2,250.43	1,500.00	750.43
Total Projects	5,363.02	6,550.00	-1,186.98	8,918.38	10,050.00	-1,131.62
Scholarships						
Alberta Music Festival Assoc.	400.00	400.00	0.00	0.00	400.00	-400.00
Canada Music Center (CMC)	0.00			125.00	125.00	0.00
Canada West Performing Arts Continuing Education Scholarship	1,000.00	1,000.00	0.00	300.00	400.00	-100.00
	1,500.00	2,500.00	-1,000.00	2,500.00	1,000.00	1,500.00
Total Scholarships	2,900.00	3,900.00	-1,000.00	2,925.00	1,925.00	1,000.00
Total Expense	94,451.01	109,708.00	-15,256.99	91,188.01	104,282.00	-13,093.99
	-9,378.69	-23,608.00	14,229.31	-5,272.82	-18,208.00	12,935.18

Balance Sheet

As of February 8,2024

	<u>8 Feb 2024</u>	<u>8 Feb 2023</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Chequing/Savings			
ATB Chequing	43,839.68	66,117.43	-22,277.75
GIC	10,441.98	10,393.02	48.96
GIC 4	11,713.19	11,547.66	165.53
GIC 5	13,021.69	12,963.83	57.86
Stripe	<u>2,286.98</u>	<u>2,315.45</u>	<u>-28.47</u>
Total Chequing/Savings	<u>81,303.52</u>	<u>103,337.39</u>	<u>-22,033.87</u>
Accounts Receivable			
Accounts Receivable	<u>-10.00</u>	<u>-10.00</u>	<u>0.00</u>
Total Accounts Receivable	<u>-10.00</u>	<u>-10.00</u>	<u>0.00</u>
Other Current Assets			
Prepaid Expenses	0.00	980.41	-980.41
Undeposited Funds	<u>0.00</u>	<u>250.00</u>	<u>-250.00</u>
Total Other Current Assets	<u>0.00</u>	<u>1,230.41</u>	<u>-1,230.41</u>
Total Current Assets	<u>81,293.52</u>	<u>104,557.80</u>	<u>-23,264.28</u>
Fixed Assets			
Computer Equipment			
Computer Equipment Cost	1,913.09	1,913.09	0.00
Computer Equipment Depreciation	<u>-1,151.25</u>	<u>-901.25</u>	<u>-250.00</u>
Total Computer Equipment	<u>761.84</u>	<u>1,011.84</u>	<u>-250.00</u>
Total Fixed Assets	<u>761.84</u>	<u>1,011.84</u>	<u>-250.00</u>
TOTAL ASSETS	<u>82,055.36</u>	<u>105,569.64</u>	<u>-23,514.28</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Branch Fees Collected			
Calgary Branch	3,305.00	3,630.00	-325.00
Edmonton Branch	1,275.00	2,490.00	-1,215.00
Lethbridge Branch	280.00	175.00	105.00
Red Deer Branch	140.00	245.00	-105.00

	<u>8 Feb 2024</u>	<u>8 Feb 2023</u>	<u>\$ Change</u>
Branch Fees Collected - Other	10.00	0.00	10.00
Total Branch Fees Collected	5,010.00	6,540.00	-1,530.00
CMT Magazine Print Subscription	140.00	100.00	40.00
Deferred Income	15,874.50	19,430.01	-3,555.51
Total Other Current Liabilities	21,024.50	26,070.01	-5,045.51
Total Current Liabilities	21,024.50	26,070.01	-5,045.51
Total Liabilities	21,024.50	26,070.01	-5,045.51
Equity			
Opening Bal Equity	31,913.31	31,913.31	0.00
Unrestricted Net Assets	38,446.24	43,719.06	-5,272.82
Net Income	-9,328.69	3,867.26	-13,195.95
Total Equity	61,030.86	79,499.63	-18,468.77
TOTAL LIABILITIES & EQUITY	<u>82,055.36</u>	<u>105,569.64</u>	<u>-23,514.28</u>

vii. Administrator's report

MONTH	2021	2022	2023	2024
January		79.33	44.50	43.25
February		77.42	65.00	
March		62.17	48.00	
April		74.00	37.83	
May		43.42	22.25	
June		33.00	33.58	
MONTH	2021	2022	2023	2024
July	51.55	43.17	27.75	
August	75.05	39.92	38.50	
September	58.50	47.67	52.58	
October	45.05	51.17	44.00	
November	32.45	20.08	24.42	
December	31.10	29.50	29.67	
Average/month	48.95	50.07	39.01	
Total	293.70	600.85	468.08	
Average/week	11.30	11.55	9.00	

It was recommended by the CFMTA treasurer that we issue T4A slips for any honorarium or scholarships over \$500. After consulting with an accountant and phoning CRA, I applied for a Business Number so that we could properly file T4A slips this year. The CRA called and confirmed that they have received our application and we should receive it by next week. T4A slips will be delivered for the following honorariums: Administrator, Webmaster, and Tempo

Design and Editor as well as our two Continuing Education Scholarship recipients before the end of February.

My other duties since the last board meeting in October have been money, mailings, and memberships, and preparing documents for the upcoming meeting. Renewals are due March 31st and I have been requesting Vulnerable Sector Checks from members when they are within 6 months of expiring.

Submitted by *Tamara Bowie*

3. e) CONVENOR REPORTS

i. Archives

Nothing to report

Yvonne Boone

ii. Bursary and Scholarship

From June of 2023 to February 2024, the Committee assisted 6 students with bursaries for music studies, totalling \$2,700.00. Families write about experiencing financial pressures as they strive to provide extra-curricular activities for all their children. Accessing assistance for the cost of music studies for their child has taken some of this pressure off and made it possible for lessons to continue. Families are expressing gratitude for the bursaries, as well as teachers. Some responses I have received from parents:

Thank you very much for such a quick and favorable review.

This kind support from ARMTA Bursary will help to meet (child's name) need in her continued development.

We are very grateful for this timely help for our condition.

Wow, that is amazing! Thankyou very much Lorrie, this is incredible news for us, it is greatly appreciated.

At the time of writing this report, there are 2 applications that are in the process of being reviewed for a Needs-Based Bursary.

For students under 18, the Committee requests a copy of a letter from a parent or guardian, describing the financial situation and reason for applying for this bursary. Receiving parental input is very important as the Committee makes their decisions. Occasionally the committee needs to reach out to a parent or guardian and request clarification on the financial need. The committee is currently waiting on the completion of one application for a needs-based bursary.

The Committee received the first Newcomer Bursary application and was pleased to assist a student that has recently arrived in Alberta.

The Bette Joan Rac Scholarship was not awarded this year. Unfortunately, there was only one application, and the proposed plan of study did not qualify for this particular scholarship. The committee will look at some options as they receive applications for the May 31st deadline. For example, one option could be to give two \$1000 scholarships.

The first recipient of this Scholarship was Sam Saghaei Zefreh. I was very pleased to hear of his continued study and performance. Sam has received a Scholarship in the Calgary Performing Arts Festival, as well as a Gold Prize in the Up and Coming Star category of the Amadeus Awards in 2023. He has also participated in the Rotary Calgary Concerto Competition, and was the winner of the 22 and under Piano Class at the 2023 Canada West Performing Arts Festival that was held in Edmonton in July. ARMTA sponsored this class. He has been accepted in the Bachelor of Music in Piano Performance at McGill.

Two Pedagogy Scholarships were awarded- Kathleen VanderPloeg and Erin Hiebert each received a \$1000 Scholarship towards their music studies. The committee received six applications for this scholarship.

The Continuing Education Scholarships were awarded to two members. Rose Schmaltz received \$1000 towards her flute studies, and Kaylee Read received \$500 towards her vocal studies. The committee received three applications for this scholarship.

The Betty Phelan Memorial Scholarship will be awarded for the first time in 2024. The Betty Phelan Memorial Piano Scholarship, initiated by Carol MacKinnon-Hagan recognizes and honours Betty's life and her dedication and commitment to the music community of Edmonton. Betty, as a well-known piano teacher in Edmonton taught hundreds of students over her nearly 60-year career. This is a needs-based scholarship.

As I have recently stepped into the position of Convenor of the Recognition Fund, the Bursary and Scholarship Committee has been divided into two separate positions. I will continue on as the Convenor of the Bursary Committee, and Ida Edwards will be stepping into the Convenor position for the Scholarship Committee.

Respectfully Submitted,
Lorrie Wittke

iii. Bylaws/Policies and Procedures

Background from October 2023 Minutes

Page 22 Section Part VIII expulsion of member #4 "The Board may suspend the membership of any member who, for any reason, is deemed to be unworthy of membership." (also section IV Board of Directors – terms of reference #6 -- Removal of an officer may be instigated by a Board Member who shall poll other Board Members via any means of communication. Any director or officer, upon a majority vote of all members in good standing, may be removed from office for any cause which the Association may deem reasonable. The officer in question shall then be notified by registered letter.) [Should there be an appeal process? Like page 5 Breaches of Code](#)

of ethics/complain against a member? Are the phrases “any reason” and “any cause” too open for abuse? If the board would like to add an appeal process, one could be prepared for the next (Jan-Feb) meeting. Yes, a committee will be made. Beth Olver, Marlaine Osgood, Rosemarie Horne

Breaches of Code of Ethics: a procedure to follow when there is a complaint

ARMTA’s policies regarding non-discrimination are included in our Policy and Procedure Manual under the Code of Ethics, the CFMTA Code of Ethics, in our Policy and Procedures and Bylaws under the heading Membership, and in our membership application.

Procedure to follow when there is a complaint against a member, board member, or officer:

- The complaint or concern is to be stated in writing and sent to the ARMTA President via the ARMTA administrator (admin@armta.ca; 1114 Cameron Rd S, Lethbridge AB T1K 4B3).
- The administrator will acknowledge receipt of the complaint and ensure the President, or in the case of the President not being available, the Vice President, receives the complaint.
- Within 10 days of receipt of the complaint by the President, the President shall form a panel.

In the case of a member:

The panel will consist of three board members to review the complaint. The President may serve on the panel or may be ex officio on the panel. Potential panel members should declare any bias or conflict of interest.

In the case of a board member:

The panel will consist of an officer and two board members to review the complaint. The President may serve on the panel or may be ex officio on the panel. Potential panel members should declare any bias or conflict of interest.

In the case of an officer:

The panel will consist of an officer, one board member, and one member to review the complaint. The President may serve on the panel or may be ex officio on the panel. Potential panel members should declare any bias or conflict of interest.

- The panel may:
 - Contact the author of the complaint for more information.
 - Contact the member against whom the complaint has been made for that member’s view of the problem.
 - Request a written statement from the member against whom the complaint has been made.
 - Interview third parties who may have additional information.
 - Attempt to mediate between the two parties.
 - Review applicable parts of the codes of ethics (ARMTA and CFMTA) and Bylaws and Policy and Procedures of ARMTA.
 - Consult with other board members.
 - Determine whether disciplinary action is required and what the action should be.

- The panel will write a report of their findings with copies sent the ARMTA President, the ARMTA administrator, and the board. The administrator will send the report to the complainant and to the member against whom the complaint has been made.
- The complainant or the member against whom the complaint has been made may appeal the decision. In which case the board will review the decision and determine
 - that the action and report or the panel stands, or
 - that a new panel of ARMTA members (three people who had no part of the first panel's process) be formed and the process followed once and only once more.

Submitted by Beth Olver

iv. Canada Music Week

Nothing to report.

Josina Leder-Sears

v. Collegiate Chapters

The U of A Collegiate chapter representative is planning a meeting for students who have expressed interest in the group. She requested the name of an executive member who she can invite to talk with the students about ARMTA – its structure, organization, and goals, as well as the goals of the chapter, after which she will assist the students in forming an executive.

I passed on to Viktoria the names of both the ARMTA President and the Edmonton Branch President.

Submitted by Marlane Osgood

vi. Community Service Award

One application arrived for the June to January term:

Bronze: Hanna Klassan - Student of Rachel Hop and Christina Shorting

Marlane Osgood

vii. Conference

Background

Music Conference Alberta's joint planning committee consists of four stakeholders/co-producers: Alberta Band Association (ABA), Alberta Music Education Foundation (AMEF), Alberta Registered Music Teachers' Association (ARMTA) and Choir Alberta (CA). Choir Alberta has control of the documents and financials.

ARMTA was invited to become a co-producer, and have a seat at the planning table, and in June 2021, we voted in favour of joining the MCA joint planning committee.

As such, we were to sign a Memorandum of Agreement (MOA) and share in the conference costs and profits. (As added information, the 4 co-producers listed above were to become "an independently funded entity that will assume responsibility for managing the conference.")

Following the 2021 online conference, the first conference ARMTA was involved in as a co-producer, we had yet to sign an MOA. We were not given a copy of the financials after the conference.

Following each subsequent conference, we asked for a copy of the financials, but our response was ignored.

After the 2023 conference, ARMTA was approached by AMEF regarding concerns over the lack of communication with Choir Alberta, including the lack of access to the financials.

In January, three co-producers – ABA, AMEF, and ARMTA – sent a letter to the Choir Alberta President and the Choir Alberta Executive Director expressing our concerns and requested:

- Payment of proceeds from 2021 MCA online
- Finance report and any proceeds from MCA 2022
- 2023 MCA MOU and Budget

None of the 3 co-producers received financials or their share of the profits.

This is still a work in progress, and the three co-producers are hoping to resolve.

Discussion:

How much do we value being involved in MCA?

Submitted by *Marlaine Osgood*

viii. Continuing Education

The following projects were funded in 2023-2024:

CALGARY BRANCH

Keyboard Harmony Presentation with Nita Pelletier and Joyce Janzen

November 17, 2023 via Zoom

Report of Event:

The Calgary Branch invited all Alberta Branches as well as other music organizations of Mount Royal Conservatory and Alberta Piano Teachers' Association (for a \$25 fee) to attend this presentation via zoom. The response and turnout was reasonable, with about 22 ARMTA members planning to attend. A few on the morning of sent their regrets for not being able to attend. The presentation was recorded in full, via Zoom, and posted on Vimeo for the agreed 10 days following the presentation. This was extremely helpful for those who had registered but could not attend on the day. It was also useful for those in attendance who would want to review the material.

Nita and Joyce have created an impressive resource that covers all three levels of Keyboard Harmony. This resource will be immensely helpful for those teachers wanting to incorporate more of the skill within their studio as well as preparing students for RCM exams in Keyboard Harmony. In the presentation, they introduced the fundamentals of Keyboard Harmony, its significance in developing overall musicianship in our students, and the logical decision to choose

Keyboard Harmony over the written Harmony exams (a: more practical in terms of musicianship, b: less marking for the teacher, c: potential for building more confidence in the student). They shared many strategies and helpful hints on how to begin implementing the material.

They offered a discount on their workbooks for 10 days following the presentation. We received many positive comments from the attendees. And considering that RCM does not have a formal and published resource for teaching Keyboard Harmony, these new workbooks really deserve a place in our teaching studios. We hope to have Nita and Joyce again in the future so that their material can reach more of our membership.

Amount funded: \$300 (toward presenters' fees)

Teaching With Your Whole Self with Dr. Laura Hynes

January 7, 2024, 2:00-3:30 PM

Location: The Room YYC (COL Studio), Calgary SE

Benefits: learning to improve skills of body/mind awareness, thereby enhancing ability to better listen and communicate with students

Report of Event:

The first workshop of the year was given by Laura Hynes, an Alexander Technique "teacher in training" who gave the attendees exercises towards body awareness and mindfulness. A few teachers did not attend (given the snow and very cold temperature on the 7th, this was not surprising) with 9 in attendance. The workshop was extremely helpful with specific exercises in: 1) breathing, balancing, and putting awareness to these aspects in physical activities and 2) mindfulness of how we go about physical and intellectual tasks. This was a meaningful introduction to what Alexander Technique offers as a method for body and mind awareness that can help every teacher and student be better, more productive, more comfortable, and enjoy what we do on a daily basis. It is the type of workshop that could (and should) be a regular component of our ARMTA events for teachers and students and I will be recommending this for our Branch going forward.

Amount funded: \$200 (toward presenter's fee)

RED DEER BRANCH

Music-a-Thon

June 10, 2023 - 8:00 AM to 12:30 PM

Red Deer Market

Funds raised at the Market and by sponsors will go towards student scholarships, activities and events and recitals. **Amount funded: \$133.02** (toward two stall rentals and the rental of a generator for a keyboard since it is an outdoor market)

Student Teacher's Advancement For the Future Group (STAFF Group) Student Recital

June 4, 2023 - 6:00 PM

Four student teacher members held an entire program of first year students perform yesterday with a program and reception to follow. Annette Bradley and Dr. Isenor lead the group.

Amount funded: \$75 (for church rental)

“All That Jazz” – Jazz Café

March 2, 2024

We are going to ask some local jazz artists to perform but the main emphasis is for our students to be able to perform and enjoy an evening of jazz music. Our students will be performing jazz music on piano, vocal and violin. We would love to give a few students a chance to even “jam” with these artists.

We have a venue booked with a stage and main floor with room for the audience to sit at round tables to keep an informal cafe style ambiance. We will be decorating and providing light refreshments and drinks.

Amount funded: \$500 (toward \$600 Jazz Trio fees)

LETHBRIDGE BRANCH

Keys to Piano Workshop

March 1-2, 2024

U of L Conservatory, Casa

Clinicians: Derek Chiu and Dale Wheeler

The event is a full day of master classes, special sessions, a clinicians' concert, and lunch for piano students of all ages. A session with the clinicians for teachers will be held the night before (March 1). This is a joint project between the LRMTA and the U of L Conservatory of Music.

Amount funded: \$650 for one clinician's fee

GRANDE PRAIRIE BRANCH

Music Business Workshop with Carmen Gorgichuk

February 24, 2024

Collins Recital Hall, Northwestern Polytechnic, Grande Prairie, AB

The workshop will focus on a music business lecture for participants in the morning session, suitable for aspiring musicians who are looking to do freelance work. Topics will include music copyright, contracts, song distributions and how royalties work as well as marketing oneself in the industry. In the afternoon, there will be a 2 hr piano masterclass session for all ages and levels, including piano teachers who would like to receive feedback from Carmen. We anticipate a group size of 20-30 participants.

Amount funded: \$500 (for speaker fees)

Report respectfully submitted by Deanna Oye, Continuing Education Convenor

ix. Examining Board

Nothing to report

Judith Elliott

x. Festival Association Liaison

The Music Festival season is upon us again. Thank you to ARMTA for your support of the Alberta Music Festival Association and the Canada West Performing Arts Festival in 2023. The winners of the \$400 AMFA and \$1000 CWPAF Scholarships were showcased beautifully in the Fall 2023 edition of TEMPO.

Moving forward in 2024:

Request the Alberta Music Festival Association Scholarship funding of \$400 be renewed for 2024.

Request the Canada West Performing Arts Festival Scholarship funding of \$400 be renewed for 2024 and increased again to \$1000 in 2026 when Alberta once again hosts the Canada West Performing Arts Festival.

ARMTA Calgary requests, on behalf of the Calgary Vocal Festival, funding for the inaugural Calgary Vocal Festival in the amount of \$500. The CVF will be held April 22-26, 2024, at the University of Calgary Rosza Center. The festival will include classical voice, musical theatre, and contemporary genres. Classes will include beginner through advanced levels, following the AMFA syllabus. For more information on this new festival visit www.calgaryvocalfestival.ca. Nathene Arthur and Carolyn Steeves will provide rationale at the February 2024 meeting.

Submitted by *Carolyn Steeves*

xi. Media

vacant

xii. Members at Large

Nothing to report.

Ida Edwards

xiii. Piano Competition

Proposed budget, provincial piano competition 2025

To the board of ARMTA: Please find below my proposed budget for the 2025 provincial piano competition.

This budget is based on my knowledge of the competition after presiding over last year's event. It is also based on my plan to move the competition to Calgary in 2024. No Red Deer members were present in the audience at the final competition last year (thank you to Annette Bradley for the generous donation of her studio as a warm-up space). I hope that by switching venue cities

we may find more willingness among the members to support the performers, and hopefully also find support from the general public.

We have just exited a period of historic inflation. The numbers in this budget represent adjustments for that inflation, as well as new line items. Some details:

- **Adjudicator airfare:** Last year, we were fortunate to save money by calling upon Dr. Despres within province to serve as adjudicator for the final competition. I will not use an in-province final adjudicator this year as it creates potential conflicts of interest if performers and adjudicators worked together recently. I therefore budgeted for an adjudicator airfare cost based on rough average costs of flights from Toronto. If possible, I will bring an adjudicator in from a closer centre.
- **Application fees:** many are struggling due to high inflation. I removed the competition entry fee from the budget so that affordability is not a question for students experiencing financial hardship. I also suspect that the \$50 entrance fee is limiting our overall registration numbers, and I feel it is far more important to increase participation in the competition than it is to raise small amounts of money from registrations. Students who doubt the likelihood of winning (which is an understandable doubt in any competition) are unlikely to pay \$50 to enter. We had only four applications last year, even after an email and poster campaign that reached out to every post-secondary music department in the province.
- Tamara Bowie informed me that following her submission of travel expenses from last year, the board decided that in future I must find volunteers among local memberships to save money. Tamara is an important member of my team with whom I communicate about the competition regularly and I rely on her on the day of the competition to keep things running smoothly. Please confirm her travel costs as indicated in the proposed budget.

Upon approval of this budget, I will begin the process of finding and securing an appropriate venue, hiring first and final round adjudicators, and working with Carolyn Garritano to streamline

the online application page to help applicants understand better the requirements/ relationship between the provincial and national competitions, based on feedback from last year's registrants.

Sincerely, Eric Nyland Provincial Piano Competition Convenor

Proposed Budget, 2024 Provincial Piano Competition

Projected Expenses

Venue Rental	\$500.00
Venue liability insurance	\$300.00
First Round Adjudicator Fees (3 adjudicators, \$200 each)	\$600.00
Final Round Adjudicator Fee	\$500.00
Hotel for Final Round Adjudicator	\$200.00
Per diem for final round adjudicator (2 days)	\$140.00
Adjudicator flight and ground transportation	\$1,000.00
Thank you cards, certificates, programs, adjudicator gifts, and other miscellaneous items	\$300.00
Tamara Bowie return travel expenses to Calgary (420 km @ \$0.61/km)	\$256.20
Final competitors travel assistance (\$150/ competitor): may be less if performer(s) are local	\$450
Total Projected Expenses	\$4246.20
Total Projected Income	\$0.00 Armta7682
Total Projected Income less Expenses -	\$4246.20

Sincerely, Eric Nyland Provincial Piano Competition Convenor

xiv. Publicity

Brand refresh at Branches:

- for the 2023/24 budget year, \$500 per branch was budgeted for replacement of obsolete branded promotional material. Three branches requested reimbursement, at an average cost of less than \$300 per branch. Three branches have not yet requested material (Edmonton, Lethbridge, Grande Prairie).
- I suggest reimbursement up to \$300 per branch, for replacement of event banners in particular, plus other material if funds permit. Banners will be produced using a template design commissioned through Publicity budget during original brand refresh, and ordered centrally through VistaPrint.

ARMTA Name Recognition resumed for 2024/25 (assumes appointment of a Social Media Convenor):

The 2024/25 publicity plan is to increase participation in ARMTA events, and increase provincial membership numbers, by publicizing our events and our benefits of membership, and generally creating greater awareness of the ARMTA brand. We piloted this during 2022, with branded promotional posters for Violin, Voice, Piano, and Student Composer competitions plus paid Facebook and Instagram promotional campaigns.

- People must recognise ARMTA branding for any of this to be effective, and branding has to be extremely consistent across our programs. For this reason, all promotional material should be designed through Publicity.
- Optimally, the Publicity budget will continue to cover promotional material for ARMTA competitions and scholarships.
- On occasion, usually on a social media site, something shows up in contravention of brand standard. If necessary, I'll use funds from the sundry budget to support corrections.
- I suggest that we continue our arrangement with Carol Kemp Creative Direction, for branded designs, and also streamline and economize by entering into a joint subscription to a design software so that Carol can share templates with us.
- the budget for design software is intended for creating streamlined, brand-protected material shared between Carol Kemp or any other graphic designer, the future social media convenor, ARMTA Admin, and ARMTA Webmaster. The budgeted amount aligns with current share costs through Canva Pro.

Submitted by *Susan Henley*

xv. Recognition Fund

The balance of the ARMTA Recognition Fund as of January 31, 2024 is \$45,020.47

This year there were 4 donations:

- 1) Rusconi Fund (Edmonton Community Foundation) \$19,986.00. It was received in May of 2023.
- 2) ARMTA Edmonton Branch honored a member with a donation:
 - Heather McGuire for her service as President of Edmonton Branch
- 3) ARMTA Provincial honored a member with a donation:
 - Carolyn Garritano-ARMTA Service Award
- 4) Mary Schweitzer, a long-time supporter of ARMTA Recognition Fund

The following funds were awarded as requested:

Bursaries	\$2,700
Newcomer Bursary	\$500
ARMTA Provincial Branch awards	\$5,410
Contemporary Showcases	\$700
CASSA	\$500
Student Composer Awards	\$525
String Competition	
Pedagogy Awards	\$2,000
Provincial Piano Competition.	\$3,250
Provincial Voice Competition	\$2,000

CFMTA Piano Competition	\$4,200
CFMTA Voice Competition	\$3,600

TOTAL: \$25, 385

I have recently stepped into the position of Convener of the Recognition Fund, and I am learning so much in this position. Judith is a wonderful mentor and I appreciate her so very much!

The auditor of CFMTA Trust Fund recommends that all recipients of amounts greater than \$500 be sent T4a forms and report these amounts on income tax. I send this information as soon as the individual is notified of the bursary or scholarship. I am also in regular contact with Lois Kerr, the Treasurer of CFMTA and appreciate her assistance in ordering the bursaries and scholarships.

Respectfully, Lorrie Wittke

xvi. Sponsorship

Vacant

xvii. String Competition

RE: ARMTA Provincial "Bring Out the Brilliance" String Competition scheduled for November 2024 in Red Deer, Alberta

1. We have requested \$2,050 from ARMTA Provincial for the running of this Competition, which includes venue, 1st and Final Round Judges, Programs, Certificates, and travel for Committee Reps. This will be brought down to the \$1,500 allowed by ARMTA through the inclusion of Entry fees which we anticipate will be around \$660 for 12 Junior and 6 Senior entries. Junior entry fees are \$30, Senior are \$60 per student.
2. Our Competition is set for two age categories: "Junior" (8 to 15 years) and "Senior" (15 to 23 years.) We are allowing 15-year-olds to decide which category they wish to compete in. JUNIOR CATEGORY: Three groups. Total prize money \$1,500. a Violin - 1st place \$500, 2nd place \$250 b. Cello - 1st place \$500, 2nd place \$250 c. ARMTA Provincial Diploma Certificate for all participants SENIOR CATEGORY: Three groups. Total prize money \$2,750. a. Violin - 1st place \$750, 2nd place \$250 b. Cello - 1st place \$750, 2nd place \$250 c. Viola/Bass* - 1st place \$500, 2nd place \$250 (*Projected, but not very likely participants/awards based upon the ARMTA String Teachers Survey, Fall 2023). TOTAL AMOUNT NEEDED if all Prizes are awarded = \$4,250.
3. We are sure there will be some private donations from individuals as well as ARMTA branches, local businesses etc. **4 We are requesting the full \$4,000 from the ARMTA Recognition Fund** if/when it is needed. Should our private/business donations cover all of the awards, that would be wonderful. Most likely we will need help from the ARMTA Recognition Fund.

Submitted by, The ARMTA Provincial Strings Competition Committee *Nathene Arthur, Chrysanthema Nikol, Marlaine Osgood*

xviii. Student Composer Competition

This year there were 44 entries submitted from 19 teachers. All entries were submitted online this year. There were 24 entries from previous participants. Adjudicator Jesse Plessis (composer, pianist, and teacher from Montreal) awarded seven first place prizes in Preparatory P1, Preparatory P2, A1, A2, B1, C and D Categories which were entered in the CFMTA National Competition. All 7 ARMTA students received recognition at the national CFMTA level.

ARMTA Provincial Winners	Composition	Teacher
Preparatory P1 (8 years and under) *Davin Chan	<i>The Crime Guys</i>	Linda Kundert (Calgary)
Preparatory P2 (8 years and under) Saylee Mori	<i>Save My Life</i>	Jamie Deibert (Medicine Hat)
Category A1 (11 years and under) Mason Green	<i>Upsurge</i>	Marissa Fera (Calgary)
Category A2 (11 years and under) Sara Dietrich	<i>The Sea</i>	Jamie Deibert (Medicine Hat)
Category B1 (15 years and under) *Mark Rico-Lam	<i>Fiesta de Verano</i>	Rhonda McEachen (Edmonton)
Category C (19 years and under) *Charlie Eaton	<i>Ruminate</i>	Bradley Parker (Lethbridge)
Category D (Open) *Krithika Venkataramadas	<i>Aurora</i>	Heather Hindman (Edmonton)

*denotes previous participant

CFMTA Alberta Winners

Preparatory Level – 8 years and under, Class 1, composition for solo instrument		
Second place	Davin Chan	<i>The Crime Guys</i>
Preparatory Level – 8 years and under, Class 2, composition for voice		
First place	Saylee Mori	<i>Save My Life</i>
Category A – 11 years and under, Class 1, composition for solo instrument		
Second place	Mason Green	<i>Upsurge</i>
Category A – 11 years and under, Class 2, composition for voice		
First place	Sara Dietrich	<i>The Sea</i>
Category B – 15 years and under, Class 1, composition for solo instrument		
First place	Mark Rico-Lam	<i>Fiesta de Verano</i>
Category C – 19 years and under		
First place	Charlie Eaton	<i>Ruminate</i>
Category D – Open		
First place	Krithika Venkataramadas	<i>Aurora</i>

Financial Summary

Income	Total entry fees	\$990.00	(44 entries)
	Total Income	\$990.00	
Expenses Recognition Fund)	Adjudication Fees	\$1380.00	paid to Jesse Plessis, adjudicator
	Award Money	\$525.00	paid to 7 – 1 st place winners (from ARMTA)
	Convenor Expenses	\$112.35	postage, printing, envelopes

CFMTA Entry fees \$190.00
Total Expenses **\$2207.35**

CFMTA Student Composer Competition Entries

Respectfully submitted,
Christine Rogers, ARMTA Student Composer Convenor

xix. Tempo

Rose He is the new Tempo Content Convenor. Joel Windsor is the Tempo Design and Layout Convenor

xx. Voice Competition

Nothing to report.

Mireille Rijavec
Voice Competition Convenor

xxi. Webmaster

ARMTA Provincial Website Report – FEBRUARY 2024

1. ARMTA Provincial Website & Maintenance:

We use WordPress for our content management system. The last redesign was in Spring 2022. Our current theme is called “Sinatra”. Edmonton, Calgary, Red Deer & Grande Prairie branch websites are using the same theme. Images & layouts are different to give each branch their own identity while still maintaining a unified look across the province using our new logo & brand colours.

In January 2024, I helped Medicine Hat set up a website for their Branch (also using the “Sinatra” theme). They are using a subdomain which is \$0 per year (no cost). (medicinehat.armta.ca)

Lethbridge Branch has not switched to the new website theme or logos yet.

I continue to offer website technical assistance to all branches when requested.

I have been making changes & updates to the events & information posted on our website as instructed by the administrator & event coordinators.

2. Public Member Profiles:

Add your photo & update your profile information for our Find A Teacher directory.

Send your logo or photo to web@armta.ca to be added beside your name on our Find A Teacher directory page. We currently have 22 member photos or logos in our directory.

Members are encouraged to add information (text and/or photos) into their member profiles in the Find a Teacher directory so they will be found in more searches on our website & on Google search. Click the “Profile” tab when logged into “Manage Account” section of the member’s area. (You can edit the Profile Gallery & Profile Description)

3. Local Branches Hosted under ARMTA Provincial (shared hosting):

ARMTA Provincial can host unlimited websites on their account for no additional hosting fees. The website's branch is only responsible for their domain name registration fee (usually \$15-\$25 per year).

Local branches hosted under ARMTA's account:

Edmonton Branch www.armtaedmonton.ab.ca

Lethbridge Branch www.lrmta.com

Calgary Branch www.armta-calgary.com

Red Deer Branch www.armtareddeer.org

Local branches hosted under ARMTA's account with a sub-domain:

No name registration fee required for a sub-domain (yournamehere.armta.ca)

Grande Prairie grandeprairie.armta.ca Medicine Hat Branches
medicinehat.armta.ca

4. Member Custom Websites Hosted under ARMTA Provincial (shared hosting):

Members have access to our shared hosting for a \$50 per year fee so they can have a custom website. The first year is \$25. (Details in Feb 12/27, 2022 minutes). This brings in some income to help cover the cost of our provincial hosting expense. Members would be responsible for their domain name registration fee (usually \$15-\$25 per year).

We are currently hosting 4 member's websites & 5 members have expressed interest or asked questions about hosting their website on our account.

I help the members get their websites up & running and am available for assistance in future editing as requested.

Full details are located in the member's area of our website: armta.ca/member-websites

5. Google Workspace (formerly G Suite) for nonprofits:

We have a Google Workspace since Feb 2020. Contact me if you want access to use Workspace features.

Currently Edmonton Branch is using it for a shared Google drive for their Executive members. Executive members can easily organize, access & edit agendas/minutes & other documents.

6. Website traffic stats:

View our website traffic stats anytime by visiting the link below (also found in the member's only area of our website). At first, it will show you data for the last 30 days. Select the date range you would like to view. **Sessions:** the number of times someone visited our site.

Total users: the number of users visiting our site 1 or more times.

Engaged sessions: sessions that last at least 10 seconds or include 2 or more pageviews.

Scroll down the top pages section to see the top 500 pages viewed.

<https://datastudio.google.com/reporting/f28b09fa-6dd0-4b63-b9a1-872907942adb/page/S33B>

Here are the traffic stats for the past year: July 1, 2023 – Jan 31, 2024

On July 1, 2023, Google changed their tracking system so only data since July 1 is available in this report.



Submitted by:
Carolyn Garritano

ARMTA Provincial Database Report – FEBRUARY 2024

Since April 2015 we have been using a membership management system for storing our provincial member's information called Membership Works (MWs):

<https://membershipworks.com>

This is a subscription-based service that is \$1140 USD / year (\$95 per month) starting January 2024.

I have been making changes & updates to the membership registration form, events & other areas of our Membership Works system as instructed by the administrator & event coordinators.

I have continued to help members with login problems & other database issues.

I have assisted the administrator with customization & issues that arise with our Membership Works account.

Reminder: only members with a current Vulnerable Sector check will be included in our public Find-a-Teacher directory page.

Provincial Executive Label:

Reminder: Members who are part of the provincial executive have had a label added to their account so they can access the “Exec only” tab in the member’s area of our website. If you are on the provincial executive, you will automatically have access when you login to the member’s area with your usual email & password.

Admin Access:

Any branch can have a Branch Admin set up to gain access to their Branch member’s information & set up events for registration & online payment. Calgary, Edmonton & Red Deer branches are making use of this.

If your branch would like admin access contact web@armta.ca.

Event List:

Any branch can post their events in Membership Works so members can register online (offline & online payment options available). Membership Works keeps track of registrations & payments received. You can put the registration form right on your own branch website.

Currently Provincial, Edmonton & Calgary make use of this feature regularly. Lethbridge & Red Deer post their events occasionally.

Contact web@armta.ca if you would like to start using this feature.

Submitted by:

Carolyn Garritano

xxii. Wellness

Nothing to report

Esther Bing

xxiii. Young Artist Tour

Nothing to report

Louisa Lu

3. f) BRANCH REPORTS

i. Calgary

It has been a busy fall and winter in the ARMTA Calgary Branch. Our board continues to work hard to deliver programs to ARMTA Calgary teachers and students and a new edition of Impromptu has just been published.

Our amazing Events Convener Kaylee Read has been very involved with events and student recitals taking place this year. A Virtual Student Recital was held November 19th coordinated by Gloria Chu and January 27th saw another Student Recital in SE Calgary coordinated by Marissa

Feria. ACRA, Calgary ARMTA's Recital and Awards was also held on January 27th. Students receive certificates, medals, and/or scholarships for outstanding marks for practical exams in all disciplines and advanced theory exams. "Songs of Love" a Valentine's Day themed Recital for students over 18 was held February 11th at the Asylum for Art and was coordinated by Kaylee Read.

On November 17th Nita Pelletier and Joyce Janzen presented a 75 min Introduction to Keyboard Harmony Workshop that worked through keyboard harmony concepts corresponding with the requirements for Level 9 practical exams.

On November 23rd ARMTA Calgary partnered with Contemporary Showcase to present two one-hour teacher workshops. Rebekah Jordan-Miller presented Practicing to Perform and ARMTA Calgary President presented a session celebrating Canadian Female Composers.

On January 7th Laura Hynes, ARMTA Calgary member, University of Calgary voice teacher and Alexander Technique teacher-in-training, presented a workshop, Teaching with Your Whole Self, for music teachers looking to improve their skills of body/mind awareness in a way that translates to teaching.

The Endowment Society of the Calgary Registered Music Teachers has announced its Third Annual 2024 Poster Competition where students of ARMTA Calgary teachers are invited to submit an **original** creative poster that visually portrays a piece of music or speech arts selection that they are studying. The Endowment Society has also announced its inaugural DETSA Competition. There are two categories, #1, an award for students who demonstrate a high level of accomplishment in an ARMTA discipline (music/speech arts), as well as a subject area that falls outside of ARMTA instruction and #2, an award for students who demonstrate a high level of accomplishment in two ARMTA disciplines (music/speech arts). Students will be awarded cash prizes in both the Poster and DETSA competitions.

Special thanks as well to ARMTA Past President and Calgary Board member Nathene Arthur for her tireless work recruiting ARMTA members to join the ARMTA team in convenor positions.

Some of our students will be competing in the Rotary Calgary Concerto Competition in March and we are investigating options for "Branching Out" this year. Barb Robertson is very grateful for the donation of 50 ARMTA pens for the Rotary Calgary Concerto Competition competitors!

Respectfully submitted,
Carolyn Steeves, Nathene Arthur

ii. Edmonton

October was full of start up activities for this year.

The Pedagogy group has elected to meet on Friday evenings this academic year to provide topics ranging from business needs to Canadian music and other interesting topics.

The end of October saw a piano masterclass with Daniella Lisboa, hosted by Rosemarie Horne, that engaged five students who enjoyed their experience.

Jan Janovsky continues to provide interesting clinicians for continuing education. Our first clinician of the year in early November, was Jean Francois Picard, who is prolific in conducting

and creating bands, and choirs. The second clinician of the year on January 29, was Derek Chiu who spoke about how to engage students with creative approaches in technique.

The NACC (Northern Alberta Concerto Competition) featuring string and woodwinds had its first round in November, followed by the final round on the coldest weekend of the year in January. This project is held in conjunction with EYO (Edmonton Youth Orchestra). The winners of this round in January are featured soloists for the EYO concerts held in March and May. Our thanks goes to Judith Amman who was very instrumental in finalizing the elements for this event.

December 01, the first ARMTA student recital was held very successfully, thanks to Ellen Wosar who co-ordinated this event.

The Awards Ceremony were held on December 02, 2023 where there 144 entries for the Awards. We awarded \$4175 with \$1500 coming from ARMTA Recognition Fund and \$2675 from Edmonton Branch Funds. Various disciplines were represented such as piano, voice, strings, woodwinds and theories. There were 17 performances with a great variety of instruments but all well prepared. A reception was held following the event. Our thanks to Rosemarie Horne and Leslie Bai for co-ordinating this event. There were many hands available as volunteers from the ARMTA Edmonton board.

On February 11, we celebrated another in-person Membership Appreciation Event with door prizes, good food, and great conversation and laughter.

iii. Grande Prairie

At our October meeting, we voted in our branch officers.

President - Elizabeth Peters

Vice-President - Ashley Clayton

Treasurer - Esther Ling

Secretary - Vacant

We met in October, November of 2023 and January 2024 for alternating business and social meetings.

We are working on a continuing education workshop to be held in Grande Prairie in February. The topic is "The Dollars and Sense of the Music Business". A piano Masterclass will be held in the afternoon.

Our local branch has formed a committee to evaluate submitted student names for the money we received from the ARMTA recognition fund for our students.

Submitted by *Beth Peters*.

iv. Lethbridge

Our Lethbridge branch is active with monthly online meetings and local events to support teachers and students. We have 27 members, and about 5 regularly attend meetings. Our May

meeting will be conducted in person for the first time since the pandemic began in 2020. This spring our branch will be needing a new President and Vice-President at our next AGM.

Events:

Our Canada Music Week (CMW) Recital occurred on Saturday, November 25th in the Casa Community Room, with 19 participants. This event was an opportunity to perform works by Canadian composers and to recognize local achievements. Awards were given to local teachers for long-time ARMTA service, and to students who achieved the highest marks in both practical and theory examinations.

Our branch is continuing to work towards implementing the new ARMTA branding. We will explore this issue over the next several months and what it means for our Branch moving forward.

Our branch has honored a request by the Little Lethbridge Opera Theatre to act as a community partner for the co-production of the Sound of Music with the Lethbridge Symphony. The City of Lethbridge approved a grant for \$2500 to us which we passed to the Little Lethbridge Opera Theatre.

A long-time local teacher, Doreen Laing, passed away this fall and the Laing family has donated all the proceeds from the sale of Doreen's music. Over \$1100 has been raised so far, which is to be used for an award or scholarship in her name. Details yet to be determined.

Future plans:

A Festival Preparation Recital and practise will take place in the Community Room at Casa on Sunday, March 3rd, 2024 for students who are registered in the local music festival.

Our annual Keys to Piano workshop will take place March 1-2, 2024, at Casa. Clinicians are Derek Chiu and Dale Wheeler. They will present a workshop for teachers on Friday night. Saturday's event will include performances, masterclasses, and workshops for students.

The Lethbridge and District Music and Speech Arts Festival dates are March 11-23, 2024.

CFMTA's theme for Branching Out this year is Random Acts of Music—bringing music and performances to different venues and audiences in the community. Local member Lavinia Parker has arranged for a small event with a Valentine's theme to be held at a local long-term care facility on Saturday, February 10th.

Submitted by *Carmen Letourneau*

v. Medicine Hat

We are pleased that the Medicine Hat branch membership has increased to 19 members!

Our branch executive: Sheryl Schnare (President), Justine Wilks (Treasurer) & Jamie Deibert (Secretary) have been busy working behind the scenes to update our banking access and details. As a result, we will be able to continue to sponsor awards at our local Rotary Music Festival in March.

We are excited to launch our branch website: <https://medicinehat.armta.ca> and will be making use of the QR code on our new banners to assist prospective students to find a teacher.

There are so many ARMTA benefits available to branches and individual members! We have been grateful to access many of them this term. Our thanks to: Carolyn Garritano (webmaster) & Tamara Bowie (provincial administrator) for their assistance.

Submitted by: *Sheryl Schnare* (President, Medicine Hat branch)

vi. Red Deer

The Red Deer ARMTA branch held the first business meeting in person and on ZOOM on September 18, 2023. There are twenty members and one retired member in our branch whose registered subjects are in piano, voice and advanced theory.

The officers are:

President: Anita Kennedy

Vice President: Dr. Ted Isenor

Past President & Provincial Board Representative: Joyce Emms

Secretary: Jeran Giles

Treasurer: Teresa Allred

Convenors:

Student awards: Estelle Carpenter

Website and Communications: Jeran Giles & Annette Bradley

Student Teacher Advancement For the Future (STAFF): Annette Bradley & Dr. Ted Isenor

Reports were given by the officers and Convenors. Events and committees were formed for upcoming dates in 2024. The STAFF group held meetings on October 15, November 19, January 7 and February 4 (booked). The second business meeting was held on January 7 in person. It was reported that the ARMTA Red Deer Branch Student Awards and Recognition Awards were distributed in November. The Red Deer Symphony graciously offered our students and a parent four complimentary tickets to six programs over the year. Four programs were seen by students through draws so far.

Events are coming up and the first one is on March 2. It is a student recital entitled "All that Jazz" with special guests, the Morgan McKee Trio. The trio will improvise with the students and perform in between teacher's student performances. There will be Professional Development on May 26 with a Junior Piano Masterclass facilitated by Teresa Allred.

Respectfully submitted by *Joyce Emms*