



ARMTA PROVINCIAL BOARD MEETING

Saturday, September 26, 2020 9:00 am – 4:00 pm via Zoom

MINUTES

The Alberta Registered Music Teachers' Association unites professional music teachers in their aim to:

- promote the love of music
- promote the knowledge of music by providing superior music instruction
- advocate for the availability of quality music instruction
- provide cultural events and continuing education events
- provide performance opportunities and scholarships for the students

1. CALL TO ORDER 9:05 AM

2. WELCOME AND INTRODUCTIONS

Present: Kimerica Parr (President, Fort McMurray), Nathene Arthur (Vice President, Calgary), Marlaine Osgood (Past President, Edmonton), Annette Bradley (Red Deer), Barbara Robertson (Calgary), Rita Thurn (Calgary), Rosemarie Horne (Edmonton), Judith Ammann (Edmonton substitute), Tamara Bowie (Lethbridge).

Deanna Oye (Continuing Education) joined from 10:50 am to 12:00 pm.

Alison Kilgannon (Piano Competition) joined from 11:00 am to 11:45 am.

Absent: Gwendolyn Bartek (Grande Prairie), Sheryl Schnare (Medicine Hat)

3. CONSENT AGENDA

- a) Agenda for September 26 board meeting
- b) Minutes of the February 22 & 29 board meetings
- c) Business completed by email voting
- d) Executive Reports
- e) Convenor Reports
- f) Branch Reports

MOTION: To approve the Consent Agenda

MOVED: Judith, Marlaine **ALL IN FAVOUR** **CARRIED** **20-B09-M01**

4. BUSINESS

- a) [VP Nominations](#)

Edmonton is willing to have someone outside of the Edmonton branch serve in this role, though it is typically their turn. Particularly because they are hosting the 2023 conference and lack a VP themselves, they are having a difficult time finding someone who would be willing to fill this role. Marlaine will start to look for a VP nomination outside of Edmonton.

- b) [Policies & Procedures manual updates](#)
 - i. Non-discrimination policy
 - ii. Protocol for bringing concerns forward

Amendments and changes to what was proposed:

“Complete applications for Membership in ARMTA are reviewed...”

- This would imply that this includes their vulnerable sector check, though not specifically mention it, and allow for further changes or requirements to the application.

We need a note under the Leave of Absence to refer members to the Retired status if they want to be on a LOA and still get Tempo, etc. Members who want to be on a Retired Leave of Absence will inform the administrator. The board does not need to approve this membership change but should be informed. It will be kept under both sections.

Part IV

While it is a shared responsibility of the past president, administrator, and outgoing branch reps to be sure that the new reps have the information they need, the responsibility and primary contact should be the Administrator.

Re: “confirm immediately that they have received Board communication”, we will keep it in the P&P manual. As a general practice, due dates or “Urgent” should be included in the subject line. Reply all can be very cumbersome for board members to read & follow. There are tools for online voting that can be explored – Barb recommended using Slack (<https://slack.com/intl/en-ca/>) which Contemporary Showcase uses, and Vicki will contact Anita, CFMTA admin to see what CFMTA uses for their online voting.

Beth’s recommendation is that the President & Vice President have in their job description to prepare the administrator contract. The last contract used needs some updating, which will be reviewed at the next board meeting. Kimerica & Nathene will review and prepare the contract.

10. Provide a list of provincial first place winners to the ARMTA Administrator and the ARMTA Recognition Fund Convenor (provincial monetary awards are currently funded by the ARMTA Recognition Fund) and make arrangements for student monetary awards:

- i. \$50 for 8 years and under
- ii. \$50 for 11 years and under
- iii. \$75 for 15 years and under
- iv. \$100 for 19 years and under
- v. \$150 for Open Class

Add “Amounts may be reviewed at the ARMTA provincial budget meeting.”

Judith noted that that \$50 cheques made out to young students are often not cashed. She would recommend that amounts be increased to \$75, but it may be the age of the student that may not have their own bank account yet that is the issue, not the amount of the cheque. It would be a good idea that if cheques are not cashed within six months, they will be issued a donation receipt for the same amount. Judith will discuss this option with Lois Kerr, CFMTA treasurer.

Examining Board

- Keep #1 under the Terms of Reference rather than the requirements.
- iii. May seek input from colleagues or other experts in a field or specialty related to the application, ~~if necessary~~

Keep b. An Associate or Licentiate Teacher’s Diploma from a recognized institution as there are licentiate teacher’s degrees from conservatories other than the Royal Conservatory.

There is a whole other discussion to be had about whether teachers should be required to have training in pedagogy or experience. Beth will leave the proposed job description as reviewed which matches our current requirements, but we should set up another committee or meeting to review application requirements.

Remove the 4th prize from the piano competition job description.

MOTION: To approve the changes to the policies & procedures manual as amended and clarified.

MOVED: Rita, Marlaine **ALL IN FAVOUR** **CARRIED** **20-B09-M02**

Noted at the end of the meeting:

Barb, Rita, and Annette will form a sub-committee to review membership requirements and requirements for registered subjects, and Judith Elliot will be asked if she would be interested in joining this committee as the Examining Board Chair. Barb Robertson will work out a time for them to meet. They will bring recommendations for the board to review by email by November 1.

c) [Post-secondary schools' outcome-based funding](#)

This got lost in COVID and a letter from ARMTA has not yet been sent to the minister. Kimerica will draft a letter by next Tuesday to be sent to every MLA to be signed by Kimerica with the names of the entire board with their place of residence.

d) [Music Conference Alberta 2020](#)

All the details that we know of are in the report as no further details or promotional material has been provided by Music Conference Alberta.

e) [Continuing Education](#)

Deanna Oye joined us to discuss Continuing Education.

Re: funds already distributed for events that were cancelled, it will be left up to the branches to use it for future continuing education projects. Branches should let Deanna know how the funds are used.

What types of continuing education would currently serve our members best? We could do blog style formats, video blogs, live webinars or live interviews, pre-recorded webinars or interviews. There are already a plethora of things available, but we don't want to do nothing. We definitely want to make things available at any time so that teachers can access it on their own time when it is convenient to them. The board liked the idea of interviews with performers who are not currently doing quite as much, particularly if they talked about their own teachers. We're looking for inspiration as much as information. If you have suggestions, please send them to Deanna. She will use some of the \$3000 budgeted continuing ed funds for hiring students to help put together good quality videos and some would be used for honorariums.

f) [Piano Competition](#)

Alison Kilgannon joined us to discuss the Piano Competition.

We will follow most of what we used to do for the piano competition except move it online, including doing the pre-screening. The biggest questions:

? Do we allow students to record each piece separately or does it need to be all one recording?

- Having one video with every element of the program in one single-view recording would eliminate most of the issues around students using previous recordings as very few previous recordings would include all of the program elements required for the competition. It would be equally demanding as performing to a live audience. If using a single recording, they should be allowed to have a moment to step off camera like a performer might step off stage.

? Do we need them to prove when they were recorded?

- We would not ask them to prove when they were recorded. We would ask that they be recorded within the last six months or up to five years, but do not want requirements to be onerous.

? Are there any restrictions on repeating their recordings for the CFMTA competition?

- That will depend on CFMTA requirements.

The online competition may open things up for other people to apply that may not have applied in the past.

Alison will contact Lynn Ewing, who is managing the CFMTA competition. We will make sure that our online competition requirements align with the CFMTA competition.

Judges' honorarium would remain the same, but should also provide a written adjudication which Alison would distribute to the performers. Since Jane Coop would be relatively easy to bring in from Vancouver,

we'd prefer to use her in 2023. We'll look for someone further afield for 2021, but try to stick with Canadians to make paying them easier.

The competition date of March 13 would be the date by which submissions are due, with results available within two weeks.

We will include in the first prize including a professional audio or video recording of the performer's choice of one work, no more than 10 minutes with an approximate hour and a half in a recording studio. The cost of that would need to be paid by the performer and reimbursed by the Recognition Fund as those funds must be paid directly to the recipient.

Alison will write up the changes to the Piano Competition information and application, working with Judith to make sure that it works within the requirements of the Recognition Fund.

g) [Vocal Competition](#)

Once again, we will follow CFMTA vocal competition guidelines to prepare the provincial requirements. We will do the same prize of a professional recording and interview. Kimerica will write up guidelines, working with Alison to make sure that they align.

h) [Young Artist Tour](#)

Instead of having a live tour, we could do videos of their performances and an interview to talk a little bit about themselves or their pieces. Part of the purpose of having a tour is to prepare them for the CFMTA competition, which would not be a factor. Instead, we can give them money, the opportunity to do a professional recording, and exposure to let us all hear them play. We may get more people to watch videos that are posted than would show up to a concert. For this "tour", they could use the same video submitted for the competition or prepare a new video of individual songs. It may also be possible to do a live performance with a professional video, depending on the availability of the venue, or have a live interview with the performer with a video launch.

We would have to make sure that we were covering copyright issues with videos posted.

We are assuming that ARMTA and the Recognition Fund would cover the costs of recording, as the CFMTA Young Artist Tour funds are not assumed to be available for this. The Recognition Fund can easily support estimated costs.

Deanna will take on doing the interview with the Young Artist as it works together with Continuing Ed. Deanna is also willing to work together with the performer to find a recording studio in their area that would be appropriate. She and Louisa can work together, and Kimerica will let Louisa know of the changes we have in mind.

i) [Membership: Darrin Hogue – from suspended to expelled with conviction](#)

MOTION: To expel Darrin Hogue from ARMTA membership

MOVED: Rita, Barb

Discussion: Does something like this need to go to CFMTA? Vicki will inform the CFMTA administrator so that he does not apply or transfer to other provinces.

ALL IN FAVOUR CARRIED 20-B09-M03

j) [Vulnerable Sector Check](#)

In Calgary, it can vary from several days to a number of weeks to get a VSC. We realize that it is difficult for our members to do it.

It is not enough of a deterrent if the only consequence to not submitting a VSC is that they are not included in the Find a Teacher directory. We will continue to stipulate that if you don't submit your VSC that you will not be able to renew your membership with the next renewal.

Vicki will send the list of the approximately 30 members who still need to submit their VSC to the branches so that the branches can follow up and support them in understanding why they are important

5. EXECUTIVE REPORTS

- a) [President's report](#) Kimerica Parr
- b) [Vice-President's report](#) Nathene Arthur
- c) [Past-President's report](#) Marlaine Osgood
- d) [CFMTA report](#) Marlaine Osgood/Kimerica Parr
- e) [Membership report](#) Vicki Martin
- f) [Financial report](#) Vicki Martin
- g) [Administrator's report](#) Vicki Martin

6. CONVENOR REPORTS

- a) [Archives](#) Jennifer Nowacka
- b) [Bursary & Scholarship](#) Cameron Girling
- c) [Bylaws/Policies and Procedures](#) Beth Olver
- d) [Canada Music Week](#) Tamara Bowie
- e) [CFMTA Conference 2021](#) Marlaine Osgood
- f) [Collegiate Chapters](#) Marlaine Osgood
- g) [Community Service Award](#) Marlaine Osgood
- h) [Conference](#) Viktoria Reischwich – *now vacant*
- i) [Continuing Education](#) Deanna Oye
- j) [Examining Board](#) Judith Elliot
- k) [Media](#) *vacant*
- l) [Members at Large](#) Ida Edwards
- m) [Piano Competition](#) Alison Kilgannon
- n) [Provincial Festival Association Liaison](#) Antonina Cox
- o) [Publicity](#) Susan Henley
- p) [Recognition Fund](#) Judith Ammann
- q) [Sponsorship](#) Ruizhe Yu
- r) [String Competition](#) Chrysanthema Pashunkova
- s) [Student Composer Competition](#) Christine Rogers
- t) [Tempo](#) Lisa Ng
- u) [Vocal Competition](#) Kimerica Parr
- v) [Webmaster](#) Carolyn Garritano
- w) [Wellness](#) Michelle Wheatley-Brown – *now vacant*
- x) [Young Artist Tour](#) Louisa Lu

7. BRANCH REPORTS

- a) [Calgary](#) Rita Thurn, Barbara Robertson
- b) [Edmonton](#) Rosemarie Horne, *vacant*
- c) [Grande Prairie](#) Gwendolyn Bartek
- d) [Lethbridge](#) Tamara Bowie
- e) [Medicine Hat](#) Sheryl Schnare
- f) [Red Deer](#) Annette Bradley

8. CORRESPONDENCE

9. NEXT MEETING

ARMTA AGM: Friday, October 23 1:00 pm via Zoom

Saturday, February 20 at 9:00-12:00 am via Zoom

Saturday, March 6 from 12:00-4:00pm via Zoom

10. ADJOURNMENT

Barb motioned to adjourn at 2:20 pm.

3. Consent Agenda

3. c) Business completed by email voting

MOTION: In light of the current health pandemic, I move to extend the deadline for Police Checks for ARMTA members to June 30, 2020.

Moved: Nathene Arthur on Mar 18, 2020

Seconded: Marlaine Osgood

All in favour

Carried on March 19, 2020

20-B09-M06

MOTION: To approve taking the motion "That the CFMTA-FCAPM pursue the possibility of a pension plan." to CFMTA

Moved: Marlaine Osgood on Mar 24, 2020

Seconded: Nathene Arthur

Six out of nine voted In Favour

Carried on March 29, 2020

20-B09-M07

ARMTA SERVICE AWARD

Email from Vicki on August 11, 2020:

Hello ARMTA Board,

One of the things that got missed in the COVID chaos was voting on our ARMTA Service Award for 2020 that we want to honour at our October AGM. We had narrowed it down to two options:

1. Annette Bradley
2. Dale Wheeler

Bios for each are attached for you to peruse and help you decide. Please reply within the next week by Tuesday, August 18th. Kimerica or Nathene, would you please declare the end of voting and the winner at that time?

All votes were for Annette Bradley.

Annette Bradley was declared the recipient of the ARMTA Service Award for 2020 on August 25, 2020.

20-B09-M08

ARMTA PROPOSED BYLAWS

MOTION: that we bring these Bylaw revisions, with VII A. amended to read "other professional event" to our ARMTA membership for voting at our AGM Friday October 23, 2020.

Moved: Nathene Arthur on September 20, 2020

Seconded: Tamara Bowie

5 - In Favour

3 - no response

Carried on September 22, 2020

20-B09-M09

4. Business

4. a) VP Nominations

Nominations for VP:

-

4. b) Policies & Procedures manual updates

- Non-discrimination policy
- Protocol for bringing concerns forward

See [Sept 2020 P & P revisions.pdf](#)

4. c) Post-secondary schools' outcome-based funding

Note from Beth Olver: "I don't recall whether the board sent a letter about this to the Minister - that's about all we can do. I think the process was suspended due to covid but we should pay attention to future budgets to see where it goes."

4. d) Music Conference Alberta 2020

4. e) Continuing Education

See also [6. i\) Continuing Education](#)

First question: For the funds disbursed to branches for activities that never happened (but are hopefully still going to happen once more in-person activities can occur), can/should we just leave those funds with the branches for future use (even if the activities are altered from the original plan)? I can ask the branches to keep me posted with any event changes.

Second: For 2020-2021, I anticipate that the usual sort of branch events will not be able to take place. In that case, I was thinking about arranging some online events that all members would be able to access, but I would like to know what direction(s) the board would be interested in taking – especially since there are a lot of online resources already out there for teachers.

1) An online blog containing articles (one per month or every couple of months) written by leading specialists in their areas connected to music teaching, whether that be pedagogy-related, music business-related, technology-related etc.

2) A series of interviews or presentations (not sure of the platform – FB live or Zoom webinar perhaps) with Q&A and live interaction – or pre-recorded interviews/presentations that can be watched together in real time with live Q&A – or pre-recorded presentations that can be posted on the website for access. Again, with an array of specialists in their area, maybe a couple later in the fall, two or three in the new year. Presentations can be more topic-based; interviews can be more personal, biographic and/or topic-based.

3) More traditional master classes for our students.

For either #2 or #3 which are more technology-intensive, I would likely need to allocate some funds toward a technology assistant (I could easily get a Music-Digital Audio Arts major for this) to set up sound, do video editing etc. unless there is someone internally who could do this. And of course, each presenter/author/teacher would be given an honorarium. I have some ideas for people to approach, but

really need the help in figuring out what would be most useful for teachers at a time when there is so much being generated in terms of online professional development.

Deanna Oye

4. f) Piano Competition

Due to the Covid situation, ARMTA opted in August to move the 2021 competition online in alignment with the CFMTA National Competition. I have begun investigating the considerations for the online competition and am striving to get the new guidelines out in a timely manner.

Here are my current thoughts. Input is appreciated!

The pre-screening will take place as usual. Janet Scott Hoyt will screen the recordings.

For the competition, each contestant who has passed the pre-screen will be invited to submit, by March 13th 2021, recordings of all repertoire required for the competition program. All recordings must be complete, unedited, and shot from one camera angle. Each piece can be a separate track.

A judge will listen to the recordings and select prize winners who will be informed by email within 2 weeks of March 13th. Prizes will be mailed by post. The chosen representative for the national competition would be allowed to submit the same recordings for the CFMTA competition. I do not advocate restricting the recordings to within the last year or 6 months. I feel that regardless of when the recording was done, it still represents that student's performance level. With the repertoire requirements and age restrictions, I think the recordings will be very representative.

Will there be a Young Artist Tour?

Jane Coop has agreed to judge the 2021 competition, but I am considering asking her to postpone her engagement until the next competition and engaging a judge who is further away.

Please offer any thoughts. This is uncharted territory for me!

Allison Kilgannon

4. g) Vocal Competition

4. h) Young Artist Tour

See also [6. x\) Young Artist Tour](#)

For discussion:

Would like to know if we will be collaborating with the winner of the Provincial Vocal Competition as well for the Young Artist Tour.

Is the Tour going to be held in person or online?

Louisa Lu

4. i) Membership: Darrin Hogue – from suspended to expelled with conviction

Darrin Hogue's membership was suspended when he was charged with showing pornography to a student during a piano lesson pending the outcome of the trial.

On September 3, 2020, CBC reported that he was guilty of the charges of invitation to sexual touching as well as making and accessing child pornography and sentenced to 4 and half years of prison.

WARNING: The details contained in this story are graphic and disturbing.

<https://www.cbc.ca/news/canada/calgary/piano-teacher-darrin-hogue-child-porn-guilty-sentence-1.5711526>

4. j) Vulnerable Sector Check

MOTION: That we extend the deadline for receiving Vulnerable Sector checks to September 1, 2020, after which the members who haven't completed the Vulnerable Sector check are removed from the online directory.

Moved: Marlaine Osgood on July 9, 2020

Seconded: Rita Thurn

Discussion:

Barb Robertson:

I originally replied to just Vicki, but will now reply all and add more thoughts.

Although I think that this is an important document for teachers to have, and to inform their students that they have it, this has really become an administration headache and a potential reason why we have lost some of our members. (1 more thing to do, as well as an expense.)

In hindsight, it might have been better for us to include in ARMTA information that it is the responsibility of clients to make sure that prospective teachers have the necessary documents, just like they would research the qualifications and experience of prospective teachers.

We have already extended the deadline. Unless teachers can give us a reason why they cannot receive, (or apply) before August 1, such as rural teachers, away on holidays....(not sure where), etc., I would vote for the Aug. 1 deadline.

August will be when a lot of people will be looking for teachers. If we make the deadline Sept. 1, these teachers are still getting the publicity without having the documents, which should have been applied for before the Covid situation. I believe the deadline for renewal was Mar. 31, and it would have taken at least 2 weeks to have had the documents processed.

Teachers without a valid reason, and without the documents would just be temporarily removed from the public find a teacher list. They would still be members, and would be put back on the list when either the documents are received, or they have proof that they have applied.

I am though, quite willing to accept the majority decision. Yes, flexibility is important and if we can make life easier for teachers, maybe we should. It is not fair though for those who did get the documents.

Again, thought, I ask, is this something that we need to be asking teachers to do? We are not an employer.

Kimerica:

Barb raises some very good points to ponder. Perhaps we can add this to our future board meeting.

Have any of the other provinces added this requirement?

Perhaps, instead of demanding this document, we ask for it - and have a spot on the directory with a checkmark for those who have submitted it? Parents can then see that we either do or do not have the documentation - and teachers never have to submit it if they do not want to...

I have also been concerned about the loss of members, and the emotions of members who do not want this requirement. However, I did vote in favour of making this requirement, as I feel it is in the best interest of students to know their teacher is vetted. Lots to think about...

Vicki:

There is only one that I know that was specifically because of the vulnerable sector check – Marilyn Sinclair. There were a few others (Eleanor Young and Alexandra Munn for sure) that got around to switching to a retired membership to avoid it as well, since there were 6 that switched to retired memberships plus another 5 that retired and didn't renew. There were probably others for whom it was a factor but I didn't hear about it.

Barb asked what the difference between a police check and a vulnerable sector check. The attached doc has more details, but basically, a Vulnerable Sector Check is a police check plus local records and pardoned sex offender records. There are also Intervention Checks which are done for foster parents and prospective adoptive parents among others which check for any record of child services needing to intervene, and a Police Information Check plus an Intervention Check is considered to be a little more than a Vulnerable Sector Check.

Saskatchewan has been requesting police checks (not sure if VS or PIC) for the past five years or so with applications, but I don't know if they grandfathered in old members. They're the only other RMTA that I know of, but there could be others.

I'm uncomfortable with the thought of putting whether they've got a VS check on their profile and making it the student's responsibility to notice. That would be inconceivable for an employer or a not-for-profit, even though we're not quite either. Either we require it or we don't, and I think we're beyond the point of changing our minds and deciding not to require it after all.

I can absolutely send a final reminder letting people know that if they don't have it in by either August 1 or September 1 that the consequence will be removal from the Find a Teacher directory, since I have deliberately avoided stating consequences up to this point. For the 43 members that can apply online and get it within a week and who have been told this is coming since a year and a half ago, that's not unreasonable. It's the 14 who may or may not be able to get one right now that are the tricky ones, especially since I don't think we can include in the Find a Teacher directory that all our members have had a VS check except 14 rural members. One deadline for all is administratively simpler, but not necessarily better.

Given the discussion we have had, could someone make a motion as to how to proceed?

Annette:

I don't know why we didn't think of that. Kim, has a great idea. I think we should consider having a place where it shows they've had the vulnerability check or not.

Marlaine:

We can certainly implement Kim's idea, but we don't need it in the motion.

Three (Ida, Marlaine, and Nathene) voted clearly in favour.

No clear decision was made. The motion is unresolved.

Members were given until September 1, 2020 to get their VSC in and were removed from the Find a Teacher directory as per the plan approved at the October 2019 board meeting, which stated:

- For 2020-2021 ONLY, that they retain their membership with insurance but that they are removed from the Find a Teacher Directory so that we can include in our disclaimer that our members have submitted a police records check with a vulnerable sector check.
- For ongoing membership, that members will receive an email 3-4 months before their police check reaches its 5 year anniversary date to remind them that they need to submit an updated check by the end of the month in which their 5 year anniversary date falls, with a reminder at the beginning of that month if needed. If they do not submit theirs by the end of the month, they will be removed from the Find a Teacher directory but retain all other benefits of membership until their membership comes up for renewal.

For example, if a member's police check was dated 2015-10-15, then they would get a reminder on 2020-07-01 that they need an updated one by 2020-10-31, be reminded on 2020-10-01, and

on 2020-11-01 would be removed from the Find a Teacher directory, and wouldn't be able to renew in 2021. Batching them monthly makes it reasonable administratively.

- For April 1, 2021 and beyond, that any members who have still failed to submit a police records check not be allowed to renew and not receive their insurance certificate.

4. k) Members at Large rebranded as Rural Members

4. l) Media Consent Form for members that includes permission for online lessons

Relevant bits and pieces from an email conversation between Christine Rogers, Megan Wittig, Brenda Lockmuller, Tamara Bowie, and Vicki Martin

Christine:

It was pointed out to me (after our last email about Zoom) by Breeanne Fuller from the U of L Conservatory that Zoom restricts use to 16 and over as listed in the Terms of Service of Zoom when you sign up for an account. (From the Signup page--By signing up, I agree to the Privacy Policy and Terms of Service.)

<https://zoom.us/terms>

Item No. 7: INTENDED USE; RESTRICTION ON USE BY CHILDREN. The Services are intended for business use. You may choose to use the Services for other purposes, subject to the terms and limitations of this Agreement. Zoom is not intended for use by individuals under the age of 16, unless it is through a School Subscriber (as that term is defined in Exhibit A) using Zoom for Education (K-12). Individuals under the age of 16 may not create accounts or use the Services except as described herein.

The issue as I understand it, is that Zoom could hold a teacher liable if they let a minor use it, especially if there is some kind of security breach. Could this be a serious concern for private music teachers? Were you aware of this?

Vicki:

I was not aware of the limitation on Zoom accounts. Zoom for Education is a great solution for K-12 schools and colleges/universities, but I still don't see how it would work as a good option for private music teachers.

If you start looking at user agreements for Google Hangouts or Facetime or virtually any online conferencing there are limitations for minors. Both Hangouts/Meet and Apple require you to be 13 years or older to create an account or have parental permission.

Zoom does state in their Comprehensive Guide to Educating Through Zoom

https://zoom.us/docs/doc/Comprehensive%20Guide%20to%20Educating%20Through%20Zoom.pdf?_ga=2.193234346.628563184.1596580354-1103595108.1553024129:

Be sure to obtain parental consent

Please remember that the obligation to obtain parental consents, where required, as it pertains to students and their data rests with our educational customers. Zoom relies on you to obtain consent from parents for their children to use the Zoom services. Your organization should be able to demonstrate compliance with the parental consent requirements contained in the Children's Online Privacy Protection Act ("COPPA") and other applicable laws.

Supervised Account Creation

Students under the age of 16 should not go to www.zoom.us to create an account because (i) they should only be joining Zoom meeting sessions as participants (not separate account holders) through the School Subscriber's account and (ii) minors are not permitted to create an account per Zoom's Terms of Service. The School Subscriber's account administrator (e.g., teachers) should securely and confidentially provide meeting information and meeting passwords to the student users to ensure the school can maintain supervision and control over its student users' meeting experiences

I expect that the key solution is that there needs to be explicit parental consent for minors to use whatever online platform(s) the teacher has chosen.

Christine:

I received notice a couple of days ago from the University of Lethbridge Conservatory that in continued pursuit of this issue they received this reply from Zoom:

We have received an email from Zoom – it took them 2 months to respond. Minors (under 16) can use zoom under their Terms and Conditions, as long as the parent is the one who creates the account. No minors are allowed to create the account themselves.

This week I was exploring Zoom for a personal account and while I was chatting with an online agent asked about this very issue. He assured me that having students use their parents' accounts for online music lessons would be okay with Zoom, so it is great to have that corroborated.

ARMTA does not currently have a media consent form among the studio documents that we have for our members, and it would work together quite well to include consent for online lessons. If the board agrees that it should be pursued, we'll need someone to volunteer to find one – or a few possible – media consent forms and be sure they're adapted appropriately for our teachers and make them available.

4. m) Examining Board recommendations

See also [6. j\) Examining Board](#)

1. The Board would recommend that the subject designation 'Accompanist' be changed to 'Collaborative Pianist'

Of the three members registered in Accompaniment, 2 are highly in favour of changing it to Collaborative Piano. The third, Yoana Kyurkchieva had this to say:

I am in favour of keeping the old school musical traditions so that we pass them to the future generation. Why now we have to eliminate Accompanist and change to a collaborative which is not (in my opinion) the same? Again I know that others might have different opinion, and it's hard to make everyone happy, especially if they don't have the same musical background.

Dale's solution:

- grandfather Yoana in leaving her as Accompaniment if that's what she wants.
 - add Collaborative Piano to the list of areas and delete Accompaniment so it can no longer be selected as an option. 99.99% of current and future members won't know or care.
-

2. A line on the application should be included that clearly states what the major area of study/Thesis is in as often certificates or degrees do not state this. The degree can be general as in "Applied Studies" and can be different from what the applicant requests as registered subject. Transcripts can then be requested as necessary to support the requested subject should they be required.

4. n) CFMTA Action items

See also [5. d\) CFMTA Report](#).

- One night's hotel accommodation is now available through CFMTA to each Young Artist per concert. This will avoid the need for hosting branches to pay for accommodation or billet. Billeting is considered an uninsurable risk. Please take this information back to your branch.
- Each province/territory is asked to continue sending workshops or lectures for the CFMTA library.
- Provinces and territories are welcome to send Facebook posts to the CFMTA site.
- CFMTA-FCAPM is looking for a volunteer to chair Program Funding and Grant Application Committee.

Marlaine

4. o) Budget expenditures & re-allocations

See also [5. f\) Financial report](#)

For our current fiscal year, unless we plan to have our board meet in person at our usual February meeting, we'll have \$4,515.00 that was budgeted for board & AGM meetings that will go unused, and if the piano & vocal competition run online, there will be less expenses for the venue. These funds can and probably should be spent on other things that would benefit the members rather than simply saving it, particularly since we just raised our membership fees last year. All suggestions are welcome for re-allocating these funds.

Vicki

See also [6. p\) Recognition Fund](#).

QUESTION: Would the board like to make recommendations for new initiatives? Would the board like recommendations from me in this regard?

Judith Ammann

5. EXECUTIVE REPORTS

5. a) President's report

The past six months have been difficult for much of our memberships. With the government restrictions on gatherings, due to Covid-19, many of our teachers have moved to on-line lessons, or have made changes to their studio practice, to avoid close contact and to maintain a hygienic, sanitary environment.

Receiving information and suggestions from the government, and sister organizations, ARMTA has kept its membership abreast of these changes.

I attended the CFMTA on-line Annual Executive Meeting in July, along with Past President, Marlaine Osgood. I participated in the creation of suggested repertoire guidelines for the voice competition, with Vice-President Nathene Arthur, and ARMTA member, Rachel B. Goldenberg. I presented our suggestions at the meeting, and they were met with positive reaction, and one suggested change, which is currently under review.

CFMTA decided to create an on-line conference for 2021, and I volunteered to be part of the planning committee for this event.

Kimerica Parr

5. b) Vice-President's report

Greetings from the Vice President. I have attended all meetings: in person, online, and even some of them internationally this past year. I chaired the AGM at the Music Conference Alberta last fall, in the absence of our President. With the entire Board, I helped with budget/investment decisions and pre-screening of the Newsletter. I sent the personal congratulations and invitations to members celebrating Milestone memberships, which was indeed humbling and a great honour. I am currently on the 2023 CFMTA Music Conference committee and looking ahead to the "After-Days" of the Covid pandemic with the rest of the members.

Part of the responsibilities of a VP, in the job description, is to "advise and assist the President, anticipate organizational and philosophical problems, and offer recommendations for resolutions". I truly appreciate the wisdom and perspective of our President. We bring different life experiences and perspectives into our roles. And being only able to meet in person once in the past year was a challenge. I hope that the advice and perspectives I provided helped her in the development of what is best for ARMTA as we go ahead into the new year ahead.

It has been a great pleasure to work with the entire Board, and most especially with our amazing Administrator, Vicki. I look forward to serving with you in the future.

Nathene Arthur

5. c) Past-President's report

Others represented: Alison Kilgannon, Viktoria Reiswich

I've maintained contact with the executive and convenors. Discussions included possible clinicians for Music Conference Alberta with Viktoria Reiswich and options for the 2021 provincial piano and voice competition with Alison Kilgannon. In the spring, I helped make available to the provincial membership Calgary Branch's Life-stream Workshop.

Between March and September, I have contacted 41 members to fill open convenorships. One member has expressed interest in Publicity and we will discuss the role further. Social Media is still open. Viktoria Reiswich recently resigned as conference convenor opening up this position.

I have been in discussion with Edmonton Branch about filling the ARMTA Vice-President position.

Between March and September I have contacted 41 members to fill open convenorships:

- Publicity convenor - Susan Henley- She has some experience in Publicity and will be bringing forward ideas on how to proceed.
- Social Media - open.
- Conference convenor – open – Viktoria Reiswich has resigned.
- Wellness convenor – open – Michele Wheatly-Brown has resigned.

Thank you to Viktoria Reiswich and Michele Wheatly-Brown for their work these past 5 or 6 years.

Welcome to Susan Henley.

I am also sitting on the Guidelines for Re-Opening Private Music Studios ad hoc committee.

My term on the executive of ARMTA Provincial is coming to an end at this year's AGM. It has been a pleasure and honour to be involved and I thank the provincial board for the many open discussions and decisions made that provided opportunities and support for our members.

Marlaine Osgood

5. d) CFMTA report

Others represented: Kimerica Parr

On July 8-9, 2020, Kimerica Parr and I attended the CFMTA-FCAPM's Annual Executive Meeting (AEM). A number of decisions were made:

- Alberta's resolution to explore a pension plan passed. A small committee has been formed to investigate.
- An honorarium of \$100 will be provided to each winner of the Call for Compositions.
- The Young Artist honorarium has been raised from \$100 to \$200 per concert. The collaborative artist's honorarium has been raised from \$50 to \$100 per concert.

[See also 4. n\) CFMTA Action items.](#)

Re: The Tuition Tax Credit receipts. This one wasn't a resolution. I just emailed the CFMTA officers after the meeting. Here is the report/update in the form of 2 emails.

Hi Laureen, Tiffany, and Joyce,

In 2007/2008, the CFMTA sent the following letter, attached, re:tuition tax credit. Alberta made the letter available to our members. This year, some members gave students, who fit the criteria, receipts. Some claims were denied but others were successful. Sometimes their accountant wouldn't use the receipt to claim the tuition.

Revenue Canada is always changing and revising their criteria. Apparently now only "authorized institutions" can issue receipts for tuition tax credits.

We were wondering if we could get a consistent, nation-wide recommendation on this.

Best regards,

Marlaine

ARMTA 1st delegate

Hi Marlaine

I have done some digging around re" the tuition tax credit. The advice I received from CRA is to write directly to the Winnipeg Tax Center with my question on this. I have done that and will keep you posted

Thanks for bringing this to my attention

Laureen

Marlaine Osgood

5. e) Membership report

Since our last board meeting in February 2020, we have had the following changes in our membership.

New Members

Rosalyn Harms	Flute
Heather McGuire	Piano
Lavinia Kell Parker	Composition
Karen Cui	Piano
Sara Gobrail	Piano
Kasha Derechey	Affiliate 10
Wendy Durieux	Piano
Rachel McLellan	Voice
Trevor Sanders	Guitar
Tanya Brown	Voice
Mathias Silveira	Violin, Viola
Esther Ling	Affiliate 10

Babur Tongur	Composition
Allison Duane	Affiliate 9
Lori Lynn Anderson Doering	Guitar
Viktoria Grynenko	Violin
Kara Friesen	Piano, Voice
Daniel Waldron	Oboe
Don Ross	Clarinet
Christopher Litchfield-Dittmann	Piano
Melissa Jeske	Piano
Lary Benson	Voice
Tricia Edwards	Piano
Karen Neary	Piano
Donalee Inglis-Gorfer	Piano, Accompaniment
Beth Root Sandvoss	Cello
Cameron Watson	Piano, Composition
Shalee Konojacki	Piano
Jayne Luy	Piano
Kimberley Denis	Voice

Transfers

Emily Goerzen	Piano	transfer in from BCRMTA
Justine Shaw	Piano	transfer in from SRMTA
Nicole Desson	Voice	transfer in from BCRMTA

Upgrades

Madeleine Arent	upgraded from Affiliate 9 to Affiliate 10
Nicole Bergen	upgraded from Affiliate 10 to Full, Piano

Leave of Absence

No new LOA. There are currently 8 members on leave.

Suspended

Darrin Hogue

Provincial Life Members

No changes. There are currently 8 provincial life members.

Deaths

None known

Membership totals:

	October 10, 2016	October 6, 2017	September 6, 2018	October 6, 2019	September 18, 2020
Full	394	399	408	419	414
Affiliate Grade 10	16	18	21	23	25
Affiliate Grade 9	5	7	8	13	12
Retired	14	17	15	14	21
Honorary Branch Members	2	2	n/a	n/a	n/a
Provincial Life Members	2	1	6	6	8
TOTAL	433	444	458	475	480

Branch membership totals:

	September 18, 2020
--	-------------------------------

Calgary	189
Edmonton	157
Lethbridge	23
Red Deer	24
Medicine Hat	11
Grande Prairie	11
Members At Large	66

* one member is a member of both the Red Deer and Edmonton branches

There was a larger than usual number of members who did not renew their memberships for 2020-2021, but it is difficult to know whether to attribute this to the increase in membership fees, the requirement of obtaining a vulnerable sector check, the pandemic, or a combination of all three. Of the members who let me know their reasons for not renewing, the most common reason was simply that they were retiring or not going to be teaching. One member deliberately did not renew because they objected to the need for a vulnerable sector check, and it is likely that more of our members switched to a retired membership than usual to avoid the need for the vulnerable sector check. We offered a split payment to members who had not renewed by April 1, and there were 6 members who took advantage of this offer.

We normally have the greatest number of applications in March/April for the new membership year, and another rush in August/September for the academic year. This year, there were virtually no new applications in March & April, but the August/September rush more than made up for it and our membership is slightly higher than it was at this time last year.

Vicki Martin

5. f) Financial report

See ARMTA Annual Financial Report.2019-2020.pdf for the financial report at our fiscal year end.

For finances to date as of September 18, 2020:

	Profit & Loss Budget vs. Actual			2020-2021		
	2019-2020		\$ Over Budget	2020-2021		\$ Over Budget
	Apr 1 - Mar 31	Budget		Apr 1 - Sept 18	Budget	
Income						
Advertising Income	75.00	50.00	25.00	0.00	75.00	-75.00
Conference Income	40.00	0.00	40.00	0.00	40.00	-40.00
Donations	25.00	0.00	25.00	20.00	0.00	20.00
Interest Income	851.39	830.00	21.39	145.50	790.00	-644.50
Membership Income	66,450.00	64,425.00	2,025.00	72,160.50	72,265.00	-104.50
Projects Income						
CFMTA Student Composer Comp.	715.00	600.00	115.00	220.00	600.00	-380.00
Piano Competition	0.00	0.00	0.00	0.00	150.00	-150.00
String Competition	0.00	150.00	-150.00	0.00	0.00	0.00
Vocal Competition	0.00	0.00	0.00	0.00	250.00	-250.00
Total Projects Income	715.00	750.00	-35.00	220.00	1,000.00	-780.00
Sponsorship Income	2,200.00	2,000.00	200.00	1,550.00	2,800.00	-1,250.00
Total Income	70,356.39	68,055.00	2,301.39	74,096.00	76,970.00	-2,874.00
Expense						
Administration						
Administrator Contract	10,560.00	10,560.00	0.00	5,460.00	10,920.00	-5,460.00
Bank & Service Fees	1,381.72	1,870.00	-488.28	151.02	1,520.00	-1,368.98
Computer Expenses	250.00	250.00	0.00	0.00	250.00	-250.00

	2019-2020			2020-2021		
	Apr 1 - Mar 31	Budget	\$ Over Budget	Apr 1 - Sept 18	Budget	\$ Over Budget
Mileage	83.65	125.00	-41.35	13.65	40.00	-26.35
Office Supplies	407.76	600.00	-192.24	162.66	600.00	-437.34
Post Office Box	-12.29	0.00	-12.29	0.00	0.00	0.00
Rent	600.00	600.00	0.00	300.00	600.00	-300.00
Telephone and Fax	396.65	384.00	12.65	159.80	384.00	-224.20
Total Administration	13,667.49	14,389.00	-721.51	6,247.13	14,314.00	-8,066.87
Advertising & Publicity						
Social Media	0.00	100.00	-100.00	0.00	100.00	-100.00
Advertising & Publicity - Other	800.00	1,075.00	-275.00	100.00	925.00	-825.00
Total Advertising & Publicity	800.00	1,175.00	-375.00	100.00	1,025.00	-925.00
Board Expenses						
AGM Expenses						
Hotels	900.40	968.00	-67.60	0.00	0.00	0.00
Meals	68.65	100.00	-31.35	0.00	0.00	0.00
Travel	745.15	1,650.00	-904.85	0.00	0.00	0.00
Total AGM Expenses	1,714.20	2,718.00	-1,003.80	0.00	0.00	0.00
Board Meetings Travel & Meals						
Catering	237.38	400.00	-162.62	0.00	0.00	0.00
Hotels	0.00	880.00	-880.00	0.00	1,408.00	-1,408.00
Meals	0.00	0.00	0.00	0.00	650.00	-650.00
Travel	0.00	0.00	0.00	0.00	2,457.00	-2,457.00
Total Board Meetings Travel & Meals	237.38	1,280.00	-1,042.62	0.00	4,515.00	-4,515.00
Conferencing	203.17	200.00	3.17	0.00	0.00	0.00
Directors Insurance	960.00	960.00	0.00	0.00	960.00	-960.00
Meeting Room Rental	170.00	150.00	20.00	0.00	175.00	-175.00
Board Expenses - Other	230.00	240.00	-10.00	0.00	0.00	0.00
Total Board Expenses	3,514.75	5,548.00	-2,033.25	0.00	5,650.00	-5,650.00
Member services						
CFMTA Conference 2021	0.00	0.00	0.00	0.00	1,500.00	-1,500.00
CFMTA Delegate Expenses	1,269.05	2,157.00	-887.95	0.00	300.00	-300.00
CFMTA Dues	16,413.00	15,880.00	533.00	15,910.00	16,872.00	-962.00
Conference/AGM						
Catering						
Meal payments	-190.00	-300.00	110.00	0.00	-300.00	300.00
Catering - Other	1,082.89	840.00	242.89	0.00	1,140.00	-1,140.00
Total Catering	892.89	540.00	352.89	0.00	840.00	-840.00
Conference Registrations	101.15	686.00	-584.85	0.00	465.00	-465.00
Printing, Postage, and Supplies	54.43	100.00	-45.57	0.00	100.00	-100.00
Sessions & Seminars						
Clinician Travel Expenses	550.11	1,200.00	-649.89	0.00	1,200.00	-1,200.00
Session Honorariums	875.00	800.00	75.00	0.00	800.00	-800.00
Sessions & Seminars - Other	93.67	250.00	-156.33	0.00	250.00	-250.00
Total Sessions & Seminars	1,518.78	2,250.00	-731.22	0.00	2,250.00	-2,250.00
Total Conference/AGM	2,567.25	3,576.00	-1,008.75	0.00	3,655.00	-3,655.00
Directory						
Directory Postage	366.91	375.00	-8.09	314.85	370.00	-55.15
Directory Printing	265.22	280.00	-14.78	284.63	270.00	14.63
Total Directory	632.13	655.00	-22.87	599.48	640.00	-40.52
Honoraria & Gifts	180.32	250.00	-69.68	0.00	200.00	-200.00

	2019-2020			2020-2021		
	Apr 1 - Mar 31	Budget	\$ Over Budget	Apr 1 - Sept 18	Budget	\$ Over Budget
Insurance	16,240.00	15,680.00	560.00	16,200.00	18,240.00	-2,040.00
Members Postage	448.87	425.00	23.87	527.14	450.00	77.14
Membership Renewals						
Membership Renewals Postage	410.84	300.00	110.84	0.00	300.00	-300.00
Membership Renewals Printing	0.00	0.00	0.00	0.00	0.00	0.00
Total Membership Renewals	410.84	300.00	110.84	0.00	300.00	-300.00
Tempo						
Editor Honorarium	500.00	500.00	0.00	500.00	500.00	0.00
Postage	497.59	300.00	197.59	305.55	500.00	-194.45
Printing	561.75	510.00	51.75	418.96	570.00	-151.04
Total Tempo	1,559.34	1,310.00	249.34	1,224.51	1,570.00	-345.49
Website and Database						
Webmaster Contract	1,000.00	1,000.00	0.00	0.00	1,000.00	-1,000.00
Website Hosting	1,343.42	1,300.00	43.42	554.99	1,310.00	-755.01
Total Website and Database	2,343.42	2,300.00	43.42	554.99	2,310.00	-1,755.01
Total Member services	42,064.22	42,533.00	-468.78	35,016.12	46,037.00	-11,020.88
Partnerships						
CASSA Musical Arts	500.00	500.00	0.00	0.00	500.00	-500.00
Total Partnerships	500.00	500.00	0.00	0.00	500.00	-500.00
President's Expenses						
CFMTA President Visit	0.00	0.00	0.00	0.00	0.00	0.00
Conference Registrations	0.00	300.00	-300.00	0.00	325.00	-325.00
General	0.00	50.00	-50.00	0.00	50.00	-50.00
Visits to Branches	0.00	400.00	-400.00	0.00	400.00	-400.00
Total President's Expenses	0.00	750.00	-750.00	0.00	775.00	-775.00
Projects						
ARMTA Recognition Fund Donation	100.00	100.00	0.00	0.00	200.00	-200.00
Collegiate Chapters	0.00	400.00	-400.00	0.00	150.00	-150.00
Community Service Certificates	0.00	25.00	-25.00	0.00	25.00	-25.00
Continuing Ed./Travelling Work.	2,370.00	3,000.00	-630.00	300.00	3,000.00	-2,700.00
Piano Competition	1,769.85	1,200.00	569.85	0.00	1,500.00	-1,500.00
Recognition Fund Postage	78.40	150.00	-71.60	0.00	100.00	-100.00
Strings Competition	0.00	1,500.00	-1,500.00	0.00	0.00	0.00
Student Composer Competition	1,067.47	1,200.00	-132.53	1,118.62	1,200.00	-81.38
Vocal Competition	828.37	1,200.00	-371.63	0.00	1,500.00	-1,500.00
Total Projects	6,214.09	8,775.00	-2,560.91	1,418.62	7,675.00	-6,256.38
Scholarships						
Alberta Music Festival Assoc.	0.00	200.00	-200.00	400.00	400.00	0.00
Continuing Education Scholarship	0.00	1,000.00	-1,000.00	1,000.00	1,000.00	0.00
Total Scholarships	0.00	1,200.00	-1,200.00	1,400.00	1,400.00	0.00
Total Expense	66,760.55	74,870.00	-8,109.45	44,181.87	77,376.00	-33,194.13
Net Income	3,595.84	-6,815.00	10,410.84	29,914.13	-406.00	30,320.13

Balance Sheet

	Sept 18, 2020	Sept 18, 2019	\$ Change
ASSETS			

	<u>Sept 18,</u> <u>2020</u>	<u>Sept 18,</u> <u>2019</u>	<u>\$</u> <u>Change</u>
Current Assets			
Chequing/Savings			
ATB Chequing	43,547.85	32,716.36	10,831.49
GIC	10,000.00	0.00	10,000.00
GIC 4	11,327.15	20,665.45	-9,338.30
GIC 5	12,531.70	12,226.05	305.65
Stripe	47.66	330.15	-282.49
Total Chequing/Savings	<u>77,454.36</u>	<u>65,938.01</u>	<u>11,516.35</u>
Accounts Receivable			
Accounts Receivable	345.00	600.00	-255.00
Total Accounts Receivable	<u>345.00</u>	<u>600.00</u>	<u>-255.00</u>
Total Current Assets	<u>77,799.36</u>	<u>66,538.01</u>	<u>11,261.35</u>
Fixed Assets			
Computer Equipment			
Computer Equipment Cost	1,503.69	1,503.69	0.00
Computer Equipment Depreciation	-1,112.44	-862.44	-250.00
Total Computer Equipment	<u>391.25</u>	<u>641.25</u>	<u>-250.00</u>
Total Fixed Assets	<u>391.25</u>	<u>641.25</u>	<u>-250.00</u>
TOTAL ASSETS	<u><u>78,190.61</u></u>	<u><u>67,179.26</u></u>	<u><u>11,011.35</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Branch Fees Collected			
Calgary Branch	390.00	195.00	195.00
Edmonton Branch	712.26	325.00	387.26
Total Branch Fees Collected	<u>1,102.26</u>	<u>520.00</u>	<u>582.26</u>
CFMTA 2021 Loan	-1,000.00	-1,000.00	0.00
CMT Magazine Print Subscription	100.00	-20.00	120.00
Deferred Income	165.00	0.00	165.00
Total Other Current Liabilities	<u>367.26</u>	<u>-500.00</u>	<u>867.26</u>
Total Current Liabilities	<u>367.26</u>	<u>-500.00</u>	<u>867.26</u>
Total Liabilities	<u>367.26</u>	<u>-500.00</u>	<u>867.26</u>
Equity			
Opening Bal Equity	31,913.31	31,913.31	0.00
Unrestricted Net Assets	16,480.91	12,885.07	3,595.84
Net Income	29,429.13	22,880.88	6,548.25
Total Equity	<u>77,823.35</u>	<u>67,679.26</u>	<u>10,144.09</u>
TOTAL LIABILITIES & EQUITY	<u><u>78,190.61</u></u>	<u><u>67,179.26</u></u>	<u><u>11,011.35</u></u>

Our last fiscal year ended with a \$3,595.84 profit. Since we had budgeted a \$6,815 deficit, this is a \$10,410.84 difference out of which only \$2,301.39 can be explained by an increase in income.

See also [4. o\) Budget re-allocations](#)

Vicki Martin

5. g) Administrator's report

Membership, money, mail (mostly email) and minutes continue to form the bulk of to-do list. The Annual Return was submitted to Corporate Registries in June 2020.

Beyond the usual, there were a few things besides the pandemic in general that made the last few months exceptional.

Vulnerable Sector Checks

At our last meeting, as of February 14, there were 208 vulnerable sector checks (VSC) still to receive. As of September 19, there are 26 members who still need to submit their VSC. We had originally made April 1, 2020 the deadline to submit. With the arrival of COVID-19 in mid-March, we extended that deadline to June 30, 2020. There were still 65 members that missed the June 30th deadline and were informed that they needed to submit them by September 1 or they would be removed from the Find a Teacher directory. With a few members who were still waiting to receive their results at the beginning of September, we waited until the end of the first week of September to roll out the changes to the Find a Teacher directory. Many thanks are due to Carolyn for finding a solution that easily allows us to exclude members without their VSC in the online directory but still keep them as active members in MembershipWorks. After consulting with the executive, the disclaimer on the Find a Teacher directory now reads:

ARMTA members are accepted into membership on the basis of their education and qualifications. All members in our directory (with the exception of retired members) have a clear criminal records check with a vulnerable sector check from within the past five years. Not all ARMTA members choose to be included in the Find a Teacher directory. It is the responsibility of the student and the parent or guardian to find a teacher suitable for the learner.

Each of the remaining 26 members has received multiple emails, as well as 2 hard copy letters that were mailed out with the insurance mailout in April and the Tempo mailout in September to be sure that they received it, as mail from admin@armta.ca is unfortunately frequently blocked as spam. Included in their latest notice is the warning that they will not be able to renew their membership in the spring of 2021 if they do not submit their VSC as decided at the October 2019 board meeting.

There is one member who specifically and pointedly did not renew their ARMTA membership because they disagreed with the need for a VSC. There was also a noticeable number of members who switched to retired memberships, in part to avoid the need for a VSC. While I've heard grumbling and reports of how stressful it was to get it, particularly for anyone who was required to get fingerprints and a few who got criminal record checks without a VSC and had to re-do it, most members seem to understand the need for it. A few have specifically thanked us for requiring it.

Facebook/Media

With the resignation of Linda Purves as our Media Convenor and the greater need to communicate with our members and the public during the pandemic, I have been making sure that announcements made in the ARMTA Update emails are posted on Facebook and sharing posts from partner organizations. I would like to give this job away. While both our public ARMTA profile and private ARMTA members group are relatively active, we do not currently have any media presence on Twitter or Instagram, which a future Media Convenor would hopefully change.

Guidelines for Re-Opening Private Music Studios

With the announcement of Stage 2 re-opening on June 12, 2020, guidelines from the Alberta government posted on Alberta Biz Connect (<https://www.alberta.ca/biz-connect.aspx>) included Guidance for Live Music, Dance, and Theatre. It was quickly obvious that it did not address all of the concerns related to private music teachers, who would also need to consult not only the General Guidelines, but the Guidelines for Home-based operations, Day Camps, and little bits of information found in other guidelines. Provincially, two board members, Marlaine Osgood and Ida Edwards, started working with me to find the relevant information for private music teachers. At the same time, the Calgary Branch felt the same need for creating guidelines and formed a committee of people to do so. Their initial chairperson was unable to continue due to family concerns, so the two groups formed one committee, which I agreed

to lead. I know that it was not part of the administrator's role to do so, and yet found it difficult enough to separate the two that the time spent on the guidelines is included in my July & August hours, which is the biggest reason that they are so abnormally large for summer.

The committee included:

- Rachel Goldenberg
- Amanda Kinnear
- Susan Soley Henley
- Beth Olver
- Carol S Moore
- Esther Bing
- Ida Edwards
- Josee Robitaille
- Lorna Sewell
- Marlaine Osgood
- Nathene Arthur

I am grateful to all of them, but particularly to Rachel for spearheading the guidelines for vocal teachers and creating our lovely Daily Checklist posters, to Amanda for spearheading the guidelines for wind teachers, and to Susan for refining the details of our guidelines.

We met 2-3 times via Zoom to form our vision of what we wanted to create, talk about issues that we needed to address, divide up responsibilities, and in the end, created a 23 page document including not only the Alberta guidelines but additional resources and information. This was posted on August 17 and shared not only with our members but publicly on our website and with other Facebook groups including the Alberta Piano Teachers Association, Piano Teacher Canada, Piano and Instrumental Teachers with Coronavirus Concerns, and Conservatory Canada Teachers. They were received quite positively.

Since then, there have been new guidelines for Singing & Vocal Performance and Live Instrumental Music announced by the Alberta government as of September 11, 2020. These have also been shared with our teachers. The committee feels that a complete update of our guidelines is not necessary as long as we continue to let our members know about changes as they are announced.

Hours worked are:

MONTH	2013	2014	2015	2016	2017	2018	2019	2020
January		67.22	59.50	52.83	40.75	43.33	28.08	31.33
February		47.58	63.17	62.17	76.25	66.08	91.50	88.25
March		55.42	56.50	38.58	35.58	57.83	44.92	55.50
April		40.92	57.00	49.58	47.33	43.50	54.33	58.50
May		52.42	37.42	33.92	27.67	34.58	26.00	37.92
June		31.75	37.17	40.08	19.67	24.00	27.67	21.00
July		23.75	36.17	38.33	27.83	27.58	37.08	68.17
August		20.33	36.92	33.00	19.67	27.92	29.50	60.08
September		72.02	59.17	34.75	33.83	53.67	42.17	
October		66.75	68.73	95.67	84.67	58.25	80.17	
November	62.75	35.08	36.33	36.08	38.00	32.00	26.50	
December	30.48	19.25	16.67	25.50	22.33	14.98	18.08	
Total	93.23	532.49	564.75	540.49	473.58	483.72	506.00	420.75
Average/month	46.62	44.37	47.06	45.04	39.47	40.31	42.17	52.59
Average/week		10.24	10.86	10.39	9.10	9.30	9.73	

Vicki Martin

6. CONVENOR REPORTS

6. a) Archives

Nothing to report.

Jennifer Nowacka

6. b) Bursary and Scholarships

Cameron Girling

6. c) Bylaws/Policies and Procedures

See [Sept 2020 PP revisions.pdf](#) and [Bylaws September 2020 revisions.pdf](#)

Beth Olver

6. d) Canada Music Week

As this year is the 60th anniversary of Canada Music week, I would like to give you some ideas for celebrating in your branches from Nov. 22-28, 2020

As stated on the CFMTA website “The aims of Canada Music Week® are to bring to the attention of the public, through various means, the importance of Canadian music; to support composers and performers of Canadian music; to introduce contemporary music to young Canadians and stimulate a keener appreciation and understanding of this music; and to encourage music educators to widen their knowledge and experience of Canadian works.”

You could accomplish these outcomes through the following:

- Prepare a video of students performing pieces by Canadian Composers, or their own compositions. You could also add slides with information about Canadian Composers between students.
- Have a zoom presentation with a Composer, because it's over zoom the possibilities are endless, you could invite someone from the Maritimes or West Coast to speak to your branch and you could have some students perform their works
- Invite First Nations people to come and present about their culture and music. You can also do this virtually this year to accommodate a large crowd.
- Host a Composition Masterclass.
- Encourage students to participate in CFMTA E-Festival <https://www.cfmta.org/en/e-festival/>

Remember that all branches are eligible to submit an Application for the William Andrews award. Each year CFMTA is presents two awards of \$250 each to the two entries judged as most worthy by a panel of judges from across Canada.

Canada Music Week Link:

<https://www.cfmta.org/en/cmw/>

William Andrews Award Link: (deadline October 15, 2020)

<https://www.cfmta.org/en/william-andrews-awards/>

Please let me know how you decided to Promote Canada Music Week in your branches so I can include it in my report. Thanks.

Tamara Bowie

6. e) CFMTA Conference 2021

Others represented: Kimerica Parr

At the CFMTA-FCAPM executive meeting on July 8-9, Edmonton withdrew from planning the 2021 conference and was reassigned 2023. The Edmonton planning committee met later in July. All plans made for 2021 will be carried through to the 2023 conference.

The 2021 conference will be virtual with each province and territory sending one representative to join the planning committee. Kimerica Parr is Alberta's representative.

Marlaine Osgood

6. f) Collegiate Chapters

I contacted Carman Gorgichuk at Grande Prairie Regional College about the possibility of starting a Chapter this year. It may be difficult this year with online classes, but may provide a forum for students to connect.

At the U of A, I have been in contact with Patricia Tao.

I am waiting to hear back. It is still early in the term therefore I expect a response once online classes settle into a routine.

Marlaine Osgood

6. g) Community Service Award

Nothing to report.

Marlaine Osgood

6. h) Conference

MCA 2020/2022 will be offering a series of webinars rather than the usual in-person format.

Timing for individual webinars is still unknown.

Regarding attendance rates, Crystal mentioned that we could not host the webinars for free as we would have expenses, but that we have to be mindful of financial restraints for attendees.

Planned are to present 4 sessions (2 sessions on Baroque Dance with Philippa Waite, a session with Legal Matters, and a session with Michael McMahon on collaborative piano/voice ensemble)

Available information so far:

Philippa Waite, Artistic Director of *Consort de Danse Baroque*, is well known as a teacher and performer of Early Dance. After training as a dance teacher, she specialised in Baroque dance, and studied with Wendy Hilton, internationally acknowledged expert in the field, in the USA, where Philippa subsequently acted as one of her teaching assistants.

Philippa wrote and presented an edition of BBC Radio 3's The Early Music Show on Baroque dance music. As well as performing and choreographing in period style Philippa teaches regular historical dance classes in the UK and is a guest tutor of Period Movement & Dance at the Royal Welsh College of Music & Drama, Cardiff.

Philippa is co-author with Judith Appleby of *Beauchamp-Feuillet Notation: A Guide for Beginner and Intermediate Baroque Dance Students* and has recently published a Collection of New Choreographies in the Baroque Style to Telemann's *Hochzeit-Divertissement*

Session description: Baroque Dance Rhythms - a Kinaesthetic Perspective*

How many times have you taught a Bach Minuet? Or a Gigue? A Sarabande? Have you ever wondered about what these dances look like or, even better, how they might feel? How does the movement of the

dances affect tempo, inflection, even rubato? Join Philippa Waite for a fascinating look at these dance forms, so essential to Baroque music in particular. See how the dance and the music are vitally interconnected through this kinaesthetic perspective to the Baroque dances. Participants will be taught some dance sequences, giving them a new perspective and understanding of this core repertoire. Come to these workshops prepared to move and to dance! No prior dancing experience is expected or required.

Session 1: Bourrée and Menuet

The workshop will focus on some basic steps (*pas de bourrée, pas coupé, pas balancé etc.*) typically found in most dance rhythms, and apply them in a short bourrée dance sequence. Continuing from these steps, we'll look at how they are adapted for use in a menuet. As well, we will learn a basic step usually found in menuets and its faster version the passepied.

Session 2: Sarabande and Gigue*

A continuation of the first session on Bourrée and Menuet, this workshop will look at how the *pas de bourrée* and other basic steps are adapted for use in the sarabande (accenting the second beat) and other triple time dances. Finally we will focus on some of the sprung steps, found in most dance rhythms but more frequently used in faster types such as the gigue.

*In order to optimize their experience, participants are strongly urged to attend Session 1: Bourrée and Menuet prior to Session 2.

Philippa has agreed to a fee of \$250CDN per session plus the cost of venue rental.

I have not received the other session descriptions yet.

Viktoria Reiswich-Dapp

6. i) Continuing Education

Nothing new has occurred with Continuing Education in the last 6 months – most of last spring's CE-funded activities were postponed to what seems now like an indefinite date in the future. I will submit a complete report with last year's CE events for the AGM.

See also [4. e\) Continuing Education](#)

Deanna Oye

6. j) Examining Board

Examining Board committee: Dale Wheeler, Ruston Vuori, Twila Baker, Peter Fielding, Rachel Goldenberg

Applicants Accepted:

Affiliate Members 5 (2 upgrades from 9 to 10)

Full Membership:

Piano11 (2 upgrades from Affiliate, 1 Piano and Accompaniment)

Violin3

Composition3

Voice4

Speech Arts1

Guitar1

Oboe1

Clarinet1

Saxophone1

Cello1

In spite of the upheaval of this year it has been great to see so many new applicants!

See also [4. m\) Examining Board recommendations.](#)

Respectfully submitted,

Judith Elliott

6. k) Media

Linda Purves resigned as Media Convenor. Vicki and Carolyn have been posting information on Facebook as needed.

6. l) Members at Large

Ida Edwards

6. m) Piano Competition

Included under [4. f\) Piano Competition](#)

Allison Kilgannon

6. n) Provincial Festival Association Liaison

Nothing to report.

Antonina Cox

6. o) Publicity

Vacant

6. p) Recognition Fund

The current balance of the ARMTA Recognition Fund is \$48,894.47

Since the start of the current ARMTA year, the fund has awarded the following:

CASSA (Calgary Arts Summer School)	\$300
ARMTA Pedagogy Scholarship	\$1,000
Bursary	\$500

The annual Rusconi foundation donation is generally deposited in November. Last year, it was \$18,440. This year may be down due to the COVID-19 economic changes.

In December of 2017, the fund balance was \$48,230.47. It continues to grow which means that the board could feel free to find some new ways to use some of these funds.

FUNDS NOT ACCESSED: Although the board budgeted for 2 Pedagogy scholarships, there was one applicant. I wonder if the membership, and students, are fully aware of all the opportunities for bursaries and scholarships through this fund.

Could a Provincial Update highlight the scholarships that are available? The CASSA, Contemporary Showcase and Branch Awards are generally accessed but that might be because I remind these groups. I encourage the branch representatives to remind their teachers.

BRANCH AWARDS: I sent a note to the branch awards convenors that I worked with in 2019 and reminded them of the available Recognition Fund money that is available to them. Provincial Board Reps can also take this message back to the branch.

Edmonton \$1,000 Calgary \$1,200 (not fully used in 2019)

Small branches all have \$750 in Award money

CONTEMPORARY SHOWCASES: I am in the process on contacting the showcases to offer them the \$300 each if they are running an event this year.

TEMPO: Thank you to Lisa Ng who makes my annual report to Tempo look attractive on the page. The information is something to be proud of.

See also [4. o\) Budget expenditures & re-allocations.](#)

Respectfully,
Judith Ammann

6. q) Sponsorship

This year, due to the pandemic, we suffered a loss on the number of sponsors. However, the renewing sponsors maintained the sponsorship level despite the sponsorship fee increase. Below is the list of sponsors:

- Long & McQuade Musical Instruments (Gold)
- Yamaha (Gold)
- The Personal (Silver)
- Westland Insurance (Silver)
- University of Alberta, Augustana Campus (Advertiser)

Ruizhe Yu

6. r) String Competition

Report for Strings/Violin Competition to be held in the Spring of 2022

Information:

I did discuss with Beth Olver the job description and it was updated.

I am currently watching very closely the Covid-19 situation and possible outcome for economy. As soon as it is clear and businesses. I hope potential sponsors will reconfirm their commitment.

I also hope this Covid Craziiness will be over and we all survive.

Chrysanthema Pashunkova

6. s) Student Composer Competition

SUMMARY

There were 31 entries from 30 students this year submitted from 13 teachers. Adjudicator Jesse Plessis (composer, pianist and teacher from Montreal) awarded five first place prizes in Preparatory, A1, B1, B2, C Categories (there were no entries in Category D Open), which were entered in the CFMTA National Competition. 4 out of 31 ARMTA entries were by regular mail, the rest by online entry. There were 15 entries from previous participants and also entries by siblings of previous participants.

ARMTA Provincial winners were awarded in 5 Categories:

Name	Title	Teacher
<u>Preparatory (8 years and under)</u>		
Olive Costar* 1st	Shadow the Cat	Jamie Deibert (Medicine Hat)
<u>Category A1 (11 years and under)</u>		
Mark Rico-Lam* 1st	Equi Feri	Rhonda McEachen (Edmonton)
Joel Cook* 2nd	Mountain Journey	Linda Kundert (Calgary)
Nathaniel Salud 3rd	The Sun and the Moon	Susan Maxwell (Edmonton)
Evyn Pahl* HM	The Message in the Bottle	Jamie Deibert (Medicine Hat)
Hally Pahl* HM	Cinderella's Dance	Jamie Deibert (Medicine Hat)
Nate Lopaschuk	Coral Reefs	Linda Kundert (Calgary)
Elly Meldrum	October	Jamie Deibert (Medicine Hat)

Umaima Emma Salame	The Darkest Shadow
<u>Category B1 (15 years and under)</u>	
Sointu Aalto 1st	Spider Web
Sorena Cook 2nd	Twilight Horizon: A Suite
Shawn Jiang* 3rd	Calm Waves
Jerry Li* HM	My Hometown is Sick
Chloe Ma HM	The Summit
Ruben Thomas* HM	Roaring Twenties
Elizabeth Arent	The Lonely Wanderer
Amanda Dunbar	Mt. McKinley
Jacob Eaton*	Ebb and Flow
Isabelle Ferdais*	Fairies in the Forest
Kayla Fitzpatrick	A Prince's Dance
Jessica Jackson*	Thunder Clap
Christopher Jiang	Sunday
Evan Martens	Allegro in G Major
Julian Wiley	Sound

Martina Smazal (Edmonton)
Heather Hindman (Edmonton)
Linda Kundert (Calgary)
Susan Maxwell (Edmonton)
Bianca Baciu (Edmonton)
Looi Tan (Calgary)
Susan Maxwell (Edmonton)
Susan Maxwell (Edmonton)
Linda Kundert (Calgary)
Lavinia Parker (Lethbridge)
Jamie Deibert (Medicine Hat)
Jamie Deibert (Medicine Hat)
Jamie Deibert (Medicine Hat)
Natalie Brodsky (Calgary)
Susan Maxwell (Edmonton)
Carolyn Steeves (Calgary)

Category B2 (15 years and under)

Sointu Aalto 1st	Yosinfonia, 1
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Heather Hindman (Edmonton)

Category C (19 years and under)

Angela Li* 1st	Atonement
Jerry Li* 2nd	Chinese Winter
Jacob Zutz 3rd	Fall Morning
Kurt Stenner HM	Withering
Krithika Venkataramadas* HM	Enigma
Tammy Young* HM	Rain Dance

Susan Maxwell (Edmonton)
Colleen Athparia (Calgary)
Susan Maxwell (Edmonton)
Jan Janovsky (Edmonton)
Susan Maxwell (Edmonton)
Susan Maxwell (Edmonton)

*denotes previous participant

CFMTA RESULTS

Category B 1 – 15 years and under, Class 1, composition for solo instrument

First place	Sointu Aalto	(AB)	Spider Web
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Category B 2 – 15 years and under, Class 2, composition for voice

First place	Sointu Aalto	(AB)	Yosinfonia, 1
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Category C – 19 years and under

Second place (tied)	Angela Li	(AB)	Atonement
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FINANCIAL SUMMARY

Income	Total entry fees	\$730.00	(31 entries)
Expenses	Adjudication Fees	\$900.00	paid to Jesse Plessis
Award Money		\$350.00	paid to 5 – 1 st place winners (from ARMTA Recognition Fund)
Convenor Expenses		\$78.62	postage, printing
CFMTA Entry fees		\$140.00	CFMTA Student Composer Competition
Total Expenses		\$1468.62	

DETAILED FINANCIAL REPORT

Entries

<u>Preparatory (8 years and under)</u>	\$20 each, 1 entry X \$20 = \$20
Olive Costar*	Online
<u>Category A1 (11 years and under)</u>	\$20 each, 8 entries X \$20 = \$160
Joel Cook*	Online
Nate Lopaschuk	Online
Elly Meldrum	Online
Evyn Pahl*	Online
Hally Pahl*	Online

Mark Rico-Lam*	Online
Umaima Emma Salame	Online
Nathaniel Salud	Online
Category B1 (15 years and under)	\$25 each, 15 entries X \$25 = \$375
Sointu Aalto	Online
Elizabeth Arent	Online
Sorena Cook	Online
Amanda Dunbar	Online
Jacob Eaton*	Online
Isabelle Ferdais*	Online
Kayla Fitzpatrick	Online
Jessica Jackson*	Online
Christopher Jiang	Cheque #119, Mr. Dehuan Jiang
Shawn Jiang*	Online
Jerry Li* (teacher Bianca Baciu)	Cheque #533, Qingjiu Li or Yangqing Luo
Chloe Ma	Online
Evan Martens	Online
Ruben Thomas*	Online
Julian Wiley	Cheque # 796, Brent or Melissa Wiley

Category B2 (15 years and under) \$25 each, 1 entry X \$25 = \$25

Sointu Aalto Online

Category C (19 years and under) \$25 each, 6 entries X \$25 = \$150

Angela Li* Online

Jerry Li* (teacher Colleen Athparia) Online

Kurt Stenner Cheque #348, Alexander or Heidee Stenner

Krithika Venkataramadas* Online

Tammy Young* Online

Jacob Zutz Online

TOTAL ENTRY FEES: \$730 *denotes previous participant

Adjudicator Fees

The Adjudicator was Jesse Plessis

Preparatory (8 years and under) 1 X \$20 = \$20

Category A1 (11 years and under) 8 X \$20 = \$160

Category B1 (15 years and under) 15 X \$30 = \$450

Category B2 (15 years and under) 1X \$30 = \$30

Category C (19 years and under) 6 X \$40 = \$240

Category D (Open) no entries this year

TOTAL ADJUDICATOR FEES: \$900

Adjudicator Expenses: None this year

ARMTA 2019 First Place Awards

Preparatory Category Class 1 (8 and under)

Prize: \$50

First Place Olive Costar
100 Ranchview Way NE
Medicine Hat, AB T1C 0G6
Phone: 306-661-0826
Teacher: Jamie Diebert
Composition: *Shadow the Cat*

Category A Class 1 (11 years and under)

Prize: \$50

First Place Mark Rico-Lam
2414 Cameron Ravine Drive NW
Edmonton, AB T6M 0J2
Phone: 780-435-6668

Teacher: Rhonda McEachen
Composition: *Equi Feri*

Category B Class 1 (15 years and under) **Prize: \$75**
First Place Sointu Aalto
9512 148 Street NW
Edmonton, AB T5N 3E4
Phone: 587-921-2378
Teacher: Heather Hindman
Composition: *Spider Web*

Category B Class 2 (15 years and under) **Prize \$75**
First Place Sointu Aalto
9512 148 Street NW
Edmonton, AB T5N 3E4
Phone: 587-921-2378
Teacher: Heather Hindman
Composition: *Yosinfonia, 1*

Category C Class 1 (19 years and under) **Prize \$100**
First Place Angela Li
167 Windsor Drive
Fort McMurray, AB T9H 4R1
Phone: 780-790-1698
Teacher: Susan Maxwell
Composition: *Atonement*

TOTAL ARMTA 1ST PLACE PRIZES: \$350 (From ARMTA Recognition Fund)

Entry Fees for 2019 CFMTA Student Composer Competition

<u>Preparatory: 8 years and under</u>	CFMTA Entry Fee: \$20
Olive Costar; Teacher: Jamie Diebert; Composition: <i>Shadow the Cat</i>	
<u>Category A1: 11 and under</u>	CFMTA Entry Fee: \$20
Mark Rico-Lam; Teacher: Rhonda McEachen; Composition: <i>Equi Feri</i>	
<u>Category B1: 15 and under</u>	CFMTA Entry Fee: \$30
Sointu Aalto; Teacher: Heather Hindman; Composition: <i>Spider Web</i>	
<u>Category B2: 15 and under</u>	CFMTA Entry Fee: \$30
Sointu Aalto; Teacher: Heather Hindman; Composition: <i>Yosinfonia, 1</i>	
<u>Category C: 19 and under</u>	CFMTA Entry Fee: \$40
Angela Li; Teacher: Susan Maxwell; Composition: <i>Atonement</i>	
	Total CFMTA Entry Fees: \$140

Convenor Expenses

Postage: Letters, Certificates, Adjudications to Students	\$55.00
Printing CFMTA composition copies to scan	\$4.41
Certificates, Cover Letters, Adjudications	\$19.21
	\$78.62

Christine Rogers

6. t) Tempo

The 2020 edition of Tempo is a short 24-page edition due to less announcements and fewer advertisers (there were only five). Despite that, we were still able to include three member-written articles, two in the category of mindfulness and one on trombone playing. Thanks to Beth Olver who passed on the names of potential writers, I was able to solicit some great articles. Writers referral is especially appreciated now

that I am not an ARMTA member and may not be in the loop. Please continue to provide suggestions. I also encourage all branches to submit their latest news before the deadline of the next issue. The branch column will not exist without everyone's contribution.

Lisa Ng

6. u) Vocal Competition

Kimerica Parr

6. v) Webmaster

1. ARMTA Provincial Website & Maintenance:

We continue to use WordPress for our content management system. Since January 2018 we have been using a theme called "OnePress". Lethbridge Branch, Edmonton Branch & Red Deer websites are using the same theme. The main image on the front page is different for each branch to give each branch their own identity while still maintaining a unified look across the province. Other branches are also welcome to switch to the WordPress theme "OnePress". Email web@armta.ca if you need assistance in the transition.

I have been making changes & updates to the information on the website as instructed by the administrator including:

- Resources for online lessons
- A new webinars tab added in the member's only area to post replays of ARMTA webinars
- Daily checklists for teachers & students to follow AHS guidelines for Covid 19 safety
- Find-a-Teacher directory page now only shows members who have a current criminal & VS record check.
- Find-a Teacher directory page has a new search category. Visitors can search for teachers who offer online lessons.

If you have a photo of something ARMTA related please email it to web@armta.ca

2. Google G Suite for nonprofits:

We are now set up with a G Suite for nonprofits account (since Feb 2020). Contact me if you have an idea for ARMTA to make use of its features.

3. Public Member Profiles:

Add your photo in our Find A Teacher results.

Members can email their photo to web@armta.ca to be added beside your name when someone searches using our Find A Teacher directory page. **We currently have 17 member photos or logos in our directory.**

Members are encouraged to add information (text and/or photos) into their member profiles in the find a teacher directory so they will be found in more searches. Click the "Profile" tab when logged into "Manage Account" section of the member's area. (Profile Gallery & Profile Description)

Subjects Taught in Directory Listing

All members subjects taught are displayed on the business card in the teacher directory list to make it easy for visitors to see your registered subjects & all the other subjects you teach on the first page.

4. "I'm a member of ARMTA because...":

Photos of members & their statements have been added to the front page of the website. Currently we have 11 member statements posted online. Members can send me more statements & their photo at any time to be added into the collection. You also have the option to send a statement without a photo.

5. Local Branches Hosted under ARMTA provincial (shared hosting):

ARMTA Provincial can host unlimited websites on their account for no additional hosting fees. The website's branch is only responsible for their domain name registration fee (usually \$15-\$25 per year). Send an email to web@armta.ca if your branch would like to do this.

Local branches taking advantage of this:

Edmonton Branch www.armtaedmonton.ab.ca Lethbridge Branch www.lrmta.com
 Calgary Branch www.armta-calgary.com Red Deer Branch www.armtaredeer.org

6. Website SUB-domains: READ THIS if your SMALL BRANCH would like a website!

ARMTA Provincial can host sub-domains for NO additional charge, not even a name registration fee. An example of a sub-domain is lloydminster.armta.ca

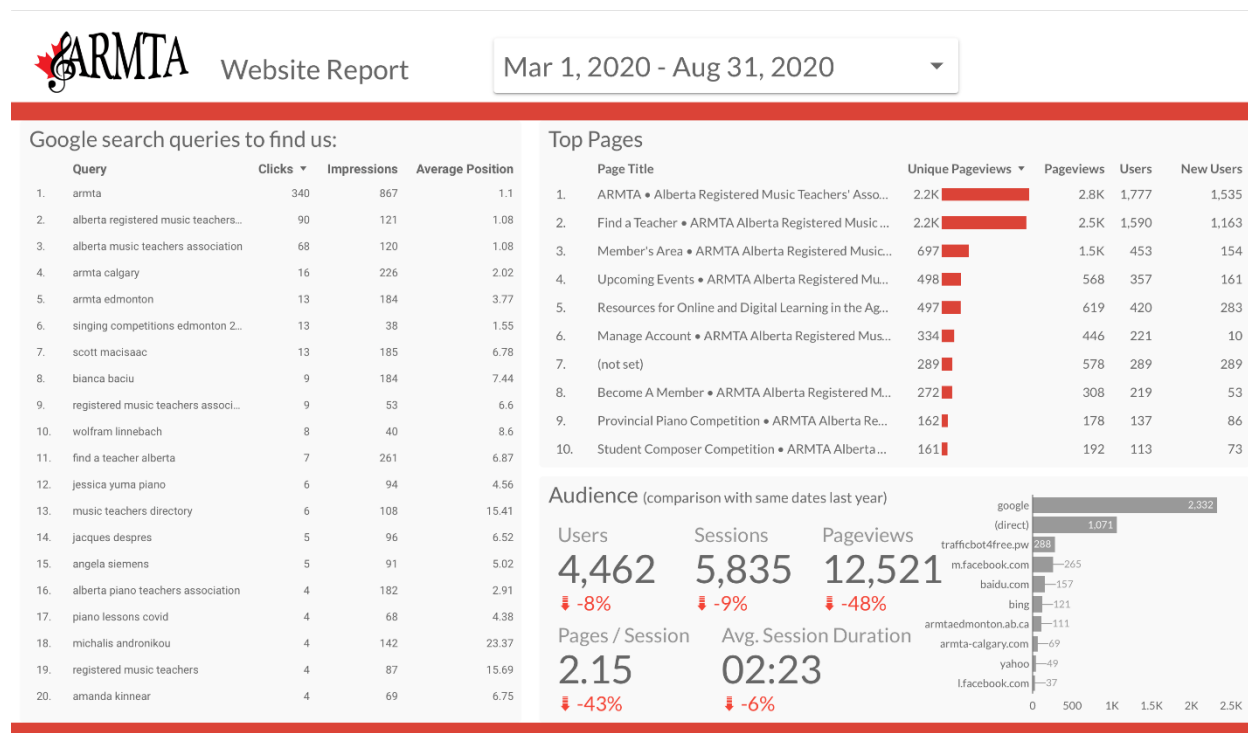
As part of my general website duties, I would be willing to set up basic websites for smaller branches for no set-up cost. Contact web@armta.ca to get started.

7. Website traffic stats:

You can now view our website traffic stats anytime by visiting the link below. This link can also be found in the member's only area of our website. You can select the date range. The Audience section compares numbers to the same dates of the previous year. You can scroll down to see the top 100 search queries & 100 top pages viewed.

<https://datastudio.google.com/reporting/f28b09fa-6dd0-4b63-b9a1-872907942adb/page/S33B>

Here are the traffic stats for the past 6 months: March 1 - August 31, 2020



Submitted by:
 Carolyn Garritano

ARMTA Provincial Database Report – OCTOBER 2020

Since April 2015 we have been using a membership management system for storing our provincial member's information called Membership Works (MWs): <https://membershipworks.com/>

This is a subscription-based service that is currently \$79 USD / month.

I have been making changes & updates to the membership registration form, events & other areas of our Membership Works system as instructed by the administrator & event coordinators.

I have continued to help members with login problems & other database issues.

A new label "VS Check Current" has been added so we can have our Find-a-Teacher directory page show only members with a current VS check.

Added a new tag "Online Lessons Available" so members can specify if they will teach online. Visitors to our website can search for teachers who offer online lessons.

Provincial Executive Label:

Reminder: Members who are part of the provincial executive have had a label added to their account so they can access the "Exec only" tab in the member's area of our website. If you are on the provincial executive, you will automatically have access when you login to the member's area with your usual email & password.

Admin Access:

Any branch can have a Branch Admin set up to gain access to their Branch member's information & set up events for registration & online payment. Calgary, Edmonton & Red Deer branches are making use of this.

If your branch would like admin access contact web@armta.ca.

Event List:

Any branch can post their events in Membership Works so members can register online (offline & online payment options available). Membership Works keeps track of registrations & payments received. You can put the registration form right on your own branch website.

Currently Provincial, Edmonton, Lethbridge & Calgary are using this feature.

Contact web@armta.ca if you would like to start using this feature.

Submitted by:
Carolyn Garritano

6. w) Wellness

Nothing to report.

Michelle Wheatley-Brown

6. x) Young Artist Tour

Information: To my understanding, the Young Artist Tour in conjunction with the Provincial Piano Competition will be happening in 2021, so will be waiting for more info once the Young Artist is chosen in March.

See also [4. h\) Young Artist Tour](#)

Louisa Lu

7. BRANCH REPORTS

7. a) Calgary

After 4 months of dealing with isolation, Zoom lessons and webinars, it is hard to remember life pre pandemic. It is though amazing what Calgary Branch did do from September to mid March.

- October 2019 GM: Teachers had fun playing an ice breaker game. Jennifer Orr, (speech arts teacher and examiner), continued the fun encouraging us to help our students tell a story through their music.
- Canada Music Week: Calgary Branch, in conjunction with Contemporary Showcase, sponsored a workshop presented by Lynette Sawatsky. She gave advice on how teachers could teach composition and presented many of her compositions.
- December: Members and spouses were invited to an open house at the Robertson's.
- February: About 70 students who had top marks in Grades 1 – ARCT were invited to perform at either the ARMTA Calgary Recital and Awards, (ACRA), or the Outstanding Student Recital. The recital included students from most exam disciplines. They received medals and/or scholarships and/or certificates. Thank-you for the support from the Recognition Fund for some of the scholarships.
- January – March: ARMTA Calgary accepted the CFMTA Branching Out challenge, with three events. Students performed at the new Calgary Central Public Library, a truly extraordinary creative architectural masterpiece, and at the Devonian Gardens, a garden escape in downtown Calgary in the middle of winter. The Calgary Zoo event was cancelled not only because of the Coronavirus, but also because of the frigid temperatures.
- Student recitals, which are open to all ARMTA students in all disciplines, took place throughout the year... until mid March.
- Our initiative to hold an Advanced Harmony workshop with Julia Galieva-Szokolay was in the end, organized by RCM, moved online and was open to all teachers.

Other initiatives such as the “Music Marathon”, (our almost annual fundraiser), “Music for Everyone”, (which would help immigrant children with music), and the CPO “PhilKids”, (which will provide music instruction to children at an inner city school), have been affected by Covid-19.

As we started to teach online, we have been able to stay connected.

- E-mails continued to be sent to members.
- We had our AGM, (including a game of musical Pictionary) via ZOOM.
- Members joined us for a couple of ZOOM “chats”.
- We also organized a 2-session workshop on live streaming with Streamyard which was presented to Calgary members, as well as provincial members, by Rhona-Mae Arca. This is now available on the ARMTA website.
- Looi Tan organized an August workshop led by Rachel Goldenberg with advice on studio teaching during the COVID-19 pandemic.

We have asked for help from provincial and national to give our members information on teaching in person during this pandemic, and also for a release form that we can ask our students to sign.

At our AGM in May the membership voted to accept changes to the structure of our board: We now have six members at large who select a chair, vice-chair, and a treasurer from among themselves, and we have hired an administrator. We are pleased to have Maryellen Pankratz as our first administrator.

Discussion is ongoing about possibilities for various ARMTA Calgary recitals for the next 10 months.

Barbara Robertson and Rita Thurn

7. b) Edmonton

Edmonton Branch Executive:

- President – Rosemarie Horne
- Vice President – Vacant
- Treasurer – Matt Meyer
- Secretary – Kasha Derechey
- Past President – Judith Ammann

Information:

All our monthly Executive Branch Meetings are held on Zoom now and they seem to be working very well. The AGM was held via zoom on May 29 and was fairly well attended. We even had a session after the AGM where teachers could informally chat about their teaching experiences during Covid – what went well, what didn't.

Rosemarie Horne

7. c) Grande Prairie

Gwendolyn Bartek

7. d) Lethbridge

Our annual Keys to Piano workshop took place March 6-7, 2020 with clinician Dr. Brad Parker from the University of Lethbridge and Heather Campbell from Mississauga, Ontario. The Lethbridge branch worked in collaboration with University of Lethbridge Music Conservatory to provide sessions for teachers and provided masterclasses and fun activities for students.

As of March 16th, our many events we had planned were mostly cancelled or postponed due to COVID-19. In May, we had our AGM meeting over Zoom and our 2020-2021 Executive was voted in unanimously through online voting. At the end of May, students from 3 teachers participated in short Zoom recitals. They were pretty informal and students were invited to play other repertoire they had prepared. Many of them were using the opportunity to help in preparation for exams.

Tamara Bowie

7. e) Medicine Hat

Sheryl Schnare

7. f) Red Deer

We have had a quite a smooth run of events and meetings this past year. Of course, the Covid-19 pandemic will always be remembered as unprecedented times where many of us learned to deal with technology and teaching in a different way than ever before. The students performances at the Bower Mall in December and in March catered to our mandate to provide performance opportunities to our students. The round table discussion on teaching the beginner student, directed by Joyce Emms was enjoyed by those who participated. Sharing ideas and tools gives new insights to others. Dale Wheeler's presentation on the secrets of the left hand was insightful and interesting. Some of us attended Music Conference Alberta in October and the RCM workshop with Derek Chiu and Janet Lopinski in November. I spoke on my experiences and insights as a new RCM examiner and shared some technical, ear test and sight reading challenges that I witnessed when examining so far at the January meeting. The President's Social in February allowed for a social time where we could get to know each other better and to enjoy each other's company outside of a working relationship.

Our last workshop was to be included at our AGM, but is re-scheduled for September due to the social restrictions still in place. Mirjam Rand, who is a retired art and history teacher will be sharing her insights on "Linking Music and Art History Through the Eras".

October's PD topic will be a time of "Getting to Know Our New Members and Do You Know that Being an ARMTA Member has the Following Benefits....". A Student Recital will be held in November during Canada Music Week where we will award our recipients for excelling in examinations and we have a few other PD workshops lined up for January and May but are yet to be confirmed. Our Members Appreciation evening will be a catered event for our Red Deer Branch members, their significant others that will be sponsored partly by our branch and partly by charging a nominal fee.

Respectfully Submitted,

Annette Bradley, Past President and Provincial Board Rep

8. CORRESPONDENCE

From: Jason Cutmore <jcutmore@albertapianofest.com>
Sent: July 31, 2020 9:49 AM
To: Alberta Registered Music Teachers' Association (ARMTA) <admin@armta.ca>
Subject: thank you

Dear ARMTA,

On behalf of the Alberta Pianofest Society, I just wanted to send this brief personal note to thank the association for its donation to the APS in February of 2020. I am pleased that our organization can help to serve the needs of the teachers who belong to ARMTA and those of their students.

Hopefully music studies and concerts in Alberta will emerge from the health crisis intact - I know that the situation is quite terrible right now.

Sincerely,

Jason Cutmore
Executive & Artistic Director, Alberta Pianofest

On Tue, Aug 4, 2020 at 2:36 PM <admin@armta.ca> wrote:

Hi Jason,

Thank you for your note! We had intended to make it a regular annual donation as a small indicator of our support. I'm assuming from the lack of events on your website that 2020 has simply been cancelled. Are there plans for the future?

Happy to support each other,

Vicki Martin

Dear Vicki,

Yes, due to covid-19, our biennial summer piano festival, Alberta Pianofest, which had been planned for 2021, had to be delayed. If all goes well, we hope to produce it in July of 2022. We also have tentative plans to present a few concerts in Edmonton in the summer of 2021 - a small chamber festival of sorts - however, it is hard to predict if that will be possible or not. Not only have concerts been made impossible, as you know, but many kinds of fundraising have been too. Hard to imagine a greater calamity for live performing arts than this pandemic...

But, it is great to be in contact, and to see our organizations work together to complement each other's goals and activities. We'll keep ARMTA up to date on future plans and events.

All best wishes,

Jason

September 4, 2020
ARMTA Recognition Fund
c/o Judith Ammann

Dear Ms. Ammann,

Thank you very much for the ARMTA Recognition Fund Prize which you sent me from the CASSA piano camp I attended in July. I appreciate the support and will be using the money as I pursue my University education. The CASSA Piano Camp was delivered online and I enjoyed the experience and learned a lot from all of the instructors. I have attended this camp every summer for the past 12 years and been able to improve my music as well as my playing. I have gained so much more performing experience and learned how to communicate with others while working with them on music.

Thank you again for the support from ARMTA.

Sincerely,
Georgianne van Beldren
76 Douglasdale Cres S.E.
Calgary AB T2Z 3B3.

