



Minutes for ARMTA Calgary Annual General Meeting  
 First Church of the Nazarene  
 Monday, Mar 18, 2019

**Attendance:** Nathene Arthur, Sharon Carne, Ilkim Tongur, Kay Alexander, Janice Rohl, Lisa Kiernan, Janet Porter Chaudhry, Alicia Romero, Nadia Khlynovskoya, Janice Dahlberg, Carol S Moore, Beth Olver, Rita Thurn, Cathy Stephen, Gideon Choi, Barbara Tetzlaff, Plamen Paskalev.

**Regrets:** Karen Gerelus, Barbara Robertson, Kathryn Lapp, Rachel Goldenberg, Marian Parrott, Helve Sastok, Madeline Neufeld, Elaine Case, Leila MacKenzie, Jackie Law, Katrina Thompson, Melodie Archer, Betty Lou Beatty, Lindsay Inkster, Lorna Sewell, Jennifer Latta, Ronald Proctor, Michael van der Sloot

Breakfast and Social 9:15-9:50am

CALL TO ORDER by President Lisa Kiernan at 9:50am

1. **Review and Approval of Agenda.**

- Agenda: amended to add 7b iii Promotions – Beth Olver.
- **Move to accept amendments by Cathy Stephen. Seconded by Rita Thurn.**
- **Carried**

2. **Attendance and regrets:** See above

3. **Welcoming New members:** none in attendance

4. **Acknowledgements to Calgary Branch Members.**

- Presentations were made on behalf of ARMTA Provincial to the following Calgary ARMTA members for their membership and contributions: Barbara Tetzlaff (25 years).
- Awards for Elisabeth Szojka, Melodie Archer, Ronald Proctor, Rosslynn Chung, Denise Jamieson will be mailed out.

5. **Approval of minutes from AGM Monday March 19, 2018.**

- Noted in (6)(a) teacher name misspelled – should be Chrysanthema Pashunkova.
- Noted, item (12) occurs twice – second 12 should read (13) Announcements.
- Under (12)(a), date should read “May 5” instead of “Mary 5”.
- **Move to accept amendments by Alicia Romero. Seconded by Sharon Carne.**
- **Carried.**

6. **Executive reports:** Reports were delivered in print to all members and were briefly summarized by the President. (See attachments for President, Past President, Acting 1<sup>st</sup> Vice President, and Secretary reports)

- f. Treasurer: Sharon Carne.

- i. Financial Report: See attached
  - Noted that no complimentary memberships were given this year for 1<sup>st</sup> year memberships.
  - Expense for Online Membership service fees will be split with provincial. The amount owing was not yet known at the time of printing of the budget as memberships are still being collected at the provincial office
  - Calgary branch does not have to pay a portion to use Provincial Zoom
  - Highlighted that money is available in the budget to create social meetings
  - Honours Recital Expenses – An overpayment of Honours Recital Expenses to the Endowment Account has been corrected
  - Discussion related to Administration Assistant position created June 2018: Hopefully presence of a paid Administration Assistant will ease volunteer jobs in the future so more people will help out.
- ii. Auditor Report: see attachment

**Move to accept Executive Reports by Janice Dahlberg. Seconded by Beth Olver.  
Carried**

*iii. Budget. Mistakenly skipped. Revisited at reconvened meeting at 12:01pm.*

7. **Convener Reports.** Reports were delivered in print to all members and were briefly summarized by the President. (See attachments)
  - a. Internal Communication (Treasurer)
    - i. Web Master: Lindsay Inkster
    - ii. Email/telephone announcements: Barb Robertson.  
Donations will be asked of from groups outside of ARMTA membership when information to members is sent out.
    - iii. Acting Newsletter editor: Alicia Romero
    - iv. Sponsorship: Jackie Law
    - v. Newsletter Distribution: Carol Moore
  - b. External Communications (2<sup>nd</sup> VP)
    - i. New Member Convener: Melodie Archer. Archives: Nathene Arthur
    - ii. Archives: Nathene Arthur
      - Archives being moved to UofC from Glenbow. They will be available in mid-2019.
    - iii. *Promotions: Beth Olver.*
      - All teachers are encouraged to use ARMTA logo on websites and studio recital programs.
  - c. Education, Social, Students (1<sup>st</sup> VP)
    - i. Workshops/Events: Vacant
    - ii. Catering: Janet Porter-Chaudhry and Ilkim Tongur
    - iii. Honours Recital: Lisa Kiernan.
      - Question about Honours Recital: minimum exam mark of 85%. Top 3 grades awarded for each category (Junior 1, Junior 2, Intermediate, Advanced).
      - Suggestion for renaming Honours recital to ARMTA Calgary Awards Recital.
    - iv. Outstanding Students Recital: Ron Proctor
    - v. Students' Recitals: Carol S. Moore, Rita Thurn
  - d. Delegates & Representatives (President)
    - i. Piano Pedagogy Advisor: Katrina Thompson

- ii. C3 Liaison: Barbara Robertson
- iii. Strings: Chrysanthema Pashunkova
- iv. ARMTA Board Representatives: Nathene Arthur and Rita Thurn
- v. CFMTA Delegate

**Motion to accept Convener Reports by Cathy Stephen. Seconded by Ilkim Tongur.  
Carried**

**8. Farewell to Conveners and Welcome to New and Continuing Conveners.**

- Conveners present receive thanks: Alicia Romero, Carol Moore, Rita Thurn, Beth Olver, Janet Porter-Chaudhry. Ilkim Tongur. Nathene Arthur.
- Melodie Archer, Katrina Thompson, Ronald Proctor absent.

**9. Correspondence**

- Multiple thank you cards and letters acknowledged

**10. New Business**

- a. Morning Musicale donation – Audrey Poirier, Dawn Lhenen and Arlene McCall. (Morning Musicale is a group of Calgary ARMTA teachers that meet monthly to discuss piano teachers PD. Established 1952.)
  - Present a \$5000 donation to Endowment Society for an annual scholarship of \$150 to a teacher graduating with a Teachers Diploma from any recognized musical institution. See written letter.
- b. New motions.
  - i. Move to send Calgary branch president to CFMTA conference in odd numbered years – Kay Alexander.
    - *Motion Proposed: I motion that ARMTA Calgary sends the branch President (or in the absence of the President, a designated executive board member) to CFMTA conference in odd numbered years starting in 2019 , by paying the registration fee and up to \$500.00 accommodation and/or expenses upon submission of receipts.*
      - Discussion: (Related to amount awarded). Travel expenses vary from location to location, so the \$500 amount for travel is a maximum according to motion.
      - Travel expenses and accommodations number will stay at \$500 for now. The suggestion is to revisit sum every other year related to travel expense.
      - Budgeting will be done annually so half of the expense is budgeted each year. Budget will be amended
    - *Motion revised to the following: I motion that ARMTA Calgary sends the branch President (or in the absence of the President, a designated executive board member) to CFMTA conference in odd numbered years starting in 2019 , by paying the registration fee and up to \$500.00 accommodation and/or expenses upon submission of receipts. This sum should be revisited by the executive annually.*
    - **Move to accept amended motion by Kay Alexander. Seconded by Beth Olver.**
    - **Carried.**

- ii. Moving AGM to May. And number of general meetings – Sharon Carne
- Motion to amend the following Calgary Branch bylaws (changes underlined for emphasis):

Current wording	Proposed wording
8) Meetings a) The <b>Annual General Meeting</b> of ARMTA Calgary Branch shall be held each year; within the first three months of the calendar year, in Calgary, on a day fixed by the Executive Committee. Fourteen days (14) written notices of such meeting shall be communicated to all members by the President, or Secretary, through publication in the Newsletter, or by telephone, or by e-mail.	8) Meetings a) The <b>Annual General Meeting</b> of ARMTA Calgary Branch shall be held each year; within <u>the first six months</u> of the calendar year, in Calgary, on a day fixed by the Executive Committee. Fourteen days (14) written notices of such meeting shall be communicated to all members by the President, or Secretary, through publication in the Newsletter, or by telephone, or by e-mail.
8) Meetings c) <b>General Meetings</b> shall be called if needed, at the discretion of the President and the Executive Committee. Members shall be notified of such meetings at least seven (7) days in advance.	8) Meetings c) Any <b>Special General Meeting</b> shall be called if needed, at the discretion of the President and the Executive Committee. Members shall be notified of such meetings at least seven (7) days in advance.”
8) Meetings e) Any <b>Special General Meeting</b> of the members shall be held at such place and time in Calgary as the President and the Executive Committee may determine.	

- Changes in the bylaw allows Treasurer more time to complete reports and allows more time for cheques to clear.
- Discussion: With fewer general meetings, more room can be made for workshops or social meetings to allow connections
- Question if May 2019 General Meeting will be dropped this year. Answer: yes.
- Question asked if change of day of meetings in general will allow more people to meet. General consensus is that there is no perfect day for meeting, so meeting time will not change.
- Catering convener suggested dropping breakfast for AGM because it apparently does not draw extra people. General consensus that breakfast can be dropped and this would be a cost saving move.
- **Move to accept motion by Nathene Arthur. Seconded by Rita Thurn.**
- **Carried**

11. **Nomination Committee.** The following slate of Officers for 2019-2020 were presented:

President: Nathene Arthur

1<sup>st</sup> VP: VACANT

2<sup>nd</sup> VP: (Ilkim Tongur)

Secretary: Gideon Choi

Treasurer: Sharon Carne (with Janice Rohl as auditor assistant)

- Ilkim Tongur nominates self as 2<sup>nd</sup> Vice President.

- **Move to accept nominations by Janice Dahlberg. Seconded by Janet Porter Chaudry.**
- **Carried.**

**Outgoing President Lisa Kiernan presented with plaque of recognition:** presented by Alicia Romero and Nathene Arthur.

## 12. **Announcements.**

- a. CASSA – Janice Dahlberg.
  - Musical will be in August. CASSA programs will be as usual. Take place at St. Vladimir's.
  - CASSA Composers is new program.
  - Recital at July 25 featuring Edwin Gndt and Rachel Goldenberg.
  - Call for volunteers for casino fund-raising.
  - CASSA is now called "CASSA Musical Arts" with a new logo.
- b. South Student Recital – Apr 6<sup>th</sup> 1:30pm and May 11 at 1pm at Steinway Piano Gallery
- c. North Student Recital – May 25 at 2pm at St. David's United Church
- d. Civic Symphony with K. Jablonksi – Apr 7 – ARMTA members can purchase discounted tickets using code ARMTA

## 13. **Adjournment** at 11:15am

Upcoming Meeting: ARMTA Executive. Monday April 15 @ 9:30am

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Re-open ARMTA Calgary meeting at 12:01.

### **(6) (iii) ARMTA Calgary Budget:** (see written report)

- Discussion: Expense for president attending CFMTA will be placed under Administration expenses. This will cause budget to be a deficit budget ~\$350.
- Glenbow archives did not charge fee this year because they are moving
- Membership/Promotion budget of \$1000 was not used except for approximately \$200 that supported ARMTA Calgary Branch participation in the Children's Festival. The Children's Festival has stopped running. The balance of this budget item was not spent last year because there was no convenor for this position.
- **Move to accept budget by Beth Olver. Seconded by Janet Porter-Chaudhry.**
- **Carried.**

Re-adjourn ARMTA Calgary AGM at 12:19pm.

Minutes for The Endowment Society of ARMTA Calgary AGM  
 First Church of the Nazarene  
 Monday, Mar 18, 2019

Call to Order at 11:20am

**Attendance:** All from ARMTA Calgary AGM except Janice Rohl and Rita Thurn

**1. Review and Approval of Agenda**

- **Move to accept agenda by Cathy Stephen, Seconded by Nadia Khlynovskaya.**
- **Carried**
- **Approval of Minutes motioned by Nathene Arthur. Seconded by Alicia Romero.**
- **Carried**

**2. Treasurer's Report (Sharon Carne)**

- Financial Report: See attached
- Financial report audited by Ilkim Tongur and Stephanie Darke.
- Discussion related to grants given to teachers and whether they qualify as grants that can be given from the Endowment Society. CRA response to the question is that teacher professional grants are not acceptable as a grant unless it is open to larger population. Sharon will inquire about specifics of what a "larger population" means and whether opening it to other professional organizations of music teachers would meet charitable organization guidelines for grants.
- Beth suggested that it is better to make teacher grants from the general fund rather than endowment grant.
- Also discussed how grants to C3 or that reach beyond our group can be out of the Endowment account.
- **Motion to accept financial statement by Cathy Stephen, Seconded by Ilkim Tongur.**
- **Carried**

**Endowment Society Budget**

- Discussion about appropriate disbursement of extra funds in the bank account. Requested that the Endowment Board recommend appropriate disbursement and investment options. The high amount in endowment may indicate lack of volunteer power to run programs.
- **Move to accept budget by Cathy Stephen. Seconded by Beth Olver.**
- **Carried**

**3. New Business: None**

**4. Nominating Committee**

President – Nathene Arthur

VP – Vacant

Secretary – Gideon Choi

Treasurer – Sharon Carne (with assistance from Janice Rohl)

Board Member #1 – Barbara Robertson or Carol Moore

Board Member #2 – Rita Thurn

Board Member #3 – Lisa Kiernan

- Lisa Kiernan will step into past president role.
- **Committee accepted by Alicia Romero, Seconded by Cathy Stephen.**
- **Carried.**

5. Adjourned at 12:01pm