Studio policy 20\_ \_ - \_ \_

**Piano Studio of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (ARCT, B. Mus., RMT**)

Address

Phone, email

Student’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lesson time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LESSON SCHEDULE

The lesson year commences September \_\_\_ and ends June \_\_\_. Christmas (2 weeks) and Spring Break (1 week) holidays will follow the \_\_\_\_\_\_\_\_\_\_\_ School Board schedules.

REGISTRATION FEE

A $ \_\_\_ registration fee, dated June 1, 20\_ \_, will reserve lesson space for the 20 \_ \_/\_\_ year. The fee is non-refundable, and is intended to help with recital expenses, and the lending of musical materials from my library.

FEES

Monthly tuition is based on the total number of 39 lessons divided equally by 10 months. Fees are payable by post-dated cheques, dated the first day of each of the 10 months.

Lesson fee \_\_\_\_\_\_\_

Monthly payment \_\_\_\_\_\_\_

FEE PENALTIES AND REFUNDS

When students register, I consider them committed of the full 10 month year. One month’s fees will be charged if lessons are discontinued before March 1st. No refund will be made after March 1, 20\_ \_, as new students on the waiting list cannot replace them that late in the year.

MISSED LESSONS

Late of absent lessons are your responsibility, no refunds will be made for these situations. However, feel free to trade lesson times with another student. I will supply phone numbers on request. It is your responsibility to plan ahead if you know you will be away.

Should the student be unable to attend the lesson due to illness, a make-up lesson will be offered if an opening becomes available.

Lessons missed by the teacher will be re-scheduled.

PRACTISE ROUTINE

Daily concentrated practise is the only way to become proficient as a pianist. This means a 5- 6 day cycle.

My recommendation for your practise time is \_\_\_\_ minutes DAILY.

Parents are asked to read lesson assignments and to check that assignments have been completed.

RECITALS

Students are encourage to attend recitals presented twice a year: one in January (students only) and one towards the end of the school year (parents and friends are welcome and encourage to attend).

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return at your next lesson. Include $\_\_\_ non-refundable registration fee and 10 post-dated cheques.